

CITY OF HARRISBURG

2017 APPROVED BUDGET



MAYOR

Eric R. Papenfuse

Approved by City Council
December 13, 2016

CITY COUNCIL

Wanda R. D. Williams, President

Shamaine A. Daniels, Vice-President

Benjamin J. Allatt, Member
Westburn Majors, Member

Destini Hodges, Member

Jeffrey Baltimore, Member
Cornelius Johnson, Member

CITY CONTROLLER

Charles DeBrunner

CITY TREASURER

Daniel Miller

CITY OF HARRISBURG

2017 APPROVED BUDGET

PREPARED BY:

Bruce Weber
Director of Financial Management

Erika Regalado
Budget Manager

Bryan L. McCutcheon
Accounting Manager

SPECIAL ACKNOWLEDGEMENTS:

Michael Hughes

Robin J. Grannison-Horne

TABLE OF CONTENTS

<u>Introduction</u>	<u>Page</u>		<u>Page</u>
How to use the Budget Document	1	General Expenses and Transfer to Other Funds	138
City of Harrisburg Vision, Mission, Values	2	State Liquid Fuels Tax Fund	145
City of Harrisburg Organizational Chart	3	Host Municipality Fees Fund	150
City of Harrisburg Organizational Structure	4		
 <u>Budget Overview</u>			
Budget And Finance	7	Capital Projects – Public Works	156
Budget Summary	12	Debt Service Fund	161
Resource Allocation Summary	14	Neighborhood Mitigation Fund	165
Summary of Revenues	15	Special Events & Projects Reimbursement Fund	169
Summary of Expenditures	16	Fire Protection Fund	173
 <u>General Fund</u>		Police Protection Fund	177
Resource Allocation Summary	17	Parks & Recreation Fund	182
Revenue Analysis Summary	18	WHBG Fund	186
Revenue Analysis Detail	20	Event Fund	190
General Fund Appropriations	32	Sanitation and Disposal	196
Expenditure Analysis Summary	33	Glossaries	200
<u>General Government</u>	34		
Office of the City Council	36		
Office of the Mayor	39		
Office of the City Controller	42		
Office of the City Treasurer	45		
Office of the City Solicitor	50		
<u>Department of Administration</u>	51		
Office of the Business Administrator	55		
Bureau of Financial Management	58		
Bureau of Communication	61		
Bureau of Risk Management	64		
Bureau of Information Technology	67		
Bureau of Human Resources	70		
Bureau of Operations and Revenue	73		
<u>Department of Community and Economic Development</u>	76		
Office of the Director	79		
Bureau of Planning	82		
Bureau of Business Development	85		
Bureau of Parks & Recreation	88		
<u>Department of Public Safety</u>	91		
Bureau of Codes	94		
Bureau of Police	97		
Bureau of Fire	104		
<u>Department of Public Works</u>	110		
Bureau of Traffic and Engineering	113		
Bureau of Vehicle Management	117		
<u>Department of Public Works</u>	121	Budget Ordinances	209
Bureau of Neighborhood Services	126	Tax Ordinances	216
<u>Harrisburg Senators Fund</u>	133	CIP	222
Senators Fund	135		

HOW TO USE THE BUDGET DOCUMENT

This page provides an explanation of the format and content of the Fiscal Year (FY) 2017 Approved Budget document. To find the exact location of this information, please refer to the Table of Contents. The major portions of the document are described as follows:

Introductory Information

This introductory information consists of a pictorial presentation of the City's **Elected Officials** and **Organizational Chart**, and a narrative describing the City's **Organizational Structure**.

Budget Overview

Contained within the Budget Overview is the **Budget and Finance** section. This section describes the financial and operating policies and procedures that guide the development of the City's budget. Additionally, the **Budget Summary** section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2017 and prior years.

Budget Detail

These sections contain information on FY 2017, as well as historical revenue and expenditure information for the **General Fund, Special Revenue Funds, Debt Service Fund, and Utility Funds** operating budgets. Within each is an organizational chart and a brief description of the services provided. This detail of fund and corresponding department budgets is represented according to:

- Description of individual programs - a listing of the department, bureaus, offices/divisions, and corresponding functions.
- Summary of resources (revenue) and appropriations (expenditures) - total fund budget.
- Detailed information on the staffing complement of all budgeted positions.
- Major Category detail - provides detail of revenues and expenditures for FY 2014 - 2016 Actuals, FY 2016 Adjusted Budget, and FY 2017 Approved Budget. Revenue line-items identify specific funding sources. Expenditure line-items are categorized as Personnel, Services, Supplies, and Other.
- Line-Item Detail- Provides detail of revenue and expenditures at the individual line-item level.

Appendices

This section provides supplemental information on a variety of topics which include **Glossary of Terms, Glossary of Abbreviated Terms**, and the City's **Proposed Budget-Related Ordinances**.

City Of Harrisburg
Our Vision, Mission and Values

OUR VISION

Our City will be:

1. Financially stable
2. Fiscally responsible
3. A stable, cleaner and safer community
4. The cultural, entertainment and tourism Capital
5. A business center for innovation and development in Central PA
6. A shining example of professional management in municipal government
7. Economic development model working with private sector, non-profits and strategic partners
8. An excellent public infrastructure hub with well planned, maintained and operated facilities

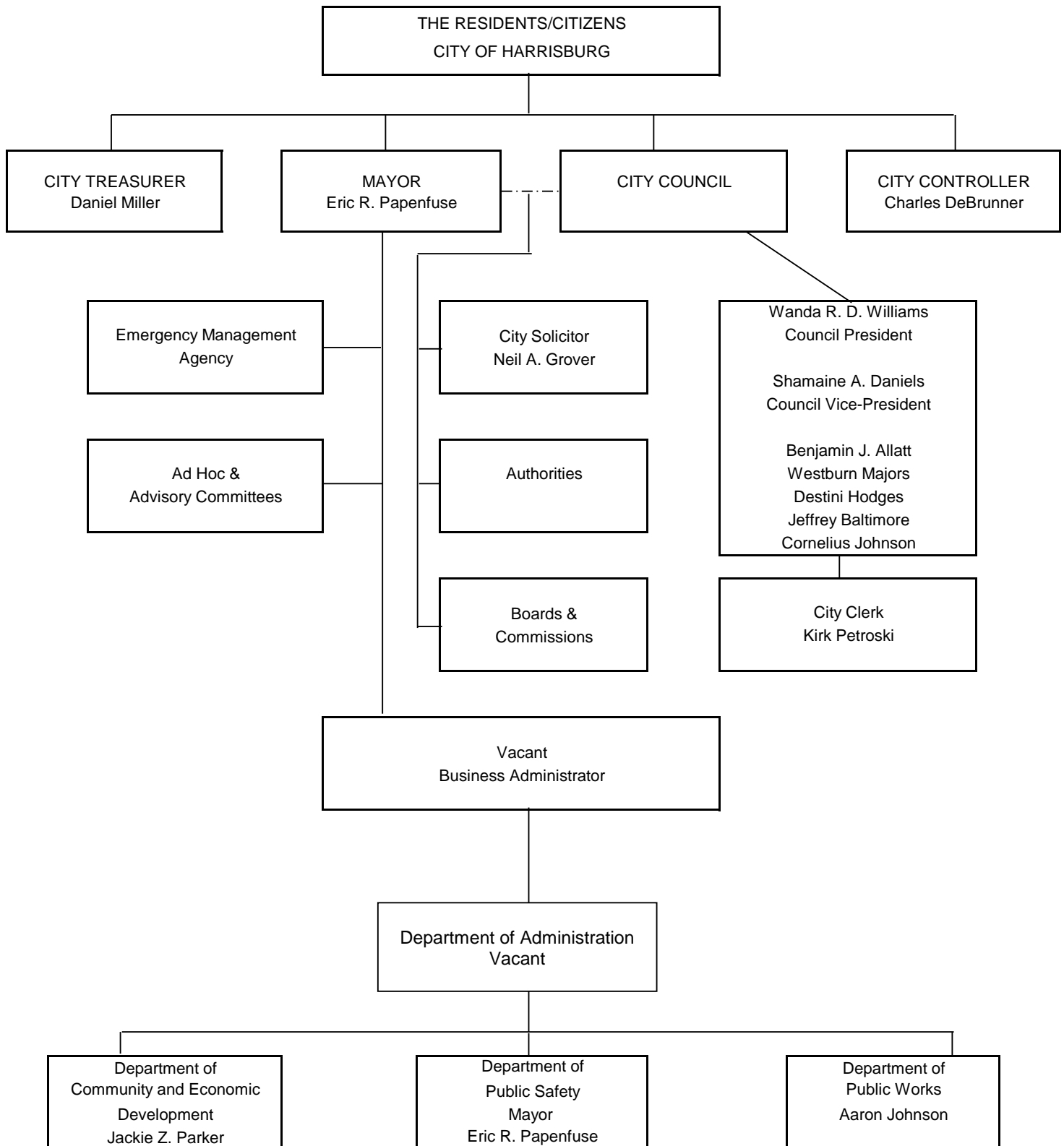
OUR MISSION

To implement the Act 47 Harrisburg Strong Plan, to gradually reduce the City's debt burden and eliminate its structural

OUR VALUES

1. Transparency
2. Honesty
3. Integrity
4. Dedication
5. Team work
6. Cooperation, coordination, collaboration, and communication
7. Dignity and respect

CITY OF HARRISBURG ORGANIZATIONAL CHART



Note: Additional organizational charts are included in the budget document for each department to further illustrate the delineation of authority.

CITY OF HARRISBURG

ORGANIZATIONAL STRUCTURE

The City of Harrisburg has a "Strong Mayor/Council" form of government. The Mayor is the full-time Chief Executive Officer, and City Council Members are the separate, part-time Legislative Body. The Mayor possesses the power to veto legislation. The veto would require a two-thirds vote of City Council to override. As the Chief Executive Officer, the Mayor prepares and submits the budget to City Council for review and approval. Organizationally, this provides the Mayor an institutional focus for planning, programming, and developing policy. In fact, the Mayor clearly and directly has the authority and responsibility to determine public policy relating to financial and administrative matters with appropriate oversight by City Council.

On March 19 (the anniversary of the City's Incorporation as a City in 1860), or another date, the Mayor has traditionally provided the "State of the City" address at a public event. This address presents the general state of the City's finances and overall economy and describes the policies established in the fiscal year budget approved by the Mayor and City Council. The Administration is charged with the responsibility of carrying out the Mayor's policies as set forth by the Budget and in Executive Orders issued throughout the year.

The Mayor, as chief executive, has the sole authority to select, direct, and oversee his/her Administration. As head of the Executive/Administrative Branch of government, the Mayor appoints the Business Administrator, whose appointment is confirmed by City Council. The Business Administrator is the Chief Administrative Officer of the City. This position is responsible for overseeing mayoral instruction to directors and deputy directors. With a top-down form of management, department/office directors and deputy directors are fully accountable for departmental operations. This includes overseeing supervisory line management to assure that the City's goals and priorities are met.

The formal organizational structure of the City comprises General Government operations and four departments: Administration, Community and Economic Development, Public Safety, and Public Works. The City's administrative focus is the department. The largest organizational component within a department is the bureau. The structural design of the bureau is closely tied to service output or function. Bureaus provide separation of duties within each department. With responsibilities delegated at such a definitive level, many bureaus can be interpreted as local government programs. A further delineation by division/unit emphasizes the distribution of workloads to achieve a specific output. To evaluate this output, the Budget staff has incorporated policy objectives and performance measurements into the budget document to analyze the effectiveness and efficiency of service delivery. Meeting organizational goals and objectives is the ultimate outcome each department is attempting to achieve.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds which include reporting entities to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and it finances many of the basic municipal functions. Other governmental funds include Special Revenue Funds, Capital Projects Fund, Host Fee Fund, State/Federal Grants Fund and Debt Service Fund. The City also has an expendable Trust Fund and one Utility Fund. The budget is organized by fund and is further identified by revenue and expenditure detail.

Some departments combine the operations of more than one fund. The Department of Community and Economic Development combines General Fund operations with Community Development Block Grant (CDBG) Fund operations. Additionally, the Department of Public Works combines General Fund and State Liquid Fuels Tax Fund operations with Proprietary/Utility Fund operations. The Neighborhood Services Utility Fund also comes under the Department of Public Works but is owned and operated solely by the City.

The Offices of General Government, departments, and bureaus listed below are part of the General Fund with the exception of CDBG operations; Neighborhood Services; State Liquid Fuels Tax Fund; and Host Municipality Fees Fund. Further discussion regarding the departments will involve a summary of the roles of management and supervisory personnel.

General Government encompasses eight offices, which include separate offices for elected officials. The Office of City Council is made up of seven at-large elected members headed by the Council President. The City Clerk provides technical and administrative support to City Council.

The Office of the Mayor is the administrative office for all mayoral activities. The Mayor, who is elected at-large, is the highest ranking official. Mayor's Office personnel include a Senior Advisor to the Mayor for Education, Youth and Civic Engagement, and one Senior Assistant to the Mayor, who conducts the day-to-day business of this office.

The City Controller and the City Treasurer are part-time at-large elected officials. Each has an office to provide required public service. Both have full-time deputies who are delegated to carry out daily operations.

The Office of the City Solicitor, also referred to as the Law Bureau, is headed by the City's Chief Counsel, the City Solicitor, who is appointed by the Mayor and confirmed by City Council. This Office ensures that the policies adopted and actions taken by the Mayor and City Council fall within the limitations and authorities prescribed by federal, state, and local statutes and ordinances. Assisting the City Solicitor is the Deputy City Solicitor, Assistant City Solicitor, and support staff.

The Department of Administration works with the Mayor to establish and uphold policy by overseeing the administrative management and supervision of all City departments. The Business Administrator oversees the department directors, deputy directors, and bureau directors to assure the proper administration of their operations, and is responsible for the negotiation of all three collective bargaining contracts. The Finance Director serves as Deputy Business Administrator of Finance, directing the Accounting, Budget, Grants, Risk Management and Purchasing Offices with the assistance of five office managers, and is responsible for administering Debt Service, General Expenses, and Transfers to Other Funds as well as the City's insurance, workers' compensation, affirmative action and loss control programs. The Bureau of Information Technology is headed by a Director and oversees all of the City's information and communication systems. The Bureau of Human Resources, headed by a Director, manages the City's human resource operation which includes payroll processing, maintenance of personnel records, recruitment, and administering the City's benefits programs. The Bureau also participates in the negotiation of collective bargaining contracts. The Bureau of Licensing, Taxation and Central Support, headed by a Director, is responsible for the billing and processing of property and mercantile taxes and utility revenue, as well as collection activities on delinquent accounts. This bureau is also responsible for the duplicating center.

The Department of Community and Economic Development is headed by a Director, who oversees all efforts to maintain and improve our neighborhoods and promotes business and residential development throughout the City, and is accountable for all CDBG Programs. This department has five Bureaus: the Bureau of Arts, Culture and Tourism; the Bureau of Building and Housing Development; the Bureau of Business Development, and the Bureau of Planning

The Department of Public Safety consists of the Bureaus of Codes, Police and Fire. The Mayor is the Director of this department. Although the Police Chief and Fire Chief attend the Mayor's cabinet meetings, they also meet separately with the Mayor and the Chief of Staff/Business Administrator weekly to discuss and address current public safety issues.

The Bureau of Police is headed by the Police Chief and three captains. These positions are all classified as management. Uniformed officers under the rank of captain are not classified as management personnel. Lieutenants, sergeants, and corporals fulfill supervisory roles. The three captains head the Uniformed Patrol, Criminal Investigation, and Technical Services divisions. Within these divisions, additional organizational components exist. Several of these sections or units carry out specified police activities. The variety of police operations and the number of approved personnel make it the largest and most complex bureau in the City's organization. The Police Accreditation Program accounts for some of the structural delineations in this bureau because many stipulations for accreditation require appropriate separation of duties.

The Bureau of Fire, headed by a Fire Chief and a Deputy Fire Chief, maintains three fire houses and a large complement of fire fighting apparatus with full-time personnel to support these facilities. Other personnel are uniformed firefighters, some of whom are assigned to specific details such as fire safety and fire inspection.

The Department of Public Works consists of two General Fund bureaus, one Utility Fund, and two Special Revenue Funds: Office Traffic and Engineering; Vehicle Management; Neighborhood Services Fund; the State Liquid Fuels Tax and Special Projects Reimbursement Funds. Some of the services provided by the Department of Public Works require a twenty-four hour, seven-day-per-week schedule. The crucial utility infrastructure services which are maintained around the clock include traffic signal engineering and general management of City streets in the event of an emergency. The Director oversees the entire operation of Public Works and serves as an advisor to the Mayor regarding any serious conditions, thus promoting a concerted effort within the Administration to cope with unforeseen problems. The Bureau of Parks Maintenance, which maintains the City's parks and other public open spaces, was merged into the Public Works portfolio in 2012. The Director also coordinates efforts between Capital Region Water and the City on all issues related to water and sewerage system operations. The Director also supervises the staff charged with the upkeep of the City Government Center Complex.

The Public Works Director is assisted by a Deputy Director. The deputy serves as the Deputy Director for Public Works Operations and is primarily responsible for the operation of Neighborhood Services and directly supervises the work and sanitation crews. The Bureau of Vehicle Management, managed by the Fleet Manager, services all City vehicles and vehicular equipment.

The Office Traffic and Engineering, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains 91 signalized intersections, streetlight repair, and the installation of all traffic control signs as well as the City's GIS System and the official real estate registration for the City.

BUDGET AND FINANCE

SCOPE OF THE BUDGET

The budget for the City of Harrisburg is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, describes the services provided, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regard to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones. Also, the success of programs and the efficiency with which policy goals are met constitute two performance measures by which managers are evaluated for tenure and annual salary increases.

Interplay between elected officials and input from citizens via budgetary hearings and public access to the budget, further enhances the democratic process involved in the public programming and financing. Elected officials, who experience a wide range of pressures and competing interests, must take the initiative to hold the line on budget growth. As the chief executive, the Mayor is at the center of the budgeting process, commanding a comprehensive perspective on disparate interests. It is the Mayor who takes the lead in determining budgetary policies within an environment of competing priorities and limited local government resources. City Council then examines the Mayor's proposed budget and has the opportunity to make amendments before approving it in final form.

In summary, the budget is a policy instrument, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between the various branches of City government.

BUDGET PROCESS

The budget for the City is compiled by the Bureau of Financial Management's Office of Budget and Analysis. The fiscal year for the City of Harrisburg is January 1 to December 31. The actual budget preparation process gets underway in July. One important element of this process is a cooperative effort between the Bureau of Financial Management and Bureau of Information Technology which produces the Position Control Salary Projection reports for all funds. This salary information is vital in preparing personnel projections because it incorporates proposed management increases and bargaining unit contractual increases. Such personnel data greatly assists department directors in determining salary costs for the budget requests.

The City has historically used an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, department directors/bureau chiefs examine historical trends of line-item costs using a three-year cost analysis to determine the needs of the department or office for the forthcoming year. The Office of Budget and Analysis reviews all requests for accuracy and completeness. This step usually occurs around the beginning of September. The Office of Budget and Analysis prepares the revenue projections for presentation to the Mayor, who evaluates the budget gap between revenue projections and expenditure requests. The Mayor meets with the Budget staff and conducts follow up meetings with Departmental Directors, Bureau Chiefs and other staff to determine the most viable means to balance the budget. Generally, multiple lengthy sessions over a period of 2 months are required before the budget is balanced and decisions regarding revenue and expenditure proposals are incorporated into the proposed budget document.

Based on the City's Administrative Code, the Mayor shall, not later than the month of November, require all department heads to submit requests for appropriations for the ensuing budget year, and to appear before the Mayor, the Business Administrator or Deputy BA at a public hearing, on the various requests, where each department and bureau directors substantiates their expenditure projections and justifies their requests

Pursuant to the City's Administrative Code, the Mayor's Proposed Budget is presented to City Council at the last legislative meeting in November, at which time the document becomes available to the public.

During Budget and Finance Committee meetings, set by City Council, all offices/departments present to Council an estimate of the revenues and expenditures required to provide public services during the ensuing fiscal year.

City Council then makes appropriations and adopts the budget by ordinance no later than December 31. During the month of January following a municipal election, however, City Council may amend the budget with proper notice for public inspection of the proposed budget amendment. Any amended budget ordinance must be adopted by City Council before the 16th day of February. Within 15 days after the adoption of the budget ordinance, a copy of the same must be filed with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

BUDGET CALENDAR

August-September	<ul style="list-style-type: none"> • Prepare and distribute expenditure request preparation manuals • Prepare and distribute revenue project manuals • Update title and divider pages, table of contents, and organization charts • Compile expenditure requests returned from office/department directors •
September-October	<ul style="list-style-type: none"> • Update the Budget and Finance section • Design cover for Budget • Develop revised revenue and expenditure projections based on Sept. 30 • Fiscal Report projections and actual activity to date • Mayoral budget hearings and review process with department directors • Update and distribute narrative and performance measurement preparation manuals • Update narratives and performance measurements as submitted by office/department directors
October	<ul style="list-style-type: none"> • Prepare a preliminary Summary statement of projected revenues vs. proposed expenditures • 1st and 2nd rounds of budget review with Mayor and Office of Budget and Analysis staff • Update Budget Summary section
November	<ul style="list-style-type: none"> • Hold Public Hearings to discuss department head requested budgets • Final revision and proofreading of Mayor's Proposed Budget • Compiling, printing, and binding of Mayor's Proposed Budget • Mayor's Proposed Budget presented to City Council
December	<ul style="list-style-type: none"> • City Council budget hearings and adoption

REVENUE PROJECTIONS

Using actual and projected data, various analyses are performed by the Bureau of Financial Management to project revenues. Revenue estimates are *mostly* based on three different projection methods which incorporate growth rates over the previous three years, current year receipts, and collection rates where applicable, and important input from department directors, as well as known variations in specific line item projections. Each projection method is tested against actual prior year revenues to determine validity. This validity test is conducted at the revenue line-item (detail) level, and only the projection methods deemed valid are utilized. In addition, unusual circumstances and one-time revenue sources are given appropriate consideration.

REVENUE PROJECTION METHODS

Method 1	2016 Actual Revenues at September 30, 2016 / 9 months x 12 months
Explanation	A monthly average of current year revenues is calculated based on nine months of receipts, which are then annualized to project current year revenues. Based on revenue trends and this method of projection for 2015 revenues, 2016 revenues are projected.
Method 2	2016 Actual Revenues at September 30, 2016 / (2015 Actual Revenues at September 30, 2015 / 2015 Actual Revenues at December 31, 2015)
Explanation	A percentage of 2015 revenues are determined from revenue receipts at September 30, 2015. The 2016 actual revenues at September 30, 2016, are divided by the percentage collected at September 30, 2015, to project revenues for 2016. By reviewing revenue trends in conjunction with this method of projection for 2016 revenues, the 2017 revenues are projected.
Method 3	Percentage of 2015 Revenue Budget Collected at December 31, 2015 x 2016 Budget
Explanation	2016 revenues can be projected by multiplying the percentage of 2015 Budget which was collected at December 31, 2015, times the 2016 Budget. By reviewing the historical actuals to budget ratios, assumptions can be determined to assist in 2017 revenue projections.

PERFORMANCE MEASUREMENTS

A Performance Program Budget (PPB) system utilizes specific program objectives to produce a desired output. The City currently does not present a formal programmatic budget; however, many aspects of the existing budget emulate the strategy of PPB. A program is a primary function of government which identifies clearly the delivery of a particular service to the taxpayers. The bureaus, divisions, and units actually represent individual City programs. An important exercise in preparing a PPB is determining performance measurements to meet specific program objectives.

The purpose of preparing performance measurements is to quantitatively determine the effectiveness and efficiency of departmental programs. The budget is the resource allocation plan for the City, and it identifies the financial input necessary to meet departmental objectives. Performance measurements, or indicators, measure the level of output against the input of budgeted funds. The end result should be to minimize the resources or dollars utilized to achieve a specified level of output.

From a policy standpoint, these measures can provide data to decision-makers to assist them in providing better services to citizens at the least possible cost. They also can provide direction in appropriating available resources, identifying areas of service which may require more resources, and addressing strengths and weaknesses in achieving the objectives of the services being provided.

Performance measurements are based on a management objective established by the department director. These measurements concentrate on the performance of the entire bureau or division, not on an individual's performance. The activities measured are those required to meet the overall objective of the department/bureau. If the measured activity achieves most of its objectives and receives a highly satisfactory rating, then it is considered to be effective.

The 2017 Approved Budget does not include data measuring a department's performance as the 2014, 2015 & 2016 actuals and 2017 projected measurement data was not complete before the preparation of this document.

Since the City's management reserves the right to establish goals and objectives to determine the cost of service delivery, quantitative analysis of City services assists management in providing the best possible service at the least possible cost. It is hoped in the future that citizen surveys can become part of performance measurements to determine taxpayer satisfaction. Given the limited resources of time and staffing, such a survey is currently impractical. To some degree, however, the election process itself is an indication of taxpayer satisfaction.

BUDGETARY ACCOUNTING AND CONTROLS

A City Council ordinance establishes the annual budget for the General Fund, Special Revenue Funds, Debt Service Fund, and Proprietary (Utility) Funds. Budgets for all funds are prepared on a cash basis with respect to revenues and on an items vouchered basis with respect to expenditures. Some Special Revenue Funds are exempted from legally adopted budgetary requirements, such as Grants Fund, Capital Projects Fund, and Expendable Trust Funds.

More than 100 different grant programs accounted for in the Grant Programs Fund are administered under project budgets determined by contracts with state and federal grantor agencies. Effective expenditure control is achieved in the Capital Projects Fund through bond indenture provisions and project budgets. Control over spending in the Expendable Trust Fund is achieved by the use of internal spending limits.

The Business Administrator may authorize budgetary transfers up to \$20,000 between major category line items. However, no transfers shall be permitted into or within any personnel line-items to augment any individual wage or salary allocation previously established by City Council for any position without City Council approval, except to accommodate payments to employees as required under applicable laws or collective bargaining agreements. City Council approval is required for transfers in excess of \$20,000 along budgetary major category line-items. In the absence of budgeted financing, City Council may approve a supplemental appropriation from unappropriated fund balances; or from a new, unanticipated and unbudgeted revenue source(s) received during the course of the budget year. There were supplemental appropriations enacted during 2015.

Appropriations are authorized by ordinance at the fund level with the exception of the General Fund, which is appropriated at the functional office or department level except for the Office of Administration, which has separate budgets for administration and general expenditures. Appropriations are further defined through the establishment of more detailed line-item budgets.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental and proprietary fund types. Encumbrances outstanding at year end do not constitute expenditures or liabilities, but are re-appropriated in the succeeding year. The City records such encumbrances as reservations of fund balance in governmental funds which have fund balances at year end. Encumbrance accounting is used in proprietary fund types as a tool for budgetary control, but reserves are not reported. The subsequent year's appropriations provide authority to complete the transactions as expenditures.

FINANCIAL INFORMATION

The management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Independent Audit:

The City's Administrative Code requires an annual independent audit of the books of account, financial records, and transactions of the City by an independent certified public accounting firm. In addition, various bond indentures also require such an audit.

In addition to meeting the requirements set forth above, the audit has also been designed to comply with the Single Audit Act of 1984 and related OMB Circular A-133. The independent auditor's report on the basic financial statements, along with the combining and individual fund statements and schedules, is included in the financial section of the City's Comprehensive Annual Financial Report. The independent auditor's reports related specifically to the Single Audit are included in a separately issued single audit document.

Single Audit:

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. The internal control structure is subject to periodic evaluation by management and internal audit staff of the City.

As part of the City's Single Audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs and the City's compliance with applicable laws and regulations.

Audit Committee:

During 2007, the City of Harrisburg established an Audit Committee to provide independent review and oversight of the City's financial reporting processes, internal controls, and annual audit. The City's independent auditor now reports directly to the Audit Committee, versus management as in prior years. The Committee is made up of five voting members and the City Council Budget and Finance Committee Chair, or his/her designee, as an ex officio sixth non-voting member. Three members must be well-versed in accounting procedures and one member must be a CPA. No City employee may serve as a member of the Committee, with the exception of the ex-officio Budget and Finance Chair or his/her designee.

Cash Management:

The City's current investment policy is to minimize credit and market risk while maintaining a competitive yield on its portfolio. All cash which is temporarily idle is invested in interest bearing demand deposits, repurchase agreements, or statewide money market funds, thereby increasing the average yield on idle funds. A significant portion of the City's cash and investments is maintained in bank trust accounts under the management of trustees.

An ordinance of City Council requires that all deposits be held in insured, federally regulated banks or financial institutions and that all amounts in excess of federal insurance be fully collateralized in accordance with a state statute which requires banks to pledge a pool of eligible assets against the total of its public funds on deposit.

Basis of Accounting:

Although the annual budget is prepared on a cash basis with respect to both revenues received and expenditures disbursed for all funds, the Governmental Funds and Expendable Trust and Agency Funds are reported on the modified accrual basis of accounting for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measurable and available within 60 days after year end to pay current year liabilities. The major revenue sources accrued by the City include real estate taxes, intergovernmental revenue, departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Principal and interest on general long-term obligations are recognized when due. Prepaid items and inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, compensated absences, and employer pension contributions are reported as the amount accrued during the year that normally would be liquidated with expendable available financial resources.

The accrual basis of accounting is utilized by proprietary fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

BUDGET SUMMARY

RESOURCE ALLOCATION

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General Fund, Special Revenue Funds, Debt Service Fund, and utility funds. The City of Harrisburg has established the following utility fund: the Neighborhood Services Fund. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is used to account for State aid revenue for maintaining, lighting, building, and improving City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

HOST MUNICIPALITY FEES FUND

The Host Municipality Fees Fund is used to account for host municipality benefit fees received for critical environmental projects and related administrative costs, as mandated by Act 101 - The Municipal Waste Planning, Recycling, and Waste Reduction Act.

SENATORS FUND

The Senators Fund accounts for the revenues and expenses associated with the payment of debt on the financing of a new stadium of the Harrisburg Senators, a minor league franchise formerly owned by the City.

PARKS & RECREATION FUND

The Park & Recreation fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Parks & Recreation bureau, activities, and programming.

NEIGHBORHOOD MITIGATION FUND

The Neighborhood Mitigation fund is responsible for the collection of fee revenue and related expenses of the City as they pertain to enforcement of ordinances regulating blight and local health, housing and safety codes and regulations, including expenses related to remediation of blighted conditions, as authorized

SPECIAL EVENTS AND PROJECTS REIMBURSEMENT FUND

The Special Events and Projects Reimbursement Fund accounts for fee, service provision chargeback and contribution revenue, along with related expenses, for use in the maintenance and betterment of the City's Public Works department

FIRE PROTECTION FUND

The Fire Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Fire department and activities.

POLICE PROTECTION FUND

The Police Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Police department and activities.

WHBG Fund

The WHBG fund accounts for fee, contribution, advertising and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's government access cable television channel and station

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund, and proceeds from the sale/lease or use of City assets, for the payment of general long-term debt principal, interest, and related costs.

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by proprietary funds).

UTILITY FUND

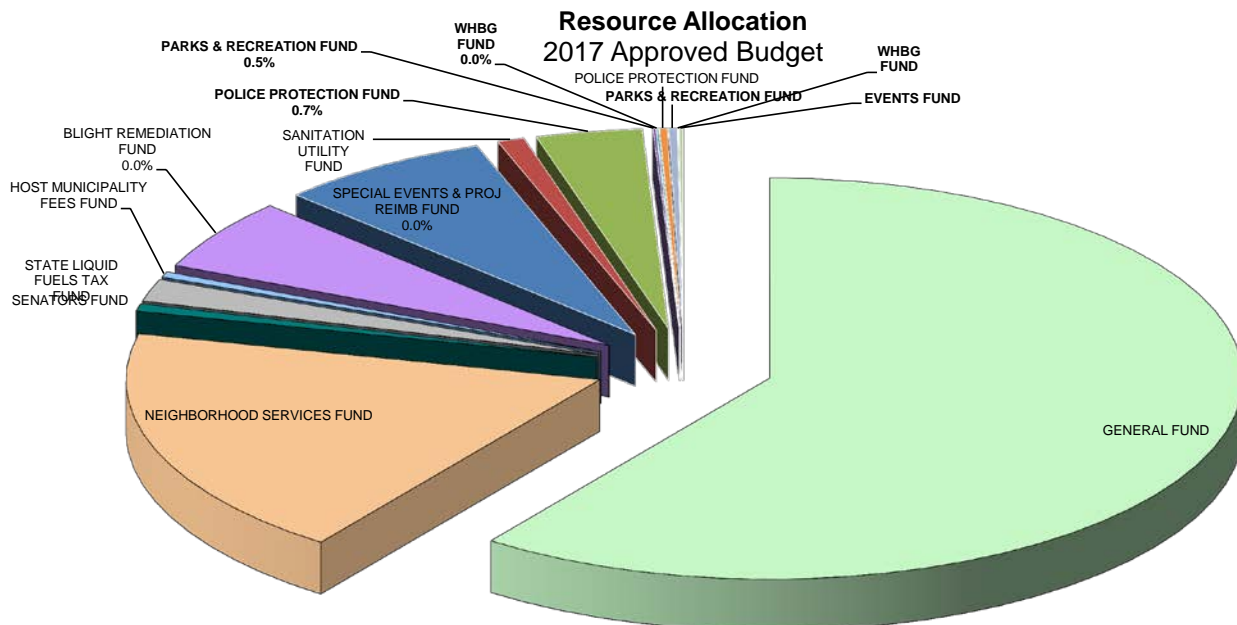
Utility funds (also termed enterprise or proprietary funds) are used by a governmental entity to account for services provided to the general public on a user charge basis.

NEIGHBORHOOD SERVICES FUND

The Neighborhood Service Fund is used to account for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City as well as Parks and Recreation maintenance services and road repair services, as those are related to the facilitation of refuse collection and disposal services, broadly defined.

RESOURCE ALLOCATION
2017 APPROVED BUDGET

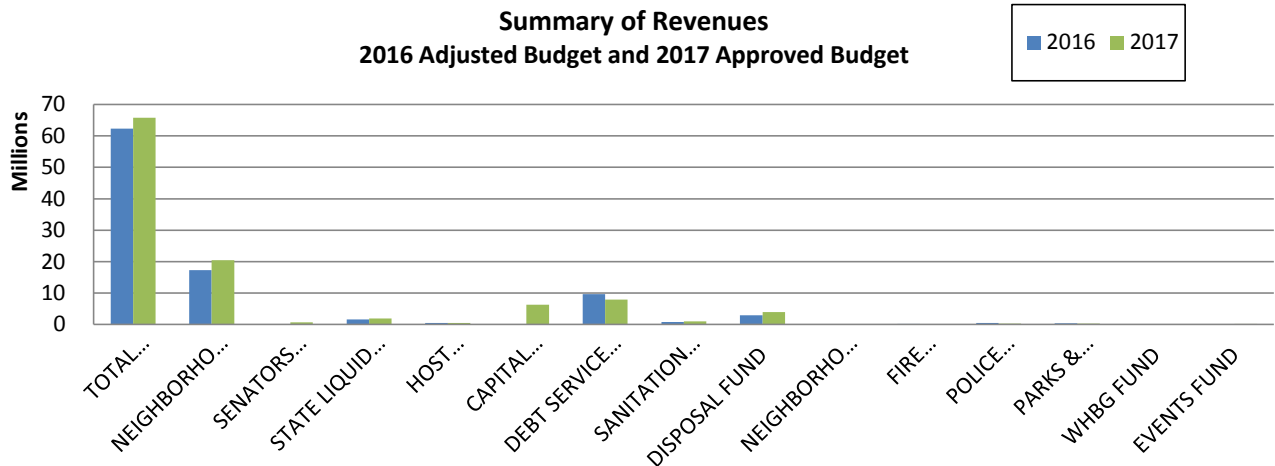
RESOURCES		APPROPRIATIONS	
GENERAL FUND	65,738,746	GENERAL FUND	65,711,842
NEIGHBORHOOD SERVICES FUND	20,472,046	NEIGHBORHOOD SERVICES FUND	19,674,395
SENATORS FUND	660,516	SENATORS FUND	642,659
STATE LIQUID FUELS TAX FUND	1,965,972	STATE LIQUID FUELS TAX FUND	1,797,500
HOST MUNICIPALITY FEES FUND	484,754	HOST MUNICIPALITY FEES FUND	465,690
CAPITAL PROJECTS	6,293,645	CAPITAL PROJECTS	6,293,645
DEBT SERVICE FUND	7,984,578	DEBT SERVICE FUND	7,984,578
SANITATION UTILITY FUND	1,008,499	SANITATION UTILITY FUND	1,008,499
DISPOSAL FUND	3,977,801	DISPOSAL FUND	3,977,801
NEIGHBORHOOD MITIGATION FUND	113,400	NEIGHBORHOOD MITIGATION FUND	108,400
FIRE PROTECTION FUND	78,000	FIRE PROTECTION FUND	78,000
POLICE PROTECTION FUND	289,529	POLICE PROTECTION FUND	284,253
PARKS & RECREATION FUND	317,637	PARKS & RECREATION FUND	317,637
WHBG FUND	10,000	WHBG FUND	9,500
EVENTS FUND	164,637	EVENTS FUND	144,230
TOTAL RESOURCES	<u>109,559,760</u>	TOTAL APPROPRIATIONS	<u>108,498,629</u>



SUMMARY OF REVENUES
2017 APPROVED BUDGET

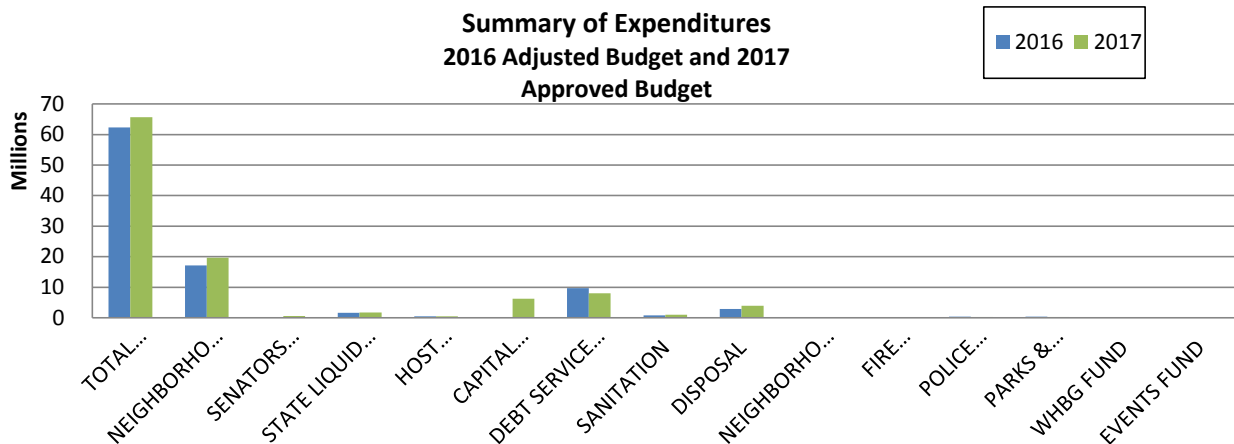
FUND	2016 ADJUSTED BUDGET	2017 APPROVED BUDGET	2016-2017 INCREASE/ (DECREASE)
GENERAL FUND			
Real Estate Taxes	16,715,001	16,631,432	(83,568)
Transfer Taxes	600,000	600,000	0
Hotel Taxes	840,000	840,000	0
Local Services Taxes	4,664,344	5,561,176	896,832
Earned Income Taxes	10,716,430	10,816,927	100,496
Mercantile/Business Privilege Taxes	7,430,009	7,332,208	(97,800)
Departmental Revenues	4,286,686	9,432,167	5,145,481
Fines and Forfeits	744,009	733,000	(11,008)
Other Licenses and Permits	581,744	581,744	0
Interest Income	26,525	33,752	7,226
Property Income	33,700	33,700	0
Miscellaneous	2,914,791	2,727,754	(187,037)
Intergovernmental	4,957,800	5,955,300	997,500
Interfund Transfers	5,568,404	147,821	(5,420,582)
Fund Balance Appropriation	2,282,582	4,311,764	2,029,182
TOTAL GENERAL FUND	62,362,024	65,738,746	3,376,722
NEIGHBORHOOD SERVICES	17,266,356	20,472,046	3,205,690
SENATORS FUND	0	660,516	660,515
STATE LIQUID FUELS TAX FUND	1,613,720	1,965,972	352,251
HOST MUNICIPALITY FEES FUND	512,232	484,754	(27,478)
CAPITAL PROJECTS	0	6,293,645	6,293,645
DEBT SERVICE FUND	9,669,614	7,984,578	(1,685,036)
SANITATION UTILITY FUND	819,756	1,008,499	188,743
DISPOSAL FUND	2,951,823	3,977,801	1,025,978
NEIGHBORHOOD MITIGATION FUND	44,880	113,400	68,520
FIRE PROTECTION FUND	182,251	78,000	(104,250)
POLICE PROTECTION FUND	454,656	289,529	(165,126)
PARKS & RECREATION FUND	375,466	317,637	(57,829)
WHBG FUND	10,000	10,000	0
EVENTS FUND	0	164,637	164,636
TOTAL REVENUE	96,262,778	109,559,760	13,296,983

Summary of Revenues
2016 Adjusted Budget and 2017 Approved Budget



SUMMARY OF EXPENDITURES
2017 APPROVED BUDGET

FUND	2016 ADJUSTED BUDGET	2017 APPROVED BUDGET	2016-2017 INCREASE/ (DECREASE)
GENERAL FUND			
General Government	2,072,203	1,944,674	(127,529)
Administration	3,182,723	3,529,179	346,456
Community and Economic Development	1,250,134	1,467,034	216,900
Public Safety	25,871,811	27,347,143	1,475,332
Public Works	5,500,745	7,195,036	1,694,291
General Expenses	15,121,665	15,189,551	67,886
Transfers to Other Funds	9,282,684	9,039,224	(243,460)
TOTAL GENERAL FUND	62,281,964	65,711,842	3,429,877
NEIGHBORHOOD SERVICES FUND	17,192,962	19,674,395	2,481,433
SENATORS FUND	0	642,659	642,659
STATE LIQUID FUELS TAX FUND	1,613,720	1,797,500	183,780
HOST MUNICIPALITY FEES FUND	512,232	465,690	(46,542)
CAPITAL PROJECTS	0	6,293,645	6,293,645
DEBT SERVICE FUND	9,667,282	7,984,578	(1,682,703)
SANITATION	819,756	1,008,499	188,743
DISPOSAL	2,951,823	3,977,801	1,025,979
NEIGHBORHOOD MITIGATION FUND	44,880	108,400	63,520
FIRE PROTECTION FUND	94,000	78,000	(16,000)
POLICE PROTECTION FUND	335,296	284,253	(51,043)
PARKS & RECREATION FUND	421,113	317,637	(103,476)
WHBG FUND	9,500	9,500	0
EVENTS FUND	0	144,230	144,230
TOTAL EXPENDITURES	95,944,528	108,498,629	12,554,101



GENERAL FUND
RESOURCE ALLOCATION SUMMARY
2017 APPROVED BUDGET

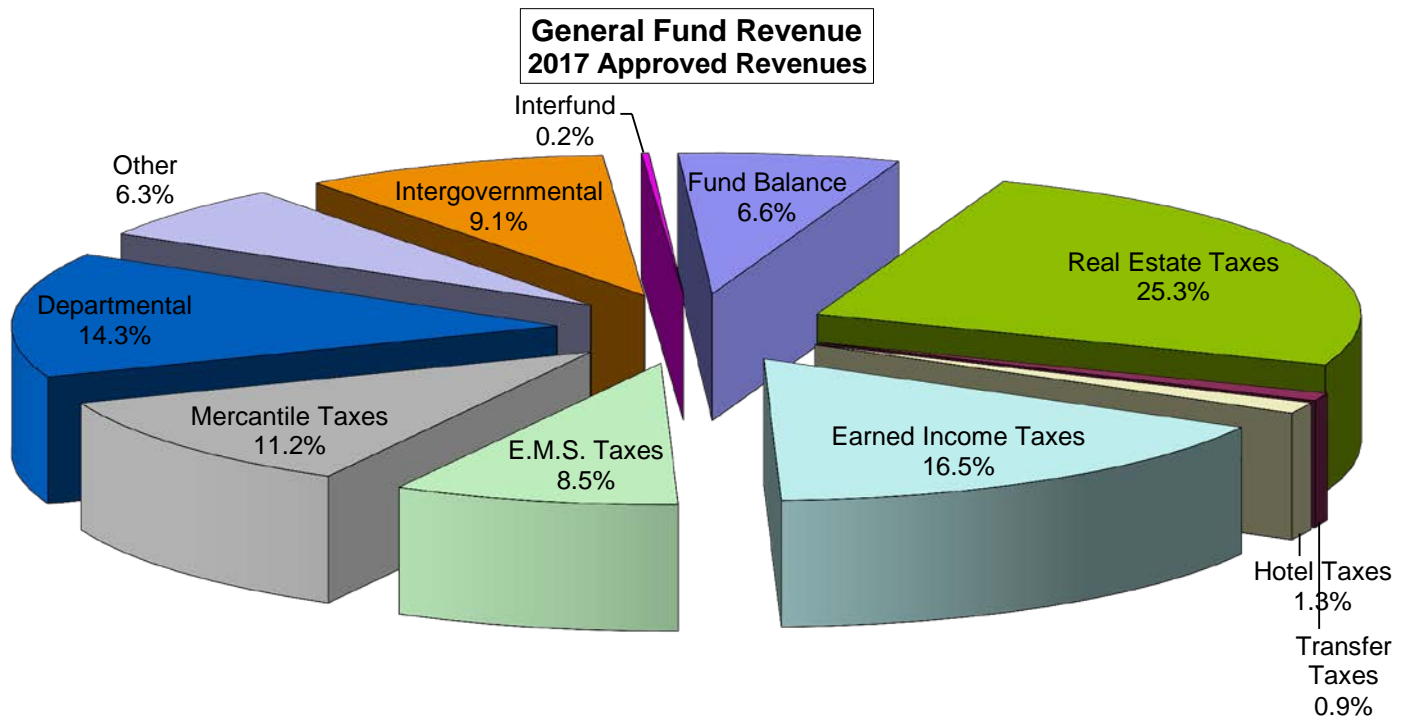
RESOURCES		APPROPRIATIONS	
REAL ESTATE TAXES	16,631,432	GENERAL GOVERNMENT	1,944,674
		ADMINISTRATION	3,529,179
TRANSFER TAXES	600,000	COMMUNITY AND ECONOMIC DEV.	1,467,034
		PUBLIC SAFETY	27,347,143
HOTEL TAXES	840,000	PUBLIC WORKS	7,195,036
OCCUPATIONAL PRIVILEGE TAXES	0		
LOCAL SERVICES TAXES	5,561,176	TOTAL DEPARTMENTS	41,483,066
EARNED INCOME TAXES	10,816,927		
MERCANTILE/BUSINESS PRIVILEGE	7,332,208	OTHER:	
DEPARTMENTAL REVENUES	9,432,167	GENERAL EXPENSES	15,189,551
FINES AND FORFEITS	733,000	TRANSFERS TO OTHER FUNDS	9,039,224
BUSINESS LICENSES AND PERMITS	581,744	TOTAL OTHER	24,228,775
INTEREST INCOME	33,752		
PROPERTY INCOME	33,700		
MISCELLANEOUS REVENUE	2,727,754		
OTHER FINANCING SOURCES	0		
INTERGOVERNMENTAL REVENUE	5,955,300		
INTERFUND REVENUE	147,821		
FUND BALANCE APPROPRIATION	4,311,764		
TOTAL RESOURCES	<u>65,738,746</u>	TOTAL APPROPRIATIONS	<u>65,711,842</u>

GENERAL FUND
REVENUE ANALYSIS SUMMARY
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
TAXES					
REAL ESTATE TAXES					
Real Estate Current	15,520,230	14,803,240	14,877,855	14,777,056	14,703,172
Real Estate Prior	2,481,109	2,024,190	1,969,371	1,937,945	1,928,260
TOTAL REAL ESTATE TAXES	18,001,339	16,827,430	16,847,226	16,715,001	16,631,432
OTHER TAXES					
Transfer Taxes	907,771	744,923	493,539	600,000	600,000
Hotel Taxes	527,320	840,000	840,000	840,000	840,000
Local Services Taxes	2,637,709	2,078,643	4,370,462	4,664,344	5,561,176
Earned Income Taxes	10,689,449	10,071,681	10,619,490	10,716,430	10,816,927
Mercantile/Business Privilege	6,510,162	6,693,799	6,877,568	7,430,009	7,332,208
TOTAL OTHER TAXES	21,272,411	20,429,046	23,201,059	24,250,783	25,150,311
TOTAL TAXES	39,273,751	37,256,476	40,048,285	40,965,784	41,781,743
DEPARTMENTAL REVENUES					
Administration	1,512,523	1,109,100	1,116,478	1,056,497	1,079,307
Building and Housing Development	1,396,888	1,002,143	1,210,202	968,700	1,061,430
Public Safety	2,417,270	1,881,094	6,178,178	1,576,687	6,618,280
Public Works	910,264	595,665	503,349	670,125	658,472
Parks and Recreation	13,051	16,562	10,352	14,677	14,678
TOTAL DEPT. REVENUES	6,249,996	4,604,564	9,018,559	4,286,686	9,432,167

GENERAL FUND
REVENUE ANALYSIS SUMMARY
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
OTHER REVENUES					
Fines and Forfeits	2,300,226	1,504,268	808,338	744,009	733,000
Licenses and Permits	584,134	593,939	601,167	581,744	581,744
Interest Income	87,421	29,072	67,097	26,525	33,752
Property Income	78,983	208,622	33,650	33,700	33,700
Miscellaneous	3,131,084	2,888,324	2,778,103	2,914,791	2,727,754
Other Financing Sources	0	75,000	0	0	0
Intergovernmental	3,855,314	2,742,203	6,436,170	4,957,800	5,955,300
Interfund	6,153,261	1,758,219	5,014,712	5,568,404	147,821
TOTAL OTHER REVENUES	16,190,423	9,799,647	15,739,238	14,826,972	10,213,071
GENERAL FUND REVENUES	61,714,170	51,660,686	64,806,082	60,079,442	61,426,981
Fund Balance Appropriation	0	0	0	2,282,582	4,311,764
GENERAL FUND RESOURCES	61,714,170	51,660,686	64,806,082	62,362,024	65,738,746



GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
TAXES					
REAL ESTATE TAXES					
CURRENT YEAR LEVY					
Discount Period	12,623,766	12,574,019	12,291,211	12,447,175	12,384,940
Flat Period	1,422,165	1,503,872	1,661,051	1,348,781	1,342,038
Prior Year Flat	0	865	0	0	0
Penalty Period	1,570,221	1,002,535	1,064,891	1,125,000	1,119,375
Refund of Prior Year Taxes	0	(94,890)	0	(13,176)	(13,110)
TOTAL CURRENT YEAR LEVY	15,616,152	14,986,401	15,017,152	14,907,781	14,833,243
CURRENT YEAR DISCOUNT AND PENALTY					
Discount (2%)	(253,617)	(283,462)	(245,800)	(247,427)	(246,190)
Penalty (10%)	157,695	100,301	106,502	116,702	116,119
TOTAL DISCOUNT & PENALTY	(95,922)	(183,161)	(139,297)	(130,725)	(130,071)
TOTAL CURRENT YEAR TAXES	15,520,230	14,803,240	14,877,855	14,777,056	14,703,172
PRIOR YEARS' TAXES					
Tax Liens - Principal	0	(17)	0	0	0
Tax Amount - 1st Year Prior	784,308	612,832	604,250	616,616	613,534
Tax Amount - 2nd Year Prior	1,024,510	925,794	877,042	849,939	845,690
Tax Amount - 3rd & More Prior Years	239,120	122,664	135,021	125,511	124,884
Penalty & Int - 1st Year Prior	110,825	78,101	84,075	83,143	82,728
Penalty & Int - 2nd Year Prior	240,723	218,087	209,047	199,774	198,776
Penalty & Int - 3rd & More Years	81,624	66,729	59,938	62,962	62,648
TOTAL PRIOR YEARS' TAXES	2,481,109	2,024,190	1,969,371	1,937,945	1,928,260
TOTAL REAL ESTATE TAXES	18,001,339	16,827,430	16,847,226	16,715,001	16,631,432
OTHER TAXES					
Transfer Taxes	907,771	744,923	493,539	600,000	600,000
Hotel Taxes	527,320	840,000	840,000	840,000	840,000

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
LOCAL SERVICE TAXES					
Tax Amount - Current Year	2,097,652	1,456,293	3,894,472	4,130,366	3,969,003
Penalty - Current Tax	387	260	0	420	261
Tax Amount - Prior Year	541,004	653,292	551,485	534,685	1,630,997
Local Service Tax Commission	0	(31,236)	(75,495)	0	(37,958)
Penalty - Prior Year	185	33	0	488	488
L.S.T. Tax Commissions	(1,235)	0	0	(1,275)	(1,275)
Prior Year L.S.T. Commissions	(284)	0	0	(340)	(340)
TOTAL L.S.T.	2,637,709	2,078,643	4,370,462	4,664,344	5,561,176
EARNED INCOME TAXES					
Tax Amount - Current Year	10,866,149	10,216,909	10,789,365	10,866,516	10,966,500
Tax Amount - Prior Year	0	0	0	0	0
E.I.T. Commissions	(172,129)	(141,110)	(162,475)	(145,813)	(145,813)
E.I.T. Annual Returns Cost	0	0	(3,760)	0	(3,760)
E.I.T. DCTCC Fees	(4,570)	(4,118)	(3,640)	(4,272)	0
TOTAL E.I.T.	10,689,449	10,071,681	10,619,490	10,716,430	10,816,927
MERCANTILE/BUSINESS PRIVILEGE LICENSES					
Business Privilege - Current Year	185,440	149,680	99,380	190,000	185,000
Business Privilege - Prior Year	11,040	15,520	12,024	12,245	12,000
Landlord - Current Year	83,840	98,800	95,640	95,000	112,500
Landlord - Prior Year	6,440	17,880	11,600	16,932	8,000
License Commission	(1,382)	(428)	(10)	(428)	0
MERCANTILE/BUSINESS TAXES					
Current Year Tax	2,502,470	2,261,004	2,587,515	2,637,064	2,550,000
Prior Year Tax	194,788	349,599	112,239	225,000	200,000
Penalty	94,046	129,849	83,530	106,880	90,000
Interest	28,148	147,849	14,600	68,386	50,000
Tax Commission	(53,432)	(101,209)	(16,206)	(63,792)	(63,792)
Amusement Tax	296,567	288,996	315,640	291,920	290,000
Amusement Tax - Prior Year	0	0	14,256	0	0
Amusement Tax Penalty	927	144	0	292	0
Amusement Tax Interest	0	552	2,340.99	0	500
Parking Tax	3,100,722	3,289,446	3,492,323	3,800,000	3,850,000
Parking License Fee	16,721	11,573	13,724	12,500	14,000
Parking License Fee - Prior Year	3,266	2,131	710	2,131	1,000
Parking License Fee - Interest	3,477	2,007	1,930	10,082	2,000
General License Tax	37,085	30,405	36,330	25,798	31,000
TOTAL MERC./BUS. PRIV.	6,510,162	6,693,799	6,877,568	7,430,009	7,332,208
TOTAL OTHER TAXES	21,272,411	20,429,046	23,201,059	24,250,783	25,150,311
TOTAL TAXES	39,273,751	37,256,476	40,048,285	40,965,784	41,781,743

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
DEPARTMENTAL REVENUES					
ADMINISTRATION					
Grants Fund	73,400	30,000	0	0	0
Sanitation Utility Fund	506,063	506,063	0	0	0
Disposal Fund	531,369	305,000	0	0	0
Neighborhood Service Fund	0	0	811,063	811,063	811,063
Satisfaction Fees	709	316	150	443	443
Filing Fee Returns	1,215	504	219	701	701
Return of Advanced Costs	9	0	0	0	0
Metro	81,150	18,925	0	19,388	0
Life Partnership Registry	100	25	25	45	45
Liens - Court Costs	68	0	0	0	0
Collection Revenue (School)	126,345	94,591	122,455	99,831	142,027
Collection Fees (School Merc.)	96,145	109,061	118,368	71,144	71,145
Returned Check Fee	8,962	6,346	3,843	6,822	6,822
Other Administration Revenue	86,913	38,098	60,250	46,887	46,887
Documents/Publications - Mercantile	75	170	106	174	174
TOTAL ADMINISTRATION	1,512,523	1,109,100	1,116,478	1,056,497	1,079,307
BUILDING & HOUSING DEVELOPMENT					
Rooming House	8,160	10,250	7,860	7,800	7,800
Appeal Hearing Fees	200	0	800	200	800
Mitigation Fees	0	0	0	4,800	0
License Renewal Fees	259,100	146,950	177,525	200,000	180,000
Permit Fees - Electrical	54,829	72,377	93,431	56,000	60,000
Permit Fees - Plumbing	55,375	60,100	61,577	59,000	50,000
Permit Fees - Building	486,916	354,726	440,749	290,000	290,000
Permit Fees - Low Voltage Electric	1,110	10,564	2,943	10,600	5,000
Permit Fees - Dumpster	3,100	3,125	3,500	2,700	2,500
Permit Fees - Demolition	16,514	27,467	22,273	28,000	20,000
Fire Prevention Code	53,995	48,856	32,244	25,000	25,000
Permit Fees - Special	1,330	2,020	2,672	2,000	2,000
Fees - Flood Plain Certification	2,690	1,465	1,840	1,500	1,500
Fees - Buyer Notification	23,135	19,120	22,030	17,000	15,000
Emergency Order Liens - Principal	4,200	0	0	0	0
Emergency Order Liens - Interest	1,750	0	0	0	0
Fees - Planning	6,325	10,990	5,990	8,800	6,000
Fees - City Health Inspection	98,990	82,410	58,840	65,000	65,000
Fees - Zoning Hearing Board	10,970	13,935	12,983	9,800	9,800
Permit Fees - Zoning	59,734	46,337	53,534	40,000	40,000
Zoning Commission	(90)	(45)	0	0	0
Rental Inspection	245,730	89,370	204,736	140,000	280,000
Publications and Maps	2,825	900	4,100	500	500
Warrant Services Fee	0	1,225	575	0	530
TOTAL BUILDING & HOUSING DEV.	1,396,888	1,002,143	1,210,202	968,700	1,061,430

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
PUBLIC SAFETY					
Fire and Burglar Alarm	70,676	68,623	46,793	50,000	60,000
Vehicular Extraction Fees	2,382	4,744	10,733	8,450	8,450
Special Police Services	0	0	3,750	0	0
Towing Fees	28,360	21,665	22,595	22,396	22,397
Police Investigation Reports	85,865	56,105	87,815	52,223	52,224
Booking Processing Fee	42,377	39,327	19,835	0	18,249
Fire Investigation Reports	1,215	1,500	1,525	1,667	1,667
Fire Inspection/Safety	1,150	100	300	0	300
Fees - Firefighter Application	0	0	12,970	12,870	0
Meter Bag Rental	62,834	21,504	24,116	20,000	20,000
Fire Grants (SAFER)	394,102	278,538	0	0	0
Police Personnel Reimb	10,215	26,622	32,965	0	26,000
ARRA COPS Grant	333,212	191,699	0	136,918	136,918
Police On Patrol	0	10,167	14,137	10,167	10,167
Domestic Violence Grant	5,465	0	14,150	2,301	2,302
FEMA/USAR Contract	24,777	0	36,795	35,383	10,000
HHA Reimbursement	485,251	248,885	432,127	250,459	250,000
Other Public Safety Revenue	36,034	46,708	4,554,286	43,256	5,040,000
Fees - Permit Parking	38,625	42,970	46,765	39,731	39,731
Fines and Costs	72,570	49,535	42,244	48,028	48,028
Drug Task Force Reimbursement	73,072	104,026	90,962	74,082	74,082
Highway Safety Program Reimburse.	8,981	7,175	13,281	0	9,463
Dog Licenses	9,736	7,704	7,096	7,959	8,000
Fees - Booting	14,595	8,850	3,300	10,799	10,800
Police Extra Duty Revenue	615,778	644,647	659,638	750,000	769,502
TOTAL PUBLIC SAFETY	2,417,270	1,881,094	6,178,178	1,576,687	6,618,280

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
PUBLIC WORKS					
Street Cut Inspect	0	157,509	125,000	125,000	250,000
Street Cut Degradation Fees	0	140	0	0	0
VMC Charges - Dauphin County	1,652	0	0	0	0
VMC Charges - THA Covanta	78,277	1,473	0	1,473	0
VMC Charges - Water	9,992	0	0	0	0
VMC Charges- Fed Grant	16,984	2,464	1,268	971	0
VMC Charges - Sanitation	287,432	258,304	234,420	276,000	293,243
VMC Charges - Sewer/A.W.T.F.	8,123	0	0	0	0
VMC Charges - State Liquid Fuels	144,895	138,675	139,342	145,000	0
VMC Charges - Hbg Parking Authority	5,181	0	0	0	0
VMC Charges - Hbg Redev. Authority	1,255	274	0	766	0
VMC Charges - Hbg School District	15,429	2,927	0	5,870	0
VMC Charges - Hbg Housing Authority	1,832	0	0	0	0
Sewer Maintenance Charges	163,099	0	0	0	0
Sewer Maintenance Liens - Principal	2,260	1,482	159	0	160
Sewer Maintenance Liens - Interest	918	697	24	0	24
Keep HBG Clean	7,797	0	0	0	0
Publications and Maps	4	0	0	0	0
CDBG Reimbursement - Demolition	94,862	21,526	0	115,000	115,000
Other Public Works Revenue	70,270	10,194	3,136	45	45
TOTAL PUBLIC WORKS	910,264	595,665	503,349	670,125	658,472
PARKS AND RECREATION					
Revenue - Pool #1	8,816	8,658	4,100	7,945	7,945
Revenue - Pool #2	0	5,979	4,419	4,986	4,986
Fees - Shade Trees	285	165	140	161	161
Other Parks and Recreation Rev.	3,950	1,760	1,693	1,585	1,586
TOTAL PARKS AND RECREATION	13,051	16,562	10,352	14,677	14,678
TOTAL DEPARTMENT REVENUE	6,249,996	4,604,564	9,018,559	4,286,686	9,432,167

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
OTHER REVENUES					
FINES AND FORFEITS					
DJ - Traffic Violations	97,296	103,268	110,545	103,240	103,000
DJ - Summary Criminal Offenses	246,905	213,479	184,249	226,699	205,000
DJ - Codes Violations	68,063	86,928	74,375	64,070	75,000
City Parking Violations	1,887,962	1,100,593	438,844	350,000	350,000
Other Fines and Forfeits	0	0	326	0	0
TOTAL FINES AND FORFEITS	2,300,226	1,504,268	808,338	744,009	733,000
LICENSES AND PERMITS					
Alcoholic Beverage Licenses	29,650	33,400	28,950	36,300	36,300
Cable TV Franchise License	554,484	560,539	572,217	545,444	545,444
TOTAL LICENSES AND PERMITS	584,134	593,939	601,167	581,744	581,744
INTEREST INCOME					
Savings	45,948	0	12,432	0	1
Tax Appeal	480	0	269	5	5
Collection System	23	0	9	0	1
Education	1,732	0	7,556	0	7,222
E.M.S.Tax Rebate Account Interest	18	0	96	2	3
Interest on CDs	24,241	24,167	33,098	19,779	19,780
PNI Loan Interest	7,604	4,904	2,108	6,453	6,454
Other Investments	7,376	0	11,529	285	286
Insurance Interest - W.C.	0	0	0	0	0
TOTAL INTEREST INCOME	87,421	29,072	67,097	26,525	33,752
PROPERTY INCOME					
Rental Income	2,100	2,100	2,025	2,113	2,113
HPA Rental Income	20,800	0	0	0	0
Easement Fees	31,083	31,587	31,625	31,587	31,587
Gain on Sale of Fixed Assets	25,000	174,935	0	0	0
TOTAL PROPERTY INCOME	78,983	208,622	33,650	33,700	33,700

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
MISCELLANEOUS					
Reimb for THA Shared Svcs	1,274,451	479,256	0	400,000	0
Stop Loss Recoveries	767,192	560,123	187,900	100,000	100,000
Work Comp-Excess Recovery	0	0	0	0	0
Reimbursement for Shares Extended	0	66,555	0	0	0
NLC Service Line Warrenty	0	0	8,176	0	8,176
Insurance Reimbursement for Loss	25,521	250,238	19,352	25,000	129,250
Contributions and Donations	102,880	227,202	255,960	265,000	315,000
Miscellaneous	0	0	0	0	0
Payments In Lieu of Taxes (PILOTS)	561,832	471,068	728,031	500,000	500,000
Harrisburg Broadcasting Network	7,950	0	0	0	0
Municipal Tavern Games Tax	0	0	387	0	387
Refund of Expenditures	2,449	132,383	14,888	81,133	81,133
Express Script Rebate	348,237	598,185	553,698	500,000	500,000
LED Electricity Rebate	0	0	374,142	294,808	294,808
Medicare Part D Program	39,426	102,867	58,165	80,000	80,000
Medical-Employee Contribution	0	0	574,980	668,850	710,000
Miscellaneous Lien - Principal	1,146	448	2,424	0	9,000
TOTAL MISCELLANEOUS	3,131,084	2,888,324	2,778,103	2,914,791	2,727,754
OTHER FINANCING SOURCES					
T.R.A.N./Loan Proceeds	0	75,000	0	0	0
TOTAL OTHER FINANCING SOURCES	0	75,000	0	0	0
INTERGOVERNMENTAL					
The Harrisburg Authority (CRW)	169,510	0	0	0	0
Pension System State Aid	2,438,398	2,158,604	2,545,914	2,200,000	2,532,920
Public Utility Realty Taxes	39,469	45,699	41,845	45,000	45,000
Capital Fire Protection	496,000	0	992,000	496,000	0
Grant Proceeds	102,500	10,000	45,000	95,000	377,380
Equipment Grant	22,152	0	0	0	0
Ground Lease Payment	587,286	527,900	1,093,623	1,166,990	1,202,000
Priority Parking Distribution	0	0	1,717,788	954,810	1,798,000
TOTAL INTERGOVERNMENTAL	3,855,314	2,742,203	6,436,170	4,957,800	5,955,300

GENERAL FUND
REVENUE ANALYSIS DETAIL
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2016 Adjusted Budget	2017 Approved Budget
INTERFUND TRANSFERS					
Trust and Agency Fund	0	8,958	0	0	0
State & Fed Grants	4,504,000	0	4,692,303	4,504,000	0
Federal Grants	0	0	280,392	51,545	51,546
Neighborhood Services Fund	0	0	0	970,000	0
Sanitation Utility Fund	1,649,261	1,749,261	0	0	0
CDBG Funds	0	0	42,017	42,858	0
Neighborhood Mitigation Fund	0	0	0	0	67,400
Police Protection Fund	0	0	0	0	28,875
TOTAL INTERFUND TRANSFERS	6,153,261	1,758,219	5,014,712	5,568,404	147,821
TOTAL OTHER REVENUES	16,190,423	9,799,647	15,739,238	14,826,972	10,213,071
GENERAL FUND REVENUE	61,714,170	51,660,686	64,806,082	60,079,442	61,426,981
Fund Balance Appropriation	0	0	0	2,282,582	4,311,764
GENERAL FUND RESOURCES	61,714,170	51,660,686	64,806,082	62,362,024	65,738,746

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
301001 DISCOUNT PERIOD	\$12,623,765.81	\$12,574,018.64	\$12,291,210.61	\$12,447,175.10	\$12,384,940.00
301002 FLAT PERIOD	\$1,422,165.08	\$1,503,872.30	\$1,661,050.54	\$1,348,781.45	\$1,342,038.00
301003 PENALTY PERIOD	\$1,570,221.32	\$1,002,535.07	\$1,064,890.74	\$1,125,000.00	\$1,119,375.00
301004 REFUND PRIOR YR RE TAX	\$0.00	(\$94,890.09)	\$0.00	(\$13,175.53)	(\$13,110.00)
302001 DISCOUNT AMOUNT	(\$253,617.33)	(\$283,462.30)	(\$245,799.53)	(\$247,426.88)	(\$246,190.00)
302003 PENALTY AMOUNT	\$157,695.20	\$100,301.25	\$106,502.24	\$116,701.70	\$116,119.00
303000 PRIOR YR FLAT AMT	\$0.00	\$864.93	\$0.00	\$0.00	\$0.00
304001 TAX LIENS - PRINCIPAL	\$0.00	(\$17.30)	\$0.00	\$0.00	\$0.00
305001 TAX AMOUNT-1ST PRIOR YEAR	\$784,308.20	\$612,832.04	\$604,249.57	\$616,616.19	\$613,534.00
305002 TAX AMOUNT-2ND PRIOR YEAR	\$1,024,509.90	\$925,794.46	\$877,041.81	\$849,939.18	\$845,690.00
305003 TAX AMOUNT-3RD PRIOR YEAR	\$239,120.17	\$122,663.58	\$135,020.76	\$125,510.95	\$124,884.00
306001 PENALTY/INT 1ST YR PRIOR	\$110,824.79	\$78,100.56	\$84,074.70	\$83,142.82	\$82,728.00
306002 PENALTY/INT 2ND YR PRIOR	\$240,722.52	\$218,087.45	\$209,046.78	\$199,773.89	\$198,776.00
306003 PENALTY/INT 3RD YR PRIOR	\$81,623.76	\$66,729.46	\$59,937.84	\$62,961.91	\$62,648.00
301100 REAL ESTATE TAXES	\$18,001,339.42	\$16,827,430.05	\$16,847,226.06	\$16,715,000.78	\$16,631,432.00
309000 TRANSFER TAX REVENUE	\$907,771.24	\$744,922.86	\$493,538.86	\$600,000.00	\$600,000.00
309100 TRANSFER TAXES	\$907,771.24	\$744,922.86	\$493,538.86	\$600,000.00	\$600,000.00
310000 HOTEL TAX REVENUE	\$527,319.75	\$840,000.00	\$840,000.00	\$840,000.00	\$840,000.00
310100 HOTEL TAXES	\$527,319.75	\$840,000.00	\$840,000.00	\$840,000.00	\$840,000.00
316000 EMERGENCY/MUN SERVICES	\$2,097,652.11	\$1,456,293.14	\$3,894,472.22	\$4,130,365.65	\$3,969,002.66
316003 CURR YR PENALTY	\$387.31	\$260.40	\$0.00	\$419.82	\$261.00
316006 EMS TAX PRIOR YEAR	\$541,003.58	\$653,292.31	\$551,484.97	\$534,685.18	\$1,630,997.34
316007 PEN PRIOR YEAR	\$184.79	\$33.04	\$0.00	\$487.86	\$488.00
316009 LOCAL SVCS TAX-COMMISSION	\$0.00	(\$31,236.09)	(\$75,495.13)	\$0.00	(\$37,958.00)
318000 EMS TAX COMMISSIONS	(\$1,234.52)	\$0.00	\$0.00	(\$1,274.76)	(\$1,275.00)
318006 PRIOR YR EMS COMMISSION	(\$284.26)	\$0.00	\$0.00	(\$339.80)	(\$340.00)
316100 E.M.S. TAX	\$2,637,709.01	\$2,078,642.80	\$4,370,462.06	\$4,664,343.95	\$5,561,176.00
321000 EIT - CURR YR	\$10,866,148.80	\$10,216,908.79	\$10,789,364.55	\$10,866,515.69	\$10,966,500.00
323001 EIT COMMISSIONS	(\$172,129.44)	(\$141,109.52)	(\$162,474.77)	(\$145,812.89)	(\$145,813.00)
323004 EIT - ANNUAL RETURNS COST	\$0.00	\$0.00	(\$3,759.51)	\$0.00	(\$3,760.00)
323003 EIT-DCTCC FEES	(\$4,570.21)	(\$4,118.13)	(\$3,639.89)	(\$4,272.31)	\$0.00
321100 EARNED INCOME TAX	\$10,689,449.15	\$10,071,681.14	\$10,619,490.38	\$10,716,430.49	\$10,816,927.00
324001 MERCANTILE/BUS LIC CUR YR	\$185,440.00	\$149,680.00	\$99,380.00	\$190,000.00	\$185,000.00
324002 MERCANTILE/BUS LIC PR YR	\$11,040.00	\$15,520.00	\$12,024.00	\$12,245.17	\$12,000.00
324004 MERC/LANDLORD LIC CURR YR	\$83,840.00	\$98,800.00	\$95,640.00	\$95,000.00	\$112,500.00
324005 MERC/LANDLORD LIC PRIORYR	\$6,440.00	\$17,880.00	\$11,600.00	\$16,931.53	\$8,000.00
324009 MERC LIC COMMISSION	(\$1,381.50)	(\$428.00)	(\$10.00)	(\$428.00)	\$0.00
324100 MERC/BUS PRIVIL LICENSES	\$285,378.50	\$281,452.00	\$218,634.00	\$313,748.70	\$317,500.00
325001 MBP TAX - CURRENT YR	\$2,502,470.20	\$2,261,004.27	\$2,587,515.30	\$2,637,064.13	\$2,550,000.00
325002 MBP TAX - PRIOR YR	\$194,787.69	\$349,598.60	\$112,239.45	\$225,000.00	\$200,000.00
325003 MBP TAX - PENALTY	\$94,045.63	\$129,848.53	\$83,530.08	\$106,879.58	\$90,000.00
325004 MBP TAX - INTEREST	\$28,147.61	\$147,849.27	\$14,599.63	\$68,385.72	\$50,000.00
325009 MBP TAX COMMISSION	(\$53,432.39)	(\$101,208.54)	(\$16,205.65)	(\$63,791.84)	(\$63,792.00)
326001 MBP AMUSEMENT TAX	\$296,566.61	\$288,996.09	\$315,640.00	\$291,919.60	\$290,000.00
326002 MBP AMUSEMT TAX-PRIOR YR	\$0.00	\$0.00	\$14,256.48	\$0.00	\$0.00
326003 MBP AMUSEMENT TAX PENALTY	\$0.00	\$519.82	\$2,142.00	\$0.00	\$500.00
326004 MBP AMUSEMENT TAX - INT	\$0.00	\$32.46	\$198.99	\$0.00	\$0.00
326011 AMUSEMENT TAX PENALTY	\$926.53	\$143.70	\$0.00	\$291.98	\$0.00
327000 MBP PARKING TAXES CURRENT	\$3,100,722.37	\$3,289,446.37	\$3,492,322.99	\$3,800,000.00	\$3,850,000.00
327001 MBP PARKING FEE	\$16,721.00	\$11,573.00	\$13,724.00	\$12,500.00	\$14,000.00
327002 PARKING LICENSE FEE-PRIOR	\$3,266.00	\$2,131.00	\$710.00	\$2,131.00	\$1,000.00
327003 PARKING LICENSE FEE-PENAL	\$3,477.20	\$2,007.30	\$1,930.30	\$10,082.17	\$2,000.00
329000 MBP GENERAL LICENSE TAX	\$37,085.00	\$30,405.00	\$36,330.00	\$25,797.59	\$31,000.00
325100 MERC/BUS TAXES	\$6,224,783.45	\$6,412,346.87	\$6,658,933.57	\$7,116,259.93	\$7,014,708.00
340008 GRANTS FUND	\$73,399.50	\$30,000.00	\$0.00	\$0.00	\$0.00
340027 SANITATION UTILITY FUND	\$506,063.00	\$506,063.00	\$0.00	\$0.00	\$0.00

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
340028 LANDFILL/INCIN UTILITY FUND	\$531,369.28	\$305,000.00	\$0.00	\$0.00	\$0.00
340025 NEIGHBORHOOD SERVICES UTILITY	\$0.00	\$0.00	\$811,063.00	\$811,063.00	\$811,063.00
340040 SATISFACTION FEES	\$708.50	\$316.27	\$150.00	\$442.54	\$443.00
340050 FILING FEE RETURNS	\$1,215.48	\$504.24	\$219.00	\$700.56	\$701.00
340055 ADVANCED COSTS RETURN	\$9.47	\$0.00	\$0.00	\$0.00	\$0.00
340060 METRO	\$81,150.00	\$18,925.00	\$0.00	\$19,388.36	\$0.00
340061 LIFE PARTNERSHIP REGISTRY	\$100.00	\$25.00	\$25.00	\$45.00	\$45.00
340065 LIENS - COURT COSTS	\$68.26	\$0.00	\$0.00	\$0.00	\$0.00
340080 COLLECTION REV (SCHOOL)	\$126,344.66	\$94,591.25	\$122,454.87	\$99,830.74	\$142,027.00
340081 COLLECTION FEES(SCHOOL)	\$96,145.34	\$109,060.68	\$118,367.52	\$71,144.36	\$71,145.00
340085 NSF CHECK FEE	\$8,961.83	\$6,346.38	\$3,842.98	\$6,821.93	\$6,822.00
340090 OTHER ADMINISTRATIVE	\$86,912.99	\$38,098.01	\$60,250.23	\$46,886.89	\$46,887.00
340091 MERCANTILE DOCS/PUBLICATE	\$75.00	\$170.00	\$105.50	\$173.80	\$174.00
340100 DEPT OF ADMIN REVENUES	\$1,512,523.31	\$1,109,099.83	\$1,116,478.10	\$1,056,497.18	\$1,079,307.00
341001 ROOMING HOUSE	\$8,160.00	\$10,250.00	\$7,860.00	\$7,800.00	\$7,800.00
341002 APPEAL HEARING FEES	\$200.00	\$0.00	\$800.00	\$200.00	\$800.00
341003 MITIGATION FEES	\$0.00	\$0.00	\$0.00	\$4,800.00	\$0.00
341011 LICENSE RENEWAL FEES	\$259,100.00	\$146,950.00	\$177,525.00	\$200,000.00	\$180,000.00
341020 ELECTRICAL PERMIT FEE	\$54,829.00	\$72,377.00	\$93,431.06	\$56,000.00	\$60,000.00
341021 PLUMBING PERMIT FEE	\$55,375.00	\$60,100.00	\$61,577.00	\$59,000.00	\$50,000.00
341022 BUILDING PERMIT FEE	\$486,915.50	\$354,726.41	\$440,749.40	\$290,000.00	\$290,000.00
341023 LOW VOLTAGE ELEC. PERMITS	\$1,110.00	\$10,564.00	\$2,943.00	\$10,600.00	\$5,000.00
341024 DUMPSTER PERMIT FEES	\$3,100.00	\$3,125.00	\$3,500.00	\$2,700.00	\$2,500.00
341025 DEMOLITION PERMIT FEES	\$16,514.00	\$27,467.00	\$22,273.00	\$28,000.00	\$20,000.00
341026 FIRE PREVENTION CODE	\$53,995.00	\$48,856.00	\$32,244.00	\$25,000.00	\$25,000.00
341027 SPECIAL PERMIT FEES	\$1,330.48	\$2,020.43	\$2,672.31	\$2,000.00	\$2,000.00
341028 FLOOD PLAIN CERTIFICATION	\$2,690.00	\$1,465.00	\$1,840.00	\$1,500.00	\$1,500.00
341030 BUYER NOTIFY FEES	\$23,135.00	\$19,120.00	\$22,030.00	\$17,000.00	\$15,000.00
341040 EMG ORD LIENS /PRINCIPAL	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00
341041 EMG ORD LIEN/INTEREST	\$1,749.50	\$0.00	\$0.00	\$0.00	\$0.00
341050 PLANNING FEES	\$6,325.38	\$10,990.00	\$5,990.00	\$8,800.00	\$6,000.00
341051 HEALTH INSPECT FEES	\$98,990.00	\$82,410.00	\$58,840.00	\$65,000.00	\$65,000.00
341060 ZONING HEARING BOARD FEES	\$10,970.00	\$13,935.00	\$12,982.50	\$9,800.00	\$9,800.00
341061 PERMIT FEES-ZONING SIGN	\$59,734.00	\$46,337.00	\$53,533.50	\$40,000.00	\$40,000.00
341069 ZONING COMMISSION	(\$90.00)	(\$45.00)	\$0.00	\$0.00	\$0.00
341072 RENTAL INSPECTION INCOME	\$245,730.00	\$89,370.00	\$204,736.00	\$140,000.00	\$280,000.00
341080 SALE OF PUB/MAPS/GIS DATA	\$2,825.00	\$900.00	\$4,100.00	\$500.00	\$500.00
342011 WARRANT SERVICES FEES	\$0.00	\$1,225.00	\$575.00	\$0.00	\$530.00
341100 DBHD REVENUES	\$1,396,887.86	\$1,002,142.84	\$1,210,201.77	\$968,700.00	\$1,061,430.00
342008 BURG/FIRE ALARMS	\$70,676.01	\$68,623.00	\$46,792.99	\$50,000.00	\$60,000.00
342009 VEHICLE EXTRACTION FEES	\$2,381.50	\$4,743.75	\$10,733.08	\$8,449.94	\$8,450.00
342015 TOWING FEES	\$28,359.75	\$21,665.25	\$22,595.00	\$22,396.34	\$22,397.00
342020 POLICE INV REPORTS	\$85,865.00	\$56,105.00	\$87,815.00	\$52,223.30	\$52,224.00
342021 BOOKING PROCESSING FEE	\$42,376.89	\$39,326.94	\$19,835.12	\$0.00	\$18,249.00
342030 FIRE INV REPORTS	\$1,215.00	\$1,500.00	\$1,525.00	\$1,666.74	\$1,667.00
342031 FIRE INSPECTION/SAFETY	\$1,150.00	\$100.00	\$300.00	\$0.00	\$300.00
342043 FIREFIGHTER APP FEES	\$0.00	\$0.00	\$12,970.00	\$12,870.00	\$0.00
342050 METER BAG RENTAL	\$62,833.50	\$21,504.00	\$24,116.00	\$20,000.00	\$20,000.00
342051 FIRE GRANTS (SAFER)	\$394,101.80	\$278,538.12	\$0.00	\$0.00	\$0.00
342061 POLICE PERSONNEL REIMB	\$10,215.06	\$26,621.56	\$32,964.93	\$0.00	\$26,000.00
342070 ARRA COPS	\$333,212.41	\$191,698.58	\$0.00	\$136,917.87	\$136,918.00
342074 POLICE ON PATROL	\$0.00	\$10,166.53	\$14,136.87	\$10,166.53	\$10,167.00
342079 DOMESTIC VIOLENCE GRANT	\$5,464.94	\$0.00	\$14,150.30	\$2,301.30	\$2,302.00
342086 FEMA/USAR CONTRACT	\$24,777.26	\$0.00	\$36,794.81	\$35,382.78	\$10,000.00
342089 HHA REIMBURSEMENT	\$485,250.50	\$248,885.27	\$432,127.04	\$250,458.78	\$250,000.00
342090 OTHER PUBLIC SAFETY	\$36,033.76	\$46,708.48	\$4,554,285.60	\$43,255.80	\$5,040,000.00

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
342091 PERMIT PARKING FEES	\$38,625.00	\$42,970.00	\$46,765.00	\$39,730.61	\$39,731.00
342092 FINE AND COSTS	\$72,569.64	\$49,535.21	\$42,244.34	\$48,027.57	\$48,028.00
342093 DRUG TASK FORCE REIMBURS	\$73,071.61	\$104,026.44	\$90,961.77	\$74,081.81	\$74,082.00
342094 HIGHWAY SAFETY GRANT	\$8,981.16	\$7,174.86	\$13,281.20	\$0.00	\$9,463.00
342098 DOG AND CAT LICENSES	\$9,736.00	\$7,704.00	\$7,096.00	\$7,959.06	\$8,000.00
342099 BOOTING FEES	\$14,595.00	\$8,850.00	\$3,300.00	\$10,799.05	\$10,800.00
342010 SPEC POLICE SERVICES	\$0.00	\$0.00	\$3,750.00	\$0.00	\$0.00
342901 POLICE EXTRA DUTY	\$615,778.12	\$644,647.34	\$659,637.84	\$750,000.00	\$769,501.96
342100 DEPT OF PUBLIC SAFETY	\$2,417,269.91	\$1,881,094.33	\$6,178,177.89	\$1,576,687.48	\$6,618,279.96
343002 STREET CUT INSPECT	\$0.00	\$157,509.00	\$125,000.00	\$125,000.00	\$250,000.00
343003 ST CUT DEGRADATION FEES	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00
343029 VMC CHARGES - DAUPHIN CTY	\$1,651.95	\$0.00	\$0.00	\$0.00	\$0.00
343030 VMC CHARGES THA-COVANTA	\$78,277.37	\$1,473.20	\$0.00	\$1,473.20	\$0.00
343032 VMC CHRGS - WATER UTILITY	\$9,991.62	\$0.00	\$0.00	\$0.00	\$0.00
343035 VMC CHRGS - FED GRANT	\$16,983.95	\$2,464.39	\$1,268.09	\$970.93	\$0.00
343037 VMC CHRGS/SANITATION FUND	\$287,432.35	\$258,303.54	\$234,419.90	\$276,000.00	\$293,243.30
343039 VMC CHRGS/SEWERAGE UTY	\$8,122.75	\$0.00	\$0.00	\$0.00	\$0.00
343040 VMC CHRGS/STATE LIQ FUEL	\$144,895.00	\$138,674.78	\$139,341.76	\$145,000.00	\$0.00
343043 VMC CHARGES-HBG PARK AUTH	\$5,180.95	\$0.00	\$0.00	\$0.00	\$0.00
343044 VMC CHARGES-HBG REDEVELOP.	\$1,255.32	\$273.67	\$0.00	\$766.00	\$0.00
343045 VMC CHARGES-HBG SCHOOL	\$15,429.19	\$2,927.44	\$0.00	\$5,869.90	\$0.00
343046 VMC CHARGES-HBG HOUS AUTH	\$1,832.12	\$0.00	\$0.00	\$0.00	\$0.00
343050 SEWER MAINT CHARGE	\$163,099.20	\$0.00	\$0.00	\$0.00	\$0.00
343051 SEWER MAINT LIENS-PRINCIP	\$2,260.25	\$1,481.74	\$159.06	\$0.00	\$160.00
343052 SEWER MAINT LIENS-PENALTY	\$918.31	\$696.82	\$23.97	\$0.00	\$24.00
343070 KEEP HBG CLEAN	\$7,797.00	\$0.00	\$0.00	\$0.00	\$0.00
343080 PUBLICATIONS/MAPS REVENUE	\$4.00	\$0.00	\$0.00	\$0.00	\$0.00
343084 CDBG REIMB. - DEMOLITION	\$94,862.06	\$21,526.08	\$0.00	\$115,000.00	\$115,000.00
343090 OTHER PUB WORKS	\$70,270.27	\$10,194.00	\$3,135.91	\$44.65	\$45.00
343100 DEPT OF PUBLIC WORKS	\$910,263.66	\$595,664.66	\$503,348.69	\$670,124.68	\$658,472.30
345001 POOL #1	\$8,816.00	\$8,658.00	\$4,100.00	\$7,944.64	\$7,945.00
345002 POOL #2	\$0.00	\$5,979.00	\$4,419.24	\$4,986.00	\$4,986.00
345011 SHADE TREE FEES	\$285.00	\$165.00	\$140.00	\$160.63	\$161.00
345090 OTHER PARKS & REC	\$3,950.00	\$1,760.25	\$1,693.25	\$1,585.25	\$1,586.00
345100 DEPT OF PARKS & REC	\$13,051.00	\$16,562.25	\$10,352.49	\$14,676.52	\$14,678.00
346012 DJ-TRAFF VIOLATINS	\$97,296.19	\$103,268.03	\$110,544.54	\$103,239.66	\$103,000.00
346013 DJ-SUMMARY CRIMINAL OFF	\$246,905.20	\$213,478.99	\$184,248.96	\$226,699.14	\$205,000.00
346015 DJ-CODES VIOLATIONS	\$68,063.24	\$86,928.22	\$74,374.59	\$64,069.90	\$75,000.00
346020 PARK TICKETS-VIO FINE	\$1,887,961.59	\$1,100,592.65	\$438,844.00	\$350,000.00	\$350,000.00
346090 OTHER FINES & FORFEITS	\$0.00	\$0.00	\$325.58	\$0.00	\$0.00
346100 FINES & FORFEITS	\$2,300,226.22	\$1,504,267.89	\$808,337.67	\$744,008.70	\$733,000.00
347010 ALCOHOLIC BEVERAGE LICENS	\$29,650.00	\$33,400.00	\$28,950.00	\$36,300.33	\$36,300.00
347020 TV FRANCHISE LICENSE	\$554,484.01	\$560,538.56	\$572,216.80	\$545,443.77	\$545,444.00
347100 LICENSES & PERMITS	\$584,134.01	\$593,938.56	\$601,166.80	\$581,744.10	\$581,744.00
350000 SAVINGS ACCT INTEREST	\$45,947.72	\$0.00	\$12,431.73	\$0.14	\$1.00
350001 TAX APPEAL INT EARNINGS	\$480.03	\$0.00	\$269.11	\$4.95	\$5.00
350003 INT SAVINGS-COLL SYSTEM	\$23.03	\$0.00	\$8.64	\$0.37	\$1.00
350009 INTEREST EARNINGS EDCL	\$1,731.90	\$0.00	\$7,555.88	\$0.00	\$7,222.00
350070 EMS TAX INTEREST	\$17.71	\$0.00	\$96.20	\$2.22	\$3.00
351000 INT ON CDS	\$24,240.67	\$24,167.35	\$33,098.20	\$19,779.15	\$19,780.00
351091 PNI LOAN INTEREST	\$7,604.06	\$4,904.17	\$2,108.26	\$6,453.05	\$6,454.00
352000 INT ON INVSTMTS/GRANT	\$7,375.80	\$0.00	\$11,529.27	\$285.34	\$286.00
350100 INTEREST INCOME	\$87,420.92	\$29,071.52	\$67,097.29	\$26,525.22	\$33,752.00
355000 RENTAL INCOME	\$2,100.12	\$2,100.12	\$2,025.12	\$2,112.57	\$2,113.00
355001 HPA RENTAL INCOME	\$20,800.00	\$0.00	\$0.00	\$0.00	\$0.00
356000 EASEMENT FEES	\$31,083.00	\$31,587.00	\$31,625.00	\$31,587.00	\$31,587.00

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
358090 SALE OF ASSETS	\$25,000.00	\$174,935.21	\$0.00	\$0.00	\$0.00
355100 RENTAL INCOME	\$78,983.12	\$208,622.33	\$33,650.12	\$33,699.57	\$33,700.00
380001 REIMB FOR THA SHARE SVCS	\$1,274,450.70	\$479,256.46	\$0.00	\$400,000.00	\$0.00
380002 STOP LOSS RECOVERIES	\$767,191.96	\$560,122.57	\$187,900.41	\$100,000.00	\$100,000.00
380007 REIMB FOR SHARED EXPENDS	\$0.00	\$66,554.50	\$0.00	\$0.00	\$0.00
380008 NLC SVC LINE WARRANTY PR	\$0.00	\$0.00	\$8,175.88	\$0.00	\$8,176.00
380033 INSURANCE REIMB FOR LOSS	\$25,520.82	\$250,237.81	\$19,352.05	\$25,000.00	\$129,250.00
382000 CONTRIBUTIONS AND DONAT	\$102,880.00	\$227,202.00	\$255,960.00	\$265,000.00	\$315,000.00
384001 P.I.L.O.T.S.	\$561,831.80	\$471,068.12	\$728,031.15	\$500,000.00	\$500,000.00
384007 HBG BROADCASTING NTKW	\$7,950.00	\$0.00	\$0.00	\$0.00	\$0.00
384010 MUNICIP TAVERN GAMES TAX	\$0.00	\$0.00	\$386.95	\$0.00	\$387.00
385000 REFUNDS OF EXPENDITURES	\$2,448.76	\$132,383.11	\$14,887.86	\$81,133.00	\$81,133.00
385003 EXPRESS SCRIPT REBATE	\$348,237.22	\$598,185.16	\$553,698.19	\$500,000.00	\$500,000.00
385004 LED ELECTRICITY REBATE	\$0.00	\$0.00	\$374,141.77	\$294,808.00	\$294,808.00
385006 MEDICARE PART D PROGRAM	\$39,426.12	\$102,866.71	\$58,165.22	\$80,000.00	\$80,000.00
385018 MEDICAL-EMPLOYEE CONTR	\$0.00	\$0.00	\$574,980.15	\$668,850.00	\$710,000.00
385090 MISCELLANEOUS	\$1,146.37	\$448.00	\$2,423.75	\$0.00	\$9,000.00
380100 MISCELLANEOUS	\$3,131,083.75	\$2,888,324.44	\$2,778,103.38	\$2,914,791.00	\$2,727,754.00
389100 OTH FINAN - PARKING TRANS	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
389000 OTHER FIN SOURCES	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
390000 THE HBG AUTHORITY	\$169,509.75	\$0.00	\$0.00	\$0.00	\$0.00
392000 PENSION SYSTEM STATE AID	\$2,438,397.68	\$2,158,604.29	\$2,545,914.47	\$2,200,000.00	\$2,532,920.14
394000 PUB UTILITY REALTY TAX	\$39,468.53	\$45,698.51	\$41,845.17	\$45,000.00	\$45,000.00
395000 CAPITAL FIRE PROTECTION	\$496,000.00	\$0.00	\$992,000.00	\$496,000.00	\$0.00
396000 GRANT PROCEEDS	\$102,500.00	\$10,000.00	\$45,000.00	\$95,000.00	\$377,380.00
396042 EQUIPMENT GRANT	\$22,152.00	\$0.00	\$0.00	\$0.00	\$0.00
397002 GROUND LEASE PAYMENTS	\$587,286.28	\$527,899.80	\$1,093,623.13	\$1,166,990.00	\$1,202,000.00
397003 PRIORITY PARKING CITY PAYMENT	\$0.00	\$0.00	\$1,717,787.69	\$954,810.00	\$1,798,000.00
390100 INTERGOVERNMENTAL	\$3,855,314.24	\$2,742,202.60	\$6,436,170.46	\$4,957,800.00	\$5,955,300.14
398004 TRUST & AGENCY FUND	\$0.00	\$8,958.23	\$0.00	\$0.00	\$0.00
398011 STATE & FED GRANTS FUND	\$4,504,000.00	\$0.00	\$4,692,303.27	\$4,504,000.00	\$0.00
398014 FEDERAL GRANTS	\$0.00	\$0.00	\$280,392.02	\$51,545.32	\$51,546.00
398025 NEIGHBORHOOD SVCS FUND	\$0.00	\$0.00	\$0.00	\$970,000.00	\$0.00
398027 SANITATION UTILITY FUND	\$1,649,261.00	\$1,749,261.00	\$0.00	\$0.00	\$0.00
398030 CDBG FUNDS	\$0.00	\$0.00	\$42,017.08	\$42,858.22	\$0.00
398*** NEIGHBORHOOD MITIGATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$67,400.00
398053 POLICE PROTECTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$28,875.00
398100 INTERFUND TRANSFERS	\$6,153,261.00	\$1,758,219.23	\$5,014,712.37	\$5,568,403.54	\$147,821.00
399099 ESTIMATED CASH CARRYOVER	\$0.00	\$0.00	\$0.00	\$2,282,582.03	\$4,311,764.20
399100 EST CASH CARRYOVER	\$0.00	\$0.00	\$0.00	\$2,282,582.03	\$4,311,764.20
01000100 GENERAL FUND	\$61,714,169.52	\$51,660,686.20	\$64,806,081.96	\$62,362,023.87	\$65,738,745.60

GENERAL FUND APPROPRIATIONS

GENERAL GOVERNMENT

DEPARTMENT OF ADMINISTRATION

DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT

DEPARTMENT OF PUBLIC SAFETY

DEPARTMENT OF PUBLIC WORKS

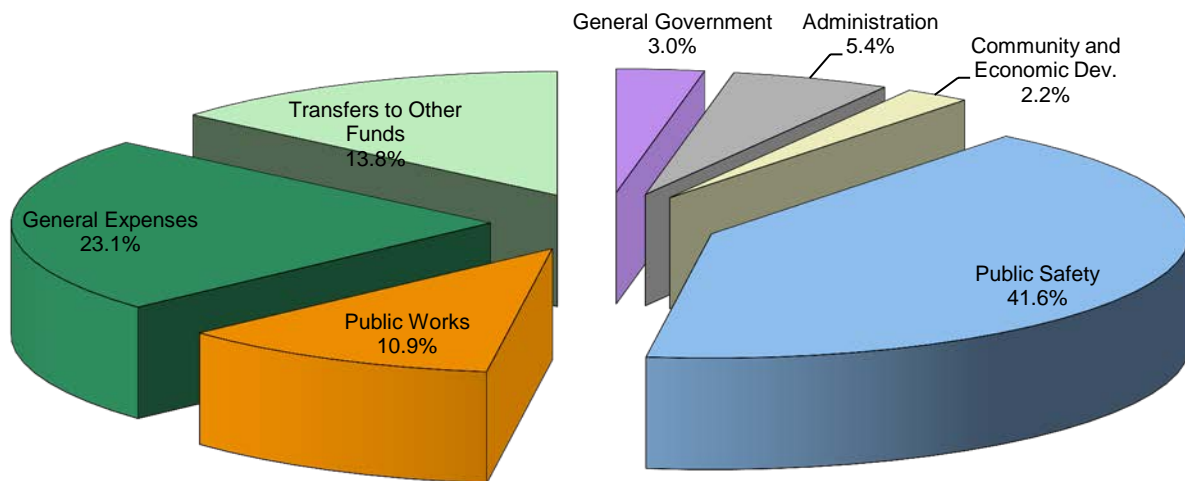
GENERAL EXPENSES AND
TRANSFERS TO OTHER FUNDS

GENERAL FUND
EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD 12/22/2016	2017 Approved Budget
General Government	1,513,068	1,662,843	1,483,200	1,944,674
Administration	2,056,355	1,921,869	2,434,427	3,529,179
Community and Economic Dev.	581,673	669,656	830,441	1,467,034
Public Safety	22,777,774	23,354,456	22,627,301	27,347,143
Public Works	2,958,443	3,226,202	3,811,640	7,195,036
General Expenses	14,065,371	13,228,468	12,581,054	15,189,551
Transfers to Other Funds	8,779,391	8,608,230	9,217,206	9,039,224
TOTAL GENERAL FUND	52,732,075	52,671,723	52,985,268	65,711,842

Personnel	36,006,793	35,816,196	34,552,254	42,756,510
Services	4,014,661	3,796,406	4,205,143	6,250,837
Supplies	1,364,064	1,054,408	1,757,051	2,625,679
Other	11,346,557	12,004,713	12,470,820	14,078,816
TOTAL GENERAL FUND	52,732,075	52,671,723	52,985,268	65,711,842

**General Fund Expenditures
2017
Approved Expenditures by Department**



EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
<u>GENERAL GOVERNMENT</u>					
<u>0101 OFFICE OF CITY COUNCIL</u>					
Personnel	261,133	273,306	274,323	285,811	285,812
Services	120,703	106,082	41,980	103,818	100,880
Supplies	17,234	21,468	5,052	29,450	26,050
Other	0	0	1,109	1,775	3,000
TOTALS	399,071	400,856	322,464	420,854	415,742
<u>0102 OFFICE OF THE MAYOR</u>					
Personnel	286,623	288,078	211,599	220,683	220,683
Services	4,028	6,853	5,703	15,514	16,480
Supplies	447	468	1,273	5,200	3,200
Other	7,510	1,591	1,195	2,000	2,000
TOTALS	298,609	296,989	219,770	243,397	242,363
<u>0103 OFFICE OF CITY CONTROLLER</u>					
Personnel	97,189	134,047	136,224	142,251	145,729
Services	1,291	1,293	3,519	11,960	9,537
Supplies	3,775	5,831	5,723	13,148	7,457
Other	0	0	0	0	0
TOTALS	102,254	141,171	145,467	167,358	162,723
<u>0104 OFFICE OF CITY TREASURER</u>					
Personnel	242,719	250,705	259,501	327,618	344,519
Services	50,887	35,477	34,546	80,655	57,562
Supplies	2,222	2,701	1,079	9,000	14,000
Other	0	0	0	8,000	10,000
TOTALS	295,828	288,883	295,126	425,273	426,081
<u>0105 OFFICE OF CITY SOLICITOR</u>					
Personnel	274,865	304,903	318,057	403,440	403,978
Services	119,846	206,441	156,454	373,914	250,942
Supplies	22,595	22,404	24,667	36,068	41,650
Other	0	1,195	1,195	1,900	1,195
TOTALS	417,306	534,943	500,373	815,321	697,765
<u>TOTAL GENERAL GOVERNMENT</u>					
Personnel	1,162,529	1,251,038	1,199,704	1,379,802	1,400,721
Services	296,755	356,147	242,203	585,861	435,401
Supplies	46,273	52,873	37,794	92,866	92,357
Other	7,510	2,785	3,499	13,675	16,195
TOTAL EXPENDITURES	1,513,068	1,662,843	1,483,200	2,072,203	1,944,674

POSITION ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
GENERAL GOVERNMENT					
Office of City Council	9.00	9.00	9.00	9.00	9.00
Office of the Mayor	4.00	4.00	3.00	3.00	3.00
Office of City Controller	2.00	3.00	3.00	3.00	3.00
Office of City Treasurer	6.00	6.00	5.00	6.75	6.75
Office of City Solicitor	6.00	6.00	6.00	6.00	6.00
TOTAL POSITIONS	27.00	28.00	26.00	27.75	27.75

OFFICE OF CITY COUNCIL

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings. City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget & Finance, Building & Housing, Community & Economic Development, Parks & Recreation, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0101 City Council

Allocation Plan

Position Control

			<i>JOB CLASSIFICATION</i>				
	2016 Adjusted	2017 Approved		2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
PERSONNEL							
Salaries-Mgmt	265,500	265,500	Council Members	7	7	141,500	141,500
Fringe Benefits	20,311	20,312	City Clerk	1	1	71,000	71,000
			Assistant City Clerk	1	1	53,000	53,000
TOTAL	285,811	285,812	Total Management	9	9	265,500	265,500
SERVICES							
Communications	8,100	8,100					
Professional Services	40,000	40,000	FICA			20,311	20,312
Utilities	0	0	Total Fringe Benefits			20,311	20,312
Insurance	0	0					
Rentals	0	0	TOTAL	9	9	285,811	285,812
Maintenance & Repairs	5,425	2,700					
Contracted Services	50,293	50,080					
TOTAL	103,818	100,880					
SUPPLIES							
Supplies	28,250	24,850					
Minor Capital Equipment	1,200	1,200					
TOTAL	29,450	26,050					
OTHER							
	1,775	3,000					
TOTAL APPROPRIATION	420,854	415,742					

GENERAL GOVERNMENT

CITY COUNCIL - 0101

<u>EMPLOYEE</u>	<u>POSITION</u>				2016	2017	2017	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>	
		<u>ANNIV. / D.O.H.</u>			<u>END OF YR SALARY</u>	<u>GRADE/STEP INCREASE</u>	<u>ANNUAL INCREASE</u>							
		CITY CLERK	4	6	2009	\$ 71,000.00	0.00	0.00	0.00	71,000.00	0.00	5,432.00	0.00	76,432.00
		ASSISTANT CITY CLERK	6	10	2014	\$ 53,000.00	0.00	0.00	0.00	53,000.00	0.00	4,055.00	0.00	57,055.00
		PRESIDENT	1	3	2006	\$ 21,500.00	0.00	0.00	0.00	21,500.00	0.00	1,645.00	0.00	23,145.00
		COUNCIL MEMBER	1	4	2016	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	1	4	2016	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		VICE PRESIDENT	1	6	2014	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	1	6	2014	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	5	12	2014	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	1	4	2016	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
9.00	MANAGEMENT TOTALS					265,500.00	0.00	0.00	0.00	265,500.00	0.00	20,312.00	0.00	285,812.00
9.00	TOTAL					265,500.00	0.00	0.00	0.00	265,500.00	0.00	20,312.00	0.00	285,812.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										265,500.00	0.00	20,312.00	0.00	285,812.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000101 OFFICE OF CITY COUNCIL

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$242,576	\$254,259	\$255,196	\$265,500	\$265,500
414100 SALARIES/WAGES	\$242,576	\$254,259	\$255,196	\$265,500	\$265,500
419001 SOCIAL SECURITY	\$18,557	\$19,046	\$19,127	\$20,311	\$20,312
419100 FRINGE BENEFITS	\$18,557	\$19,046	\$19,127	\$20,311	\$20,312
419995 PERSONNEL	\$261,133	\$273,306	\$274,323	\$285,811	\$285,812
420010 ADVERTISING	\$3,070	\$2,780	\$3,874	\$7,000	\$7,000
420020 PRINTING	\$0	\$0	\$0	\$400	\$400
420030 PHOTOGRAPHY	\$415	\$0	\$450	\$500	\$500
420050 POSTAGE	\$125	\$8	\$11	\$200	\$200
420100 COMMUNICATIONS	\$3,610	\$2,788	\$4,336	\$8,100	\$8,100
421010 LEGAL	\$89,546	\$85,872	\$0	\$40,000	\$40,000
421100 PROFESSIONAL SRVC	\$89,546	\$85,872	\$0	\$40,000	\$40,000
425000 OFFICE EQUIPMENT	\$0	\$118	\$0	\$200	\$200
425050 COMMUNICATIONS EQUIPMENT	\$0	\$300	\$300	\$500	\$500
425090 MAINT SERV CONTRACT	\$5,972	\$5,565	\$2,347	\$4,725	\$2,000
425100 MAINT & REPAIRS	\$5,972	\$5,983	\$2,647	\$5,425	\$2,700
429009 ADMIN/TRUSTEE FEE	\$40	\$0	\$61	\$80	\$80
429014 CONTRACTED PERSONNEL SVS.	\$5,241	\$0	\$0	\$0	\$0
429015 TRAVEL	\$10,114	\$7,626	\$8,322	\$19,359	\$20,000
429016 CONFERENCES	\$2,368	\$0	\$2,991	\$3,041	\$2,000
429017 MEMBERSHIPS	\$3,813	\$3,813	\$23,624	\$27,813	\$28,000
429100 CONTRACTED SRVC	\$21,575	\$11,439	\$34,997	\$50,293	\$50,080
429995 SERVICES	\$120,703	\$106,082	\$41,980	\$103,818	\$100,880
430004 AUDIO-VISUAL	\$0	\$0	\$0	\$10,000	\$3,000
430009 OFFICE	\$200	\$177	\$0	\$250	\$250
430015 WEB SERVICES	\$0	\$0	\$949	\$1,000	\$1,600
430099 MISC SUPPLIES AND EXP	\$7,299	\$21,291	\$3,953	\$17,000	\$20,000
430100 SUPPLIES & EXP	\$7,499	\$21,468	\$4,902	\$28,250	\$24,850
439015 OFFICE EQUIPMENT	\$9,735	\$0	\$149	\$1,200	\$1,200
439100 MINOR CAPITAL	\$9,735	\$0	\$149	\$1,200	\$1,200
439995 SUPPLIES	\$17,234	\$21,468	\$5,052	\$29,450	\$26,050
453049 LEASE PURCHASE	\$0	\$0	\$1,109	\$1,775	\$3,000
453100 CAPITAL OUTLAY	\$0	\$0	\$1,109	\$1,775	\$3,000
499995 OTHER	\$0	\$0	\$1,109	\$1,775	\$3,000
01000101 CITY COUNCIL	\$399,071	\$400,856	\$322,464	\$420,854	\$415,742

OFFICE OF THE MAYOR

The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0102 Mayor's Office

Allocation Plan			Position Control						
PERSONNEL		2016 Adjusted	2017 Approved	JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved	
	Salaries-Mgmt	205,000	205,000		Mayor	1	1	80,000	80,000
	Fringe Benefits	15,683	15,683		Senior Advisor to the Mayor for Edu. Youth, and Civic Engagement	1	1	70,000	70,000
	TOTAL	220,683	220,683		Special Assistant To The Mayor	1	1	55,000	55,000
					Total Management	3	3	205,000	205,000
SERVICES									
	Communications	5,817	5,817	FICA			15,683	15,683	
	Professional Services	0	0	Total Fringe Benefits			15,683	15,683	
	Utilities	0	0						
	Insurance	0	0	TOTAL	3	3	220,683	220,683	
Rentals	0	0							
Maintenance & Repairs	500	500							
Contracted Services	9,197	10,163							
TOTAL	15,514	16,480							
SUPPLIES									
	Supplies	5,200	3,200						
	Minor Capital Equipment	0	0						
	TOTAL	5,200	3,200						
OTHER		2,000	2,000						
	TOTAL APPROPRIATION	243,397	242,363						

GENERAL GOVERNMENT

MAYOR - 0102

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	MAYOR	1 6 2014	\$ 80,000.00	0.00	0.00	0.00	80,000.00	0.00	6,120.00	0.00	86,120.00
	SR ADVISOR TO MAYOR FOR ED/YOUTH/CIVIC ENGGMT	1 6 2014	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	SPECIAL ASSISTANT TO THE MAYOR	3 9 2015	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
3.00	MANAGEMENT TOTALS		205,000.00	0.00	0.00	0.00	205,000.00	0.00	15,683.00	0.00	220,683.00
3.00	TOTAL		205,000.00	0.00	0.00	0.00	205,000.00	0.00	15,683.00	0.00	220,683.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							205,000.00	0.00	15,683.00	0.00	220,683.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000102 OFFICE OF THE MAYOR

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$266,255	\$268,239	\$197,077	\$205,000	\$205,000
414100 SALARIES/WAGES	\$266,255	\$268,239	\$197,077	\$205,000	\$205,000
419001 SOCIAL SECURITY	\$20,369	\$19,839	\$14,522	\$15,683	\$15,683
419100 FRINGE BENEFITS	\$20,369	\$19,839	\$14,522	\$15,683	\$15,683
419995 PERSONNEL	\$286,623	\$288,078	\$211,599	\$220,683	\$220,683
420010 ADVERTISING	\$0	\$0	\$0	\$300	\$300
420020 PRINTING	\$45	\$1,662	\$1,864	\$2,500	\$2,500
420030 PHOTOGRAPHY	\$0	\$0	\$0	\$300	\$300
420040 TELEPHONE	\$1,643	\$1,858	\$1,967	\$1,967	\$1,967
420050 POSTAGE	\$117	\$40	\$23	\$750	\$750
420100 COMMUNICATIONS	\$1,804	\$3,560	\$3,854	\$5,817	\$5,817
421030 CONSULTING	\$1,769	\$0	\$0	\$0	\$0
421100 PROFESSIONAL SRVC	\$1,769	\$0	\$0	\$0	\$0
425000 OFFICE EQUIPMENT	\$0	\$0	\$0	\$500	\$500
425100 MAINT & REPAIRS	\$0	\$0	\$0	\$500	\$500
429001 TUITION/TRAINING	\$0	\$523	\$349	\$1,000	\$1,000
429009 ADMIN/TRUSTEE FEE	\$80	\$30	\$0	\$80	\$80
429014 CONTRACTED PERSONNEL SVS.	\$0	\$0	\$0	\$0	\$1,500
429015 TRAVEL	\$0	\$1,195	\$0	\$2,283	\$2,283
429016 CONFERENCES	\$0	\$0	\$0	\$2,300	\$2,300
429017 MEMBERSHIPS	\$375	\$1,545	\$1,500	\$3,534	\$3,000
429100 CONTRACTED SRVC	\$455	\$3,293	\$1,849	\$9,197	\$10,163
429995 SERVICES	\$4,028	\$6,853	\$5,703	\$15,514	\$16,480
430009 OFFICE	\$350	\$218	\$1,273	\$4,900	\$2,900
430099 MISC SUPPLIES AND EXP	\$97	\$250	\$0	\$300	\$300
430100 SUPPLIES & EXP	\$447	\$468	\$1,273	\$5,200	\$3,200
439995 SUPPLIES	\$447	\$468	\$1,273	\$5,200	\$3,200
453049 LEASE PURCHASE	\$7,510	\$1,591	\$1,195	\$2,000	\$2,000
453100 CAPITAL OUTLAY	\$7,510	\$1,591	\$1,195	\$2,000	\$2,000
499995 OTHER	\$7,510	\$1,591	\$1,195	\$2,000	\$2,000
01000102 OFFICE OF THE MAYOR	\$298,609	\$296,989	\$219,770	\$243,397	\$242,363

OFFICE OF THE CITY CONTROLLER

The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0103 City Controller's Office

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	90,000	90,000
Salaries-BU	42,142	45,372
Fringe Benefits	10,109	10,357
TOTAL	142,251	145,729
SERVICES		
Communications	1,460	1,525
Professional Services	10,000	7,387
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	500	625
Contracted Services	0	0
TOTAL	11,960	9,537
SUPPLIES		
Supplies	690	500
Minor Capital Equipment	12,458	6,957
TOTAL	13,148	7,457
OTHER	0	0
TOTAL APPROPRIATION	167,358	162,723

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
City Controller	1	1	20,000	20,000
Chief Deputy Controller	1	1	70,000	70,000
Total Management	2	2	90,000	90,000
Auditor	1	0	41,602	0
Auditor II	0	1	0	44,832
Payroll Related Expenses			540	540
Total Bargaining Unit	1	1	42,142	45,372
FICA			10,109	10,357
Total Fringe Benefits			10,109	10,357
TOTAL	3	3	142,251	145,729

CITY CONTROLLER

CITY CONTROLLER - 0103

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. /</u> <u>D.O.B.</u>	<u>2016</u> <u>END OF YR</u>	<u>2017</u> <u>GRADE/STEP</u>	<u>2017</u> <u>ANNUAL</u>	<u>2017</u> <u>LONG.</u>	<u>2017</u> <u>SALARY</u>	<u>2017</u> <u>LUMP SUM</u>	<u>FICA</u>	<u>FRINGE</u> <u>BENEFITS</u>	<u>TOTAL</u>
	CHIEF DEPUTY CONTROLLER	2 1 1999	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	CITY CONTROLLER	1 6 2014	\$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
2.00	MANAGEMENT TOTALS		90,000.00	0.00	0.00	0.00	90,000.00	0.00	6,885.00	0.00	96,885.00
	AUDITOR II	1 12 2015	\$ 41,601.82	2,786.77	443.89	0.00	44,832.00	0.00	3,430.00	0.00	48,262.00
1.00	BARGAINING UNIT TOTALS		41,601.82	2,786.77	443.89	0.00	44,832.00	0.00	3,430.00	0.00	48,262.00
	WORKING OUT OF CLASS	1 12 2015	\$ 540.00	0.00	0.00	0.00	\$ 540.00	0.00	42.00	0.00	582.00
3.00	TOTAL		132,141.82	2,786.77	443.89	0.00	135,372.00	0.00	10,357.00	0.00	145,729.00
OVERTIME							0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							135,372.00	0.00	10,357.00	0.00	145,729.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000103 OFFICE OF CITY CONTROLLER

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$90,282	\$124,820	\$126,833	\$132,142	\$135,372
414100 SALARIES/WAGES	\$90,282	\$124,820	\$126,833	\$132,142	\$135,372
419001 SOCIAL SECURITY	\$6,906	\$9,227	\$9,391	\$10,109	\$10,357
419100 FRINGE BENEFITS	\$6,906	\$9,227	\$9,391	\$10,109	\$10,357
419995 PERSONNEL	\$97,189	\$134,047	\$136,224	\$142,251	\$145,729
420041 E-MAIL/INTERNET	\$1,250	\$1,250	\$40	\$1,435	\$1,500
420050 POSTAGE	\$1	\$3	\$0	\$25	\$25
420100 COMMUNICATIONS	\$1,251	\$1,253	\$40	\$1,460	\$1,525
421030 CONSULTING	\$0	\$0	\$3,479	\$10,000	\$7,387
421100 PROFESSIONAL SRVC	\$0	\$0	\$3,479	\$10,000	\$7,387
425090 MAINT SERV CONTRACT	\$40	\$40	\$0	\$500	\$625
425100 MAINT & REPAIRS	\$40	\$40	\$0	\$500	\$625
429995 SERVICES	\$1,291	\$1,293	\$3,519	\$11,960	\$9,537
430002 SOFTWARE	\$337	\$0	\$0	\$125	\$0
430003 SUBSCRIPTIONS	\$0	\$0	\$65	\$65	\$0
430009 OFFICE	\$0	\$366	\$344	\$500	\$500
430100 SUPPLIES & EXP	\$337	\$366	\$409	\$690	\$500
439015 OFFICE EQUIPMENT	\$3,437	\$5,466	\$5,315	\$12,458	\$6,957
439100 MINOR CAPITAL	\$3,437	\$5,466	\$5,315	\$12,458	\$6,957
439995 SUPPLIES	\$3,775	\$5,831	\$5,723	\$13,148	\$7,457
01000103 CITY CONTROLLER	\$102,254	\$141,171	\$145,467	\$167,358	\$162,723

OFFICE OF THE CITY TREASURER

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safekeeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, utility bills and parking tickets; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

The City Treasurer must sign all checks disbursed for payroll and the receipt of goods or services, in addition to coordinating all electronic fund transfers and receipts. This office is responsible for obtaining all information necessary for issuing Municipal Fire Certificates in accordance with the City and State fire insurance escrow laws. Treasury prepares and distributes to departments monthly reports for City investments, paid invoices, credit card activity, and the cumulative history of insufficient funds checks. On a daily basis, Treasury monitors the City's bank accounts electronically. The Treasurer also executes funding transfers for debt service payments on all outstanding City bond and note issues. This office has the authority to manage all bank accounts of the City, including the transfer of funds between different bank accounts and the reconciliation to the City's general ledger.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0104 City Treasurer's Office

Allocation Plan			Position Control					
PERSONNEL	2016	2017	JOB CLASSIFICATION	2016	2017	2016	2017	
	Adjusted	Approved		Adjusted	Approved	Adjusted	Approved	
Salaries-Mgmt	146,000	146,000	City Treasurer	1	1	20,000	20,000	
Salaries-BU	158,336	164,744	Deputy Treasurer	1	1	70,000	70,000	
Overtime	0	0	Assistant Deputy Treasurer	1	1	56,000	56,000	
Fringe Benefits	23,282	23,775						
Temporary	0	10,000						
TOTAL	327,617	344,519	Total Management	3	3	146,000	146,000	
SERVICES								
			Cashier IV	1	0	42,018	0	
			Lead Cashier	0	1	0	43,819	
			Auditor	1	0	43,600	0	
	Communications	13,000	12,500	Auditor II	0	1	0	45,505
	Professional Services	15,000	10,000	Customer Service Representative (Billing)	0.75	0.75	31,116	33,402
	Utilities	0	0	Accounting Clerk V	1	1	41,602	42,018
	Insurance	12,155	1,562					
	Rentals	0	0	Total Bargaining Unit	3.75	3.75	158,336	164,744
	Maintenance & Repairs	40,000	33,000					
Contracted Services	500	500	Overtime			0	0	
TOTAL	80,655	57,562	FICA			23,282	23,775	
SUPPLIES			Total Fringe Benefits			23,282	23,775	
	Supplies	7,000	5,000	TOTAL	6.75	6.75	327,617	334,519
Minor Capital Equipment	2,000	9,000						
TOTAL	9,000	14,000						
OTHER								
	8,000	10,000						
TOTAL APPROPRIATION	425,272	426,081						

CITY TREASURER - 0104

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

* 25% of salary and FICA are reflected in Neighborhood Services (2562)

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000104 OFFICE OF CITY TREASURER

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$216,031	\$233,341	\$241,435	\$304,336	\$310,744
415000 TEMPORARY	\$8,215	\$0	\$0	\$0	\$10,000
416000 OVERTIME	\$1,225	\$0	\$0	\$0	\$0
414100 SALARIES/WAGES	\$225,471	\$233,341	\$241,435	\$304,336	\$320,744
419001 SOCIAL SECURITY	\$17,249	\$17,364	\$18,066	\$23,282	\$23,775
419100 FRINGE BENEFITS	\$17,249	\$17,364	\$18,066	\$23,282	\$23,775
419995 PERSONNEL	\$242,719	\$250,705	\$259,501	\$327,618	\$344,519
420010 ADVERTISING	\$0	\$0	\$0	\$500	\$500
420020 PRINTING	\$2,062	\$3,390	\$2,647	\$3,000	\$3,000
420040 TELEPHONE	\$480	\$518	\$1,196	\$3,000	\$3,000
420050 POSTAGE	\$1,833	\$2,410	\$1,366	\$6,500	\$6,000
420100 COMMUNICATIONS	\$4,376	\$6,318	\$5,209	\$13,000	\$12,500
421010 LEGAL	\$0	\$0	\$0	\$15,000	\$10,000
421100 PROFESSIONAL SRVC	\$0	\$0	\$0	\$15,000	\$10,000
423090 PUBLIC OFF PREM	\$1,742	\$3,000	\$3,361	\$12,155	\$1,562
423100 INSURANCE	\$1,742	\$3,000	\$3,361	\$12,155	\$1,562
425000 OFFICE EQUIPMENT	\$1,109	\$307	\$311	\$7,000	\$0
425030 BUILDING MAINT	\$710	\$1,305	\$405	\$3,000	\$3,000
425090 MAINT SERV CONTRACT	\$23,953	\$24,431	\$24,970	\$30,000	\$30,000
425100 MAINT & REPAIRS	\$25,772	\$26,043	\$25,686	\$40,000	\$33,000
429009 ADMIN/TRUSTEE FEE	\$30	\$41	\$0	\$0	\$0
429014 CONTRACTED PERSONNEL SVS.	\$18,893	\$0	\$0	\$0	\$0
429017 MEMBERSHIPS	\$75	\$75	\$290	\$500	\$500
429100 CONTRACTED SRVC	\$18,998	\$116	\$290	\$500	\$500
429995 SERVICES	\$50,887	\$35,477	\$34,546	\$80,655	\$57,562
430008 DATA PROCESSING	\$0	\$0	\$0	\$2,000	\$1,000
430009 OFFICE	\$776	\$2,451	\$1,011	\$2,000	\$1,000
430042 TOOLS & HARDWARE	\$156	\$0	\$68	\$1,000	\$1,000
430099 MISC SUPPLIES AND EXP	\$0	\$250	\$0	\$2,000	\$2,000
430100 SUPPLIES & EXP	\$932	\$2,701	\$1,079	\$7,000	\$5,000
439015 OFFICE EQUIPMENT	\$1,290	\$0	\$0	\$2,000	\$9,000
439100 MINOR CAPITAL	\$1,290	\$0	\$0	\$2,000	\$9,000
439995 SUPPLIES	\$2,222	\$2,701	\$1,079	\$9,000	\$14,000
452000 BUILDINGS AND STRUCTURES	\$0	\$0	\$0	\$0	\$10,000
450100 CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$10,000
453049 LEASE PURCHASE	\$0	\$0	\$0	\$8,000	\$0
453100 CAPITAL OUTLAY	\$0	\$0	\$0	\$8,000	\$0
499995 OTHER	\$0	\$0	\$0	\$8,000	\$10,000
01000104 CITY TREASURER	\$295,828	\$288,883	\$295,126	\$425,273	\$426,081

OFFICE OF THE CITY SOLICITOR

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Department of Community and Economic Development.

Law Bureau staff prosecutes codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff, to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0105 City Solicitor's Office

Allocation Plan			Position Control				
<i>PERSONNEL</i>			<i>JOB CLASSIFICATION</i>	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Salaries-Mgmt	325,000	325,000	City Solicitor	1	1	85,000	85,000
Salaries-BU	49,770	50,268	Deputy City Solicitor	1	1	72,000	72,000
Temporary	0	0	Assistant City Solicitor	1	1	55,000	55,000
Fringe Benefits	28,670	28,710	Confidential Legal Secretary II	1	1	48,000	48,000
			Assistant Solicitor/ Trial	1	1	65,000	65,000
			Reallocation			0	0
TOTAL	403,440	403,978	Total Management	5	5	325,000	325,000
<i>SERVICES</i>			Paralegal III	1	1	49,770	50,268
Communications	7,100	6,500	Total Bargaining Unit	1	1	49,770	50,268
Professional Services	353,172	232,000	Overtime			0	0
Utilities	0	0	FICA			28,670	28,710
Insurance	0	0	Concessions			0	0
Rentals	0	0	Total Fringe Benefits			28,670	28,710
Maintenance & Repairs	0	0	TOTAL	6	6	403,440	403,978
Contracted Services	13,642	12,442					
TOTAL	373,914	250,942					
<i>SUPPLIES</i>							
Supplies	36,068	39,150					
Minor Capital Equipment	0	2,500					
TOTAL	36,068	41,650					
<i>OTHER</i>							
	1,900	1,195					
TOTAL APPROPRIATION	815,321	697,765					

GENERAL GOVERNMENT

CITY SOLICITOR - 0105

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. /</u> <u>D.O.B.</u>	<u>2016</u> <u>END OF YR</u>	<u>2017</u> <u>GRADE/STEP</u>	<u>2017</u> <u>ANNUAL</u>	<u>2017</u> <u>LONG.</u>	<u>2017</u> <u>SALARY</u>	<u>2017</u> <u>LUMP SUM</u>	<u>FICA</u>	<u>FRINGE</u> <u>BENEFITS</u>	<u>TOTAL</u>
	CITY SOLICITOR	1 6 2014	\$ 85,000.00	0.00	0.00	0.00	85,000.00	0.00	6,503.00	0.00	91,503.00
	DEPUTY CITY SOLICITOR	7 29 2014	\$ 72,000.00	0.00	0.00	0.00	72,000.00	0.00	5,508.00	0.00	77,508.00
	ASSISTANT CITY SOLICITOR	1 5 2016	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
	CONFIDENTIAL LEGAL SECRETARY II	9 12 2011	\$ 48,000.00	0.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
	ASSISTANT SOLICITOR/ TRIAL	1 1 2015	\$ 62,000.00	3,000.00	0.00	0.00	65,000.00	0.00	4,973.00	0.00	69,973.00
5.00	MANAGEMENT TOTALS		322,000.00	3,000.00	0.00	0.00	325,000.00	0.00	24,864.00	0.00	349,864.00
	PARALEGAL III	6 11 1990	\$ 48,793.95	0.00	487.94	985.64	50,268.00	0.00	3,846.00	0.00	54,114.00
1.00	BARGAINING UNIT		48,793.95	0.00	487.94	985.64	50,268.00	0.00	3,846.00	0.00	54,114.00
6.00	TOTAL		370,793.95	3,000.00	487.94	985.64	375,268.00	0.00	28,710.00	0.00	403,978.00
OVERTIME							0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							375,268.00	0.00	28,710.00	0.00	403,978.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

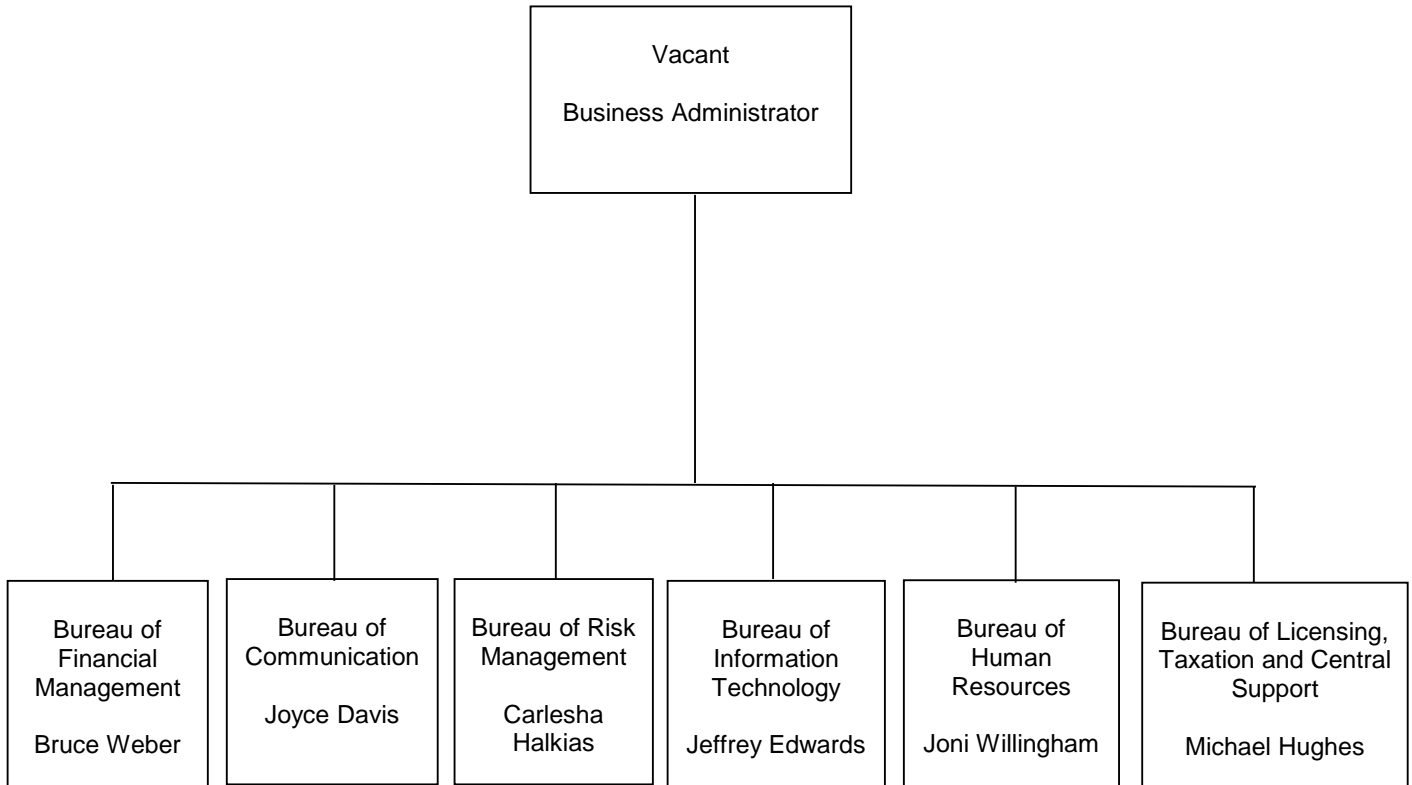
2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000105 OFFICE OF CITY SOLICITOR

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$251,387	\$283,642	\$296,225	\$374,770	\$375,268
415000 TEMPORARY	\$3,945	\$240	\$0	\$0	\$0
414100 SALARIES/WAGES	\$255,332	\$283,882	\$296,225	\$374,770	\$375,268
419001 SOCIAL SECURITY	\$19,533	\$21,021	\$21,832	\$28,670	\$28,710
419100 FRINGE BENEFITS	\$19,533	\$21,021	\$21,832	\$28,670	\$28,710
419995 PERSONNEL	\$274,865	\$304,903	\$318,057	\$403,440	\$403,978
420010 ADVERTISING	\$0	\$308	\$1,067	\$3,000	\$1,000
420020 PRINTING	\$1,374	\$442	\$1,378	\$2,000	\$3,000
420040 TELEPHONE	\$793	\$1,256	\$1,500	\$1,500	\$2,100
420050 POSTAGE	\$110	\$241	\$262	\$600	\$400
420100 COMMUNICATIONS	\$2,277	\$2,247	\$4,207	\$7,100	\$6,500
421010 LEGAL	\$105,199	\$200,109	\$145,140	\$349,422	\$225,000
421030 CONSULTING	\$0	\$0	\$0	\$0	\$5,000
421060 STENOGRAPHER	\$0	\$0	\$621	\$2,500	\$1,200
421080 FILING FEES	\$156	\$213	\$942	\$1,250	\$800
421100 PROFESSIONAL SRVC	\$105,356	\$200,323	\$146,703	\$353,172	\$232,000
425090 MAINT SERV CONTRACT	\$0	\$249	\$0	\$0	\$0
425100 MAINT & REPAIRS	\$0	\$249	\$0	\$0	\$0
429001 TUITION/TRAINING	\$826	\$353	\$1,738	\$3,600	\$3,400
429009 ADMIN/TRUSTEE FEE	\$40	\$30	\$0	\$42	\$42
429014 CONTRACTED PERSONNEL SVS.	\$9,856	\$1,438	\$1,136	\$7,000	\$6,000
429017 MEMBERSHIPS	\$1,491	\$1,801	\$2,670	\$3,000	\$3,000
429100 CONTRACTED SRVC	\$12,213.38	\$3,622.21	\$5,544.43	\$13,642.00	\$12,442.00
429995 SERVICES	\$119,846	\$206,441	\$156,454	\$373,914	\$250,942
430002 SOFTWARE	\$0	\$0	\$0	\$350	\$2,500
430003 SUBSCRIPTIONS	\$18,575	\$21,764	\$24,057	\$35,068	\$36,000
430009 OFFICE	\$604	\$641	\$609	\$650	\$650
430100 SUPPLIES & EXP	\$19,179	\$22,404	\$24,667	\$36,068	\$39,150
439015 OFFICE EQUIPMENT	\$3,416	\$0	\$0	\$0	\$2,500
439100 MINOR CAPITAL	\$3,416	\$0	\$0	\$0	\$2,500
439995 SUPPLIES	\$22,595	\$22,404	\$24,667	\$36,068	\$41,650
453049 LEASE PURCHASE	\$0	\$1,195	\$1,195	\$1,900	\$1,195
453100 CAPITAL OUTLAY	\$0	\$1,195	\$1,195	\$1,900	\$1,195
499995 OTHER	\$0	\$1,195	\$1,195	\$1,900	\$1,195
01000105 CITY SOLICITOR	\$417,306	\$534,943	\$500,373	\$815,321	\$697,765

DEPARTMENT OF ADMINISTRATION



EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
--	----------------	----------------	-------------------------------	----------------------------	----------------------------

DEPARTMENT OF ADMINISTRATION

0110 OFFICE OF THE BUSINESS ADMINISTRATOR

Personnel	59,628	31,706	61,887	64,590	220,683
Services	9,204	1,428	571	11,610	66,210
Supplies	1,472	169	342	2,700	2,700
Other	0	0	200	200	0
TOTALS	70,305	33,303	63,000	79,100	289,593

0112 BUREAU OF FINANCIAL MANAGEMENT

Personnel	297,747	345,412	348,652	389,502	425,819
Services	226,552	164,359	181,835	290,678	255,881
Supplies	6,608	8,233	10,749	15,259	12,100
Other	0	0	0	0	0
TOTALS	530,907	518,004	541,236	695,439	693,800

0114 BUREAU OF COMMUNICATION

Personnel	0	105,173	192,754	229,348	231,448
Services	0	7,934	6,246	8,189	16,600
Supplies	0	3,981	5,413	14,654	21,000
Other	0	0	0	0	0
TOTALS	0	117,089	204,413	252,190	269,048

0115 BUREAU OF RISK MANAGEMENT

Personnel	0	71,324	74,373	77,508	104,421
Services	0	325	597	1,115	15,400
Supplies	0	537	281	1,500	2,775
Other	0	0	0	0	1,200
TOTALS	0	72,187	75,251	80,123	123,796

EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
<u>0116 BUREAU OF INFORMATION TECHNOLOGY</u>					
Personnel	291,490	345,358	369,611	414,856	470,581
Services	241,391	148,492	241,858	353,109	423,383
Supplies	93,472	85,344	82,796	129,869	116,751
Other	68,505	0	198,460	401,500	309,451
TOTALS	694,859	579,194	892,724	1,299,334	1,320,166
<u>0117 BUREAU OF HUMAN RESOURCES</u>					
Personnel	236,102	227,413	234,555	244,734	248,134
Services	34,884	37,509	37,297	47,833	46,725
Supplies	488	0	1,007	2,300	2,000
Other	0	1,195	1,195	1,196	1,196
TOTALS	271,474	266,117	274,055	296,062	298,055
<u>0124 BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT</u>					
Personnel	154,437	187,323	203,559	224,966	258,900
Services	309,097	124,009	147,921	200,983	211,909
Supplies	21,024	23,448	32,168	53,431	31,372
Other	4,254	1,195	99	1,095	32,540
TOTALS	488,811	335,975	383,747	480,474	534,721
TOTAL DEPARTMENT OF ADMINISTRATION					
Personnel	1,039,404	1,313,710	1,485,392	1,645,503	1,959,986
Services	821,128	484,057	616,325	913,516	1,036,108
Supplies	123,064	121,713	132,757	219,713	188,698
Other	72,759	2,390	199,953	403,991	344,387
TOTAL EXPENDITURES	<u>2,056,355</u>	<u>1,921,869</u>	<u>2,434,427</u>	<u>3,182,723</u>	<u>3,529,179</u>

POSITION ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
ADMINISTRATION					
Office of the Business Administrator	1.00	1.00	1.00	1.00	2.50
Financial Management	6.00	6.00	6.00	7.00	7.00
Communication	0.00	2.00	4.00	4.00	4.00
Risk Management	0.00	1.00	1.00	1.00	1.50
Information Technology	4.00	7.00	6.00	7.00	8.00
Human Resources	4.00	4.00	4.00	4.00	4.00
Licensing, Taxation and Central Support	3.00	4.00	5.00	5.00	5.00
TOTAL POSITIONS	18.00	25.00	27.00	29.00	32.00

OFFICE OF THE BUSINESS ADMINISTRATOR

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the fiscal, technological, personnel, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages four bureaus: Financial Management, Information Technology, Human Resources and Operations and Revenue. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0110 Office of Business Administrator

Allocation Plan

Position Control

<i>PERSONNEL</i>	2016 Adjusted	2017 Approved
Salaries-Mgmt	60,000	205,000
Fringe Benefits	4,590	15,683
TOTAL	64,590	220,683
<i>SERVICES</i>		
Communications	1,510	1,510
Professional Services	5,000	60,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	400	0
Contracted Services	4,700	4,700
TOTAL	11,610	66,210
<i>SUPPLIES</i>		
Supplies	2,700	2,700
Minor Capital Equipment	0	0
TOTAL	2,700	2,700
<i>OTHER</i>		
	200	0
TOTAL APPROPRIATION	79,100	289,593

<i>JOB CLASSIFICATION</i>	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Business Administrator	0	1	0	120,000
Administrator for Parking	1	1	60,000	60,000
Confidential Secretary 50% Reallocation	0	0.5	0	25,000
Total Management	1	2.5	60,000	205,000
FICA			4,590	15,683
Concessions			0	0
Total Fringe Benefits			4,590	15,683
TOTAL	1	2.5	64,590	220,683

BUSINESS ADMINISTRATOR

BUSINESS ADMINISTRATOR - 0110

<u>EMPLOYEE</u>		<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>			<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
VACANT	POSITION	BUSINESS ADMINISTRATOR	1	1	2016	\$ -	0.00	0.00	0.00	120,000.00	0.00	9,180.00	0.00	129,180.00
		ADMINISTRATOR FOR PARKING	7	1	2015	\$ 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
NEW	POSITION	CONFIDENTIAL SECRETARY 50%	1	1	2017	\$ -	0.00	0.00	0.00	25,000.00	0.00	1,913.00	0.00	26,913.00 *
2.50		MANAGEMENT TOTALS				60,000.00	0.00	0.00	0.00	205,000.00	0.00	15,683.00	0.00	220,683.00
2.50		TOTAL				60,000.00	0.00	0.00	0.00	205,000.00	0.00	15,683.00	0.00	220,683.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										205,000.00	0.00	15,683.00	0.00	220,683.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*50% of salary and FICA are reflected in Rsk Management (0115)

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010110 OFFICE OF BUSINESS ADMINISTRATOR

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$55,391	\$29,539	\$57,693	\$60,000	\$205,000
414100 SALARIES/WAGES	\$55,391	\$29,539	\$57,693	\$60,000	\$205,000
419001 SOCIAL SECURITY	\$4,237	\$2,168	\$4,195	\$4,590	\$15,683
419100 FRINGE BENEFITS	\$4,237	\$2,168	\$4,195	\$4,590	\$15,683
419995 PERSONNEL	\$59,628	\$31,706	\$61,887	\$64,590	\$220,683
420010 ADVERTISING	\$0	\$828	\$147	\$700	\$700
420020 PRINTING	\$0	\$0	\$109	\$150	\$150
420040 TELEPHONE	\$482	\$64	\$0	\$510	\$510
420050 POSTAGE	\$17	\$7	\$7	\$150	\$150
420100 COMMUNICATIONS	\$499	\$899	\$263	\$1,510	\$1,510
421030 CONSULTING	\$0	\$0	\$0	\$0	\$60,000
421070 ARBITRATION	\$2,474	\$224	\$0	\$5,000	\$0
421100 PROFESSIONAL SRVC	\$2,474	\$224	\$0	\$5,000	\$60,000
425090 MAINT SERV CONTRACT	\$277	\$305	\$0	\$400	\$0
425100 MAINT & REPAIRS	\$277	\$305	\$0	\$400	\$0
429001 TUITION/TRAINING	\$0	\$0	\$308	\$3,000	\$3,000
429014 CONTRACTED PERSONNEL SVS.	\$5,955	\$0	\$0	\$0	\$0
429015 TRAVEL	\$0	\$0	\$0	\$300	\$300
429016 CONFERENCES	\$0	\$0	\$0	\$1,400	\$1,400
429100 CONTRACTED SRVC	\$5,955	\$0	\$308	\$4,700	\$4,700
429995 SERVICES	\$9,204	\$1,428	\$571	\$11,610	\$66,210
430002 SOFTWARE	\$0	\$0	\$0	\$900	\$900
430009 OFFICE	\$1,472	\$169	\$342	\$1,800	\$1,800
430100 SUPPLIES & EXP	\$1,472	\$169	\$342	\$2,700	\$2,700
439995 SUPPLIES	\$1,472	\$169	\$342	\$2,700	\$2,700
453049 LEASE PURCHASE	\$0	\$0	\$200	\$200	\$0
453100 CAPITAL OUTLAY	\$0	\$0	\$200	\$200	\$0
499995 OTHER	\$0	\$0	\$200	\$200	\$0
01010110 BUSINESS ADMINISTRATOR	\$70,305	\$33,303	\$63,000	\$79,100	\$289,593

BUREAU OF FINANCIAL MANAGEMENT

The Bureau of Financial Management is responsible for the overall fiscal management of the City. This includes the management of all funds, accounting for all assets and financial activity, the production of all financial documents, and the administration of Debt Service, General Expenses, and Transfers to Other Funds. This bureau also aids in the administration of the City's three pension plans. For the Bureau to complete these tasks, it is organized into four offices. They are Accounting, Budget and Analysis, Purchasing, and Grants Management.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems, and is responsible for preparation of the annual audit and development of the Comprehensive Annual Financial Report.

The Office of Budget and Analysis is responsible for the preparation, development, distribution, and monitoring of the City's annual budget which is submitted to Council at the last Legislative Session in November. This office also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The Mid-Year report also projects the financial performance for the current year-end.

The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts. This office also administers insurance claims and collection activities.

The Grants Management Office assists with grants administration on a City-wide basis, including grants writing and periodic reporting.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0112 Financial Management

Allocation Plan			Position Control					
<i>PERSONNEL</i>			<i>JOB CLASSIFICATION</i>	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved	
Salaries-Mgmt	317,212	350,500	Director of Financial Mgmt.	1	1	70,000	70,000	
Salaries-BU	44,611	45,057	Accounting Manager	1	1	60,000	60,000	
Fringe Benefits	27,679	30,262	Budget Manager	1	1	55,000	55,000	
TOTAL	389,502	425,819	Procurement Services and Compliance Manager	1	1	55,000	58,000	
<i>SERVICES</i>			Grants Manager	1	1	55,000	55,000	
			Staff Accountant/Financial Analyst	1	1	52,500	52,500	
	Communications	5,860	5,900	Reallocation		(30,288)		
	Professional Services	238,100	202,000	Total Management	6	6	317,212	350,500
	Utilities	0	0					
	Insurance	0	0	Auditor II	1	1	44,611	45,057
Rentals	0	0	Total Bargaining Unit	1	1	44,611	45,057	
Maintenance & Repairs	25,791	27,081						
Contracted Services	20,927	20,900	FICA			27,679	30,262	
TOTAL	290,678	255,881	Concessions			0	0	
<i>SUPPLIES</i>			Total Fringe Benefits			27,679	30,262	
	Supplies	10,934	7,900	TOTAL	7	7	389,502	425,819
	Minor Capital Equipment	4,325	4,200					
TOTAL	15,259	12,100						
<i>OTHER</i>								
	0	0						
TOTAL APPROPRIATION	695,439	693,800						

FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT - 0112

EMPLOYEE	POSITION	ANNIV. / D.O.H.	2016	2017	2017	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL			
			END OF YR SALARY	GRADE/STEP INCREASE	ANNUAL INCREASE									
	DIRECTOR OF FINANCIAL MANAGEMENT	1	6	2014	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00	
	ACCOUNTING MANAGER	11	5	2012	\$ 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00	
	PROCUREMENT SERVICES AND COMPLIANCE MANAGER	1	12	2015	\$ 55,000.00	3,000.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00	
	BUDGET MANAGER	8	11	2015	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00	
	GRANTS MANAGER	7	27	2015	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00	
VACANT	POSITION	1	1	2015	\$ 52,500.00	0.00	0.00	0.00	52,500.00	0.00	4,017.00	0.00	56,517.00	
6.00	MANAGEMENT TOTALS				347,500.00	3,000.00	0.00	0.00	350,500.00	0.00	26,815.00	0.00	377,315.00	
	AUDITOR II	4	17	2006	\$ 44,388.59	0.00	443.89	224.16	45,057.00	0.00	3,447.00	0.00	48,504.00	
1.00	BARGAINING UNIT TOTALS				44,388.59	0.00	443.89	224.16	45,057.00	0.00	3,447.00	0.00	48,504.00	
7.00	TOTAL				391,888.59	3,000.00	443.89	224.16	395,557.00	0.00	30,262.00	0.00	425,819.00	
OVERTIME										0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										395,557.00	0.00	30,262.00	0.00	425,819.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010112 BUREAU OF FINANCIAL MANAGEMENT

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$276,588	\$321,598	\$324,624	\$361,823	\$395,557
414100 SALARIES/WAGES	\$276,588	\$321,598	\$324,624	\$361,823	\$395,557
419001 SOCIAL SECURITY	\$21,159	\$23,814	\$24,028	\$27,679	\$30,262
419100 FRINGE BENEFITS	\$21,159	\$23,814	\$24,028	\$27,679	\$30,262
419995 PERSONNEL	\$297,747	\$345,412	\$348,652	\$389,502	\$425,819
420010 ADVERTISING	\$364	\$238	\$1,733	\$2,200	\$2,200
420020 PRINTING	\$887	\$0	\$839	\$960	\$1,000
420040 TELEPHONE	\$346	\$433	\$656	\$700	\$700
420050 POSTAGE	\$1,159	\$1,269	\$1,460	\$2,000	\$2,000
420100 COMMUNICATIONS	\$2,756	\$1,940	\$4,688	\$5,860	\$5,900
421020 AUDIT	\$134,160	\$117,905	\$121,300	\$135,000	\$150,000
421030 CONSULTING	\$67,400	\$21,620	\$29,374	\$101,100	\$50,000
421050 OTHER PROFESSIONAL FEES	\$0	\$0	\$0	\$2,000	\$2,000
421100 PROFESSIONAL SRVC	\$201,560	\$139,525	\$150,674	\$238,100	\$202,000
425090 MAINT SERV CONTRACT	\$21,840	\$22,696	\$23,625	\$25,791	\$27,081
425100 MAINT & REPAIRS	\$21,840	\$22,696	\$23,625	\$25,791	\$27,081
429001 TUITION/TRAINING	\$80	\$138	\$879	\$5,027	\$5,000
429009 ADMIN/TRUSTEE FEE	\$10	\$61	\$0	\$100	\$100
429017 MEMBERSHIPS	\$305	\$0	\$0	\$800	\$800
429090 MISC CONTRACTED SRVCS	\$0	\$0	\$1,969	\$15,000	\$15,000
429100 CONTRACTED SRVC	\$395	\$199	\$2,848	\$20,927	\$20,900
429995 SERVICES	\$226,552	\$164,359	\$181,835	\$290,678	\$255,881
430003 SUBSCRIPTIONS	\$6,132	\$6,132	\$6,197	\$7,917	\$5,500
430009 OFFICE	\$476	\$799	\$2,670	\$2,977	\$2,400
430100 SUPPLIES & EXP	\$6,608	\$6,931	\$8,867	\$10,934	\$7,900
439015 OFFICE EQUIPMENT	\$0	\$1,302	\$1,883	\$4,325	\$4,200
439100 MINOR CAPITAL	\$0	\$1,302	\$1,883	\$4,325	\$4,200
439995 SUPPLIES	\$6,608	\$8,233	\$10,749	\$15,259	\$12,100
01010112 FINANCIAL MANAGEMENT	\$530,907	\$518,004	\$541,236	\$695,439	\$693,800

BUREAU OF COMMUNICATION

The Bureau of Communications provides information about City government to the public and to City employees. It is responsible for graphic, photo, video, audio and information services. It organizes news conferences and issues news releases and media advisories. It produces items for the web as well as television programs and commercials. The Bureau manages the government access cable television channel and station, WHBG, as well as ensures compliance with the City's Cable Television Franchise agreement. It arranges public appearances for City officials and conducts citizen outreach campaigns.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0114 Communication

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	212,900	212,000
Fringe Benefits	16,448	16,448
Overtime	0	3,000
TOTAL	229,348	231,448
SERVICES		
Communications	2,269	5,100
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	400	500
Contracted Services	5,520	11,000
TOTAL	8,189	16,600
SUPPLIES		
Supplies	4,454	16,500
Minor Capital Equipment	10,200	4,500
TOTAL	14,654	21,000
OTHER	0	0
TOTAL APPROPRIATION	252,190	269,048

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Communitions Director	1	1	70,000	70,000
Community Services Coordinator	1	1	50,000	50,000
Production Tech Mgr (WHBG)	1	1	50,000	50,000
Social Media/Web Content Manager	1	1	45,000	42,000
Reallocation			(2,100)	
Total Management	4	4	212,900	212,000
Overtime			0	3,000
FICA			16,448	16,448
Total Fringe Benefits			16,448	16,448
TOTAL	4	4	229,348	228,448

BUREAU OF COMMUNICATION

Bureau of Communication - 0114

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	COMMUNICATIONS DIRECTOR	1 6 2014	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	COMMUNITY SERVICES COORDINATOR	3 11 2014	\$ 50,000.00	0.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
	SOCIAL MEDIA/WEB CONTENT MANAGER	7 25 2016	\$ 42,000.00	0.00	0.00	0.00	42,000.00	0.00	3,213.00	0.00	45,213.00
	PRODUCTION TECHNICIAN MANAGER	10 23 2012	\$ 50,000.00	0.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
4.00	MANAGEMENT TOTALS		212,000.00	0.00	0.00	0.00	212,000.00	0.00	16,218.00	0.00	228,218.00
4.00	TOTAL		212,000.00	0.00	0.00	0.00	212,000.00	0.00	16,218.00	0.00	228,218.00
OVERTIME							3,000.00	0.00	230.00	0.00	3,230.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							215,000.00	0.00	16,448.00	0.00	231,448.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010114 BUREAU OF COMMUNICATION

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$0	\$97,908	\$179,585	\$212,900	\$212,000
416000 OVERTIME	\$0	\$0	\$0	\$0	\$3,000
414100 SALARIES/WAGES	\$0	\$97,908	\$179,585	\$212,900	\$215,000
419001 SOCIAL SECURITY	\$0	\$7,266	\$13,169	\$16,448	\$16,448
419100 FRINGE BENEFITS	\$0	\$7,266	\$13,169	\$16,448	\$16,448
419995 PERSONNEL	\$0	\$105,173	\$192,754	\$229,348	\$231,448
420010 ADVERTISING	\$0	\$0	\$0	\$220	\$1,500
420040 TELEPHONE	\$0	\$1,560	\$1,690	\$1,949	\$3,500
420050 POSTAGE	\$0	\$21	\$0	\$100	\$100
420100 COMMUNICATIONS	\$0	\$1,581	\$1,690	\$2,269	\$5,100
425000 OFFICE EQUIPMENT	\$0	\$0	\$0	\$100	\$0
425090 MAINT SERV CONTRACT	\$0	\$0	\$149	\$300	\$500
425100 MAINT & REPAIRS	\$0	\$0	\$149	\$400	\$500
429001 TUITION/TRAINING	\$0	\$0	\$298	\$400	\$4,000
429090 MISC CONTRACTED SRVCS	\$0	\$6,352	\$4,109	\$5,120	\$7,000
429100 CONTRACTED SRVC	\$0	\$6,352	\$4,407	\$5,520	\$11,000
429995 SERVICES	\$0	\$7,934	\$6,246	\$8,189	\$16,600
430004 AUDIO-VISUAL	\$0	\$2,481	\$2,451	\$2,974	\$3,500
430009 OFFICE	\$0	\$0	\$0	\$300	\$2,000
430015 WEB SERVICES	\$0	\$0	\$0	\$0	\$9,000
430099 MISC SUPPLIES AND EXP	\$0	\$228	\$804	\$1,180	\$2,000
430100 SUPPLIES & EXP	\$0	\$2,709	\$3,255	\$4,454	\$16,500
439015 OFFICE EQUIPMENT	\$0	\$1,272	\$2,158	\$10,200	\$4,500
439100 MINOR CAPITAL	\$0	\$1,272	\$2,158	\$10,200	\$4,500
439995 SUPPLIES	\$0	\$3,981	\$5,413	\$14,654	\$21,000
01010114 COMMUNICATION	\$0.00	\$117,088.61	\$204,413.23	\$252,190.23	\$269,048.00

BUREAU OF RISK MANAGEMENT

The Bureau of Risk Management is responsible for the management of risk, evaluation of risk transfer alternatives, and the acquisition of insurance coverage for City government. With the assistance of the Human Resource Generalist, this Bureau also manages the worker's compensation self-insured program, and in conjunction with the City Solicitor's Office, manages all related litigation cases.

The Bureau is charged with the monitoring of City Government services and business practices to ensure that the City of Harrisburg is in compliance with federal and state anti-discrimination laws and regulations relating to equal opportunity and affirmative action programs. This office executes and assesses the City of Harrisburg's affirmative action/equal opportunity program.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0115 Risk Management

Allocation Plan			Position Control				
PERSONNEL			JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Salaries-Mgmt			Director of Risk Mgt/Affir Action	1	1	72,000	72,000
Fringe Benefits			Confidential Secretary 50%	0	0.5	0	25,000
TOTAL			Total Management	1	1.5	72,000	97,000
SERVICES			FICA			5,508	7,421
Communications			Total Fringe Benefits		0	5,508	7,421
Professional Services							
Utilities							
Insurance			TOTAL	1	1.5	77,508	104,421
Rentals							
Maintenance & Repairs							
Contracted Services							
TOTAL							
SUPPLIES							
Supplies							
Minor Capital Equipment							
TOTAL							
OTHER							
TOTAL APPROPRIATION							

BUREAU OF RISK MANAGEMENT

RISK MANAGEMENT - 0115

			ANNIV. /			2016	2017	2017							
EMPLOYEE	POSITION		D.O.H.			END OF YR	GRADE/STEP	ANNUAL	2017	2017	2017	FICA	FRINGE	TOTAL	
			1	12	2015	\$	SALARY	INCREASE	INCREASE	LONG.	SALARY	LUMP SUM	BENEFITS		
		DIRECTOR OF RISK MANAGEMENT/AFFIRMATIVE ACTN	1	12	2015	\$	72,000.00	0.00	0.00	0.00	72,000.00	0.00	5,508.00	0.00	
NEW	POSITION	CONFIDENTIAL SECRETARY 50%	1	1	2017	\$	-	0.00	0.00	0.00	25,000.00	0.00	1,913.00	0.00	
1.50	MANAGEMENT TOTALS						72,000.00	0.00	0.00	0.00	97,000.00	0.00	7,421.00	0.00	
1.50	TOTAL						72,000.00	0.00	0.00	0.00	97,000.00	0.00	7,421.00	0.00	
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS											97,000.00	0.00	7,421.00	0.00	104,421.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*50% of salary and FICA are reflected in Business Administration (0110)

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010115 BUREAU OF RISK MANAGEMENT

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$0	\$66,346	\$69,185	\$72,000	\$97,000
414100 SALARIES/WAGES	\$0	\$66,346	\$69,185	\$72,000	\$97,000
419001 SOCIAL SECURITY	\$0	\$4,978	\$5,189	\$5,508	\$7,421
419100 FRINGE BENEFITS	\$0	\$4,978	\$5,189	\$5,508	\$7,421
419995 PERSONNEL	\$0	\$71,324	\$74,373	\$77,508	\$104,421
420010 ADVERTISING	\$0	\$0	\$0	\$0	\$100
420040 TELEPHONE	\$0	\$325	\$0	\$382	\$0
420050 POSTAGE	\$0	\$0	\$0	\$0	\$300
420100 COMMUNICATIONS	\$0	\$325	\$0	\$382	\$400
429001 TUITION/TRAINING	\$0	\$0	\$597	\$733	\$15,000
429100 CONTRACTED SRVC	\$0	\$0	\$597	\$733	\$15,000
429995 SERVICES	\$0	\$325	\$597	\$1,115	\$15,400
430009 OFFICE	\$0	\$0	\$0	\$0	\$300
430099 MISC SUPPLIES AND EXP	\$0	\$537	\$281	\$281	\$100
430100 SUPPLIES & EXP	\$0	\$537	\$281	\$281	\$400
439015 OFFICE EQUIPMENT	\$0	\$0	\$0	\$1,219	\$2,375
439100 MINOR CAPITAL	\$0	\$0	\$0	\$1,219	\$2,375
439995 SUPPLIES	\$0	\$537	\$281	\$1,500	\$2,775
453049 LEASE PURCHASE	\$0	\$0	\$0	\$0	\$1,200
453100 CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$1,200
499995 OTHER	\$0	\$0	\$0	\$0	\$1,200
01010115 RISK MANAGEMENT	\$0	\$72,187	\$75,251	\$80,123	\$123,796

BUREAU OF INFORMATION TECHNOLOGY

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe and network computer systems.

The bureau programs, controls, troubleshoots and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property real estate taxes, mercantile taxes and licenses; billings for water, sewer, disposal and refuse charges; human resource management; Treasury accounts receivable system, insurance claims management; field reports for all service calls for police; and Codes licenses, permits, inspections and complaints.

This bureau provides and maintains the METRO police information system, established and owned by the City, which allows numerous suburban, municipal and county agencies to tie into a common police database.

This bureau also provides technical support and maintenance for the City's network of personal computers and laptops; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, and related equipment.

Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0116 Information Technology

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	336,302	385,153
Salaries-BU	46,519	46,984
Fringe Benefits	31,684	33,444
Overtime	351	5,000
TOTAL	414,856	470,581
SERVICES		
Communications	11,325	18,485
Professional Services	124,795	145,600
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	211,488	211,578
Contracted Services	5,500	47,720
TOTAL	353,109	423,383
SUPPLIES		
Supplies	125,369	107,851
Minor Capital Equipment	4,500	8,900
TOTAL	129,869	116,751
OTHER		
	401,500	309,451
TOTAL APPROPRIATION	1,299,334	1,320,166

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Director of IT	1	1	77,653	77,653
Network Administrator	1	1	65,000	65,000
SR. IDMS Programmer	1	1	60,000	60,000
IDMS DBA/System/Lead Prgrm	1	0	70,000	0
Public Safety Network Admin.	0	1	0	65,000
Help Desk/PC Specialist	1	1	45,000	40,000
IDMS Programmer	1	1	50,000	50,000
Assistant Network Administrator	0	1	0	27,500
Reallocation			(31,351)	
Total Management	6	7	336,302	385,153
Computer Operator III	1	1	46,519	46,984
Total Bargaining Unit	1	1	46,519	46,984
Overtime			351	5,000
FICA			31,684	33,444
Concessions			0	0
Total Fringe Benefits			31,684	33,444
TOTAL	7	8	414,505	465,581

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY 0116

EMPLOYEE	POSITION		ANNIV. / D.O.H.			2016	2017	2017	2017 LONG.	2017	2017	FICA	FRINGE BENEFITS	TOTAL
						END OF YR SALARY	GRADE/STEP INCREASE	ANNUAL INCREASE		SALARY	LUMP SUM			
		DIRECTOR - BUREAU OF INFORMATION TECHNOLOGY	11	16	1992	\$ 77,653.00	0.00	0.00	0.00	77,653.00	0.00	5,941.00	0.00	83,594.00
VACANT	POSITION	PUBLIC SAFETY NETWORK ADMIN. (FORMERLY IDMS DBA/SYSTEM/LEAD PROGRAMMER)	8	13	2003	\$ 70,000.00	(5,000.00)	0.00	0.00	65,000.00	0.00	4,973.00	0.00	69,973.00
		NETWORK ADMINISTRATOR	7	5	2016	\$ 60,000.00	5,000.00	0.00	0.00	65,000.00	0.00	4,973.00	0.00	69,973.00
		SENIOR IDMS PROGRAMMER	5	18	2015	\$ 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		IDMS PROGRAMMER	7	27	2015	\$ 50,000.00	0.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
NEW	POSITION	ASSISTANT NETWORK ADMINISTRATOR	7	1	2017	\$ -	0.00	0.00	0.00	27,500.00	0.00	2,104.00	0.00	29,604.00
		HELP DESK/PC SPECIALIST	9	8	2014	\$ 40,000.00	0.00	0.00	0.00	40,000.00	0.00	3,060.00	0.00	43,060.00
7.00		MANAGEMENT TOTALS				357,653.00	0.00	0.00	0.00	385,153.00	0.00	29,466.00	0.00	414,619.00
		COMPUTER OPERATOR III	6	15	1992	\$ 45,606.79	0.00	456.07	921.26	46,984.00	0.00	3,595.00	0.00	50,579.00
1.00		BARGAINING UNIT TOTALS				45,606.79	0.00	456.07	921.26	46,984.00	0.00	3,595.00	0.00	50,579.00
8.00		TOTAL				403,259.79	0.00	456.07	921.26	432,137.00	0.00	33,061.00	0.00	465,198.00
OVERTIME										5,000.00	0.00	383.00	0.00	5,383.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										437,137.00	0.00	33,444.00	0.00	470,581.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010116 BUREAU OF INFORMATION TECHNOLOGY

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$270,776	\$321,455	\$343,721	\$382,821	\$432,137
416000 OVERTIME	\$0	\$0	\$351	\$351	\$5,000
414100 SALARIES/WAGES	\$270,776	\$321,455	\$344,072	\$383,172	\$437,137
419001 SOCIAL SECURITY	\$20,714	\$23,903	\$25,539	\$31,684	\$33,444
419100 FRINGE BENEFITS	\$20,714	\$23,903	\$25,539	\$31,684	\$33,444
419995 PERSONNEL	\$291,490	\$345,358	\$369,611	\$414,856	\$470,581
420010 ADVERTISING	\$141	\$766	\$84	\$1,000	\$1,000
420040 TELEPHONE	\$838	\$1,809	\$1,294	\$1,750	\$2,410
420041 E-MAIL/INTERNET	\$6,120	\$7,180	\$6,897	\$8,500	\$15,000
420050 POSTAGE	\$21	\$6	\$4	\$75	\$75
420100 COMMUNICATIONS	\$7,120	\$9,761	\$8,279	\$11,325	\$18,485
421030 CONSULTING	\$31,768	\$4,805	\$62,712	\$124,795	\$145,600
421100 PROFESSIONAL SRVC	\$31,768	\$4,805	\$62,712	\$124,795	\$145,600
425030 BUILDING MAINT	\$0	\$893	\$770	\$1,000	\$1,000
425090 MAINT SERV CONTRACT	\$201,894	\$125,348	\$154,303	\$198,788	\$205,578
425099 OTHER CONT MAINT	\$560	\$444	\$11,098	\$11,700	\$5,000
425100 MAINT & REPAIRS	\$202,454	\$126,685	\$166,170	\$211,488	\$211,578
429001 TUITION/TRAINING	\$50	\$2,750	\$0	\$0	\$13,920
429009 ADMIN/TRUSTEE FEE	\$0	\$30	\$0	\$0	\$0
429015 TRAVEL	\$0	\$0	\$0	\$0	\$5,700
429016 CONFERENCES	\$0	\$0	\$0	\$0	\$300
429017 MEMBERSHIPS	\$0	\$0	\$0	\$0	\$800
429070 STORAGE	\$0.00	\$4,461.50	\$4,696.27	\$5,500.00	\$7,000.00
429090 MISC CONTRACTED SRVCS	\$0	\$0	\$0	\$0	\$20,000
429100 CONTRACTED SRVC	\$50	\$7,242	\$4,696	\$5,500	\$47,720
429995 SERVICES	\$241,391	\$148,492	\$241,858	\$353,109	\$423,383
430002 SOFTWARE	\$67,197	\$73,749	\$69,081	\$101,632	\$94,385
430008 DATA PROCESSING	\$6,911	\$3,650	\$10,345	\$12,497	\$12,716
430009 OFFICE	\$0	\$150	\$25	\$25	\$750
430015 WEB SERVICES	\$0	\$3,643	\$2,004	\$11,215	\$0
430100 SUPPLIES & EXP	\$74,109	\$81,193	\$81,455	\$125,369	\$107,851
439015 OFFICE EQUIPMENT	\$19,364	\$4,151	\$1,341	\$4,500	\$8,900
439100 MINOR CAPITAL	\$19,364	\$4,151	\$1,341	\$4,500	\$8,900
439995 SUPPLIES	\$93,472	\$85,344	\$82,796	\$129,869	\$116,751
453049 LEASE PURCHASE	\$0	\$0	\$0	\$0	\$64,451
453051 EQUIPMENT-DATA PROCESSING	\$68,505	\$0	\$198,460	\$401,500	\$245,000
453100 CAPITAL OUTLAY	\$68,505	\$0	\$198,460	\$401,500	\$309,451
499995 OTHER	\$68,505	\$0	\$198,460	\$401,500	\$309,451
01010116 INFORMATION TECHNOLOGY	\$694,859	\$579,194	\$892,724	\$1,299,334	\$1,320,166

BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to: recruitment for management positions; testing, screening, hiring and processing individuals to fill vacant bargaining-unit positions; enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission; unemployment compensation matters; conducts new hire orientation sessions and exit interviews; labor relations matters; benefits administration, including management of health care for active employees and retirees, pension plans, and leave benefits; worker's compensation program; and drug and alcohol testing. The Bureau assists the Business Administrator and the department directors in developing job descriptions for management and bargaining-unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining-unit employees and merit pay increases based on performance evaluations for management personnel.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0117 Human Resources

Allocation Plan			Position Control					
<i>PERSONNEL</i>			<i>JOB CLASSIFICATION</i>		<i>2016 Adjusted</i>		<i>2017 Approved</i>	
Salaries-Mgmt	227,342	230,500	Director	1	1	70,000	70,000	
Fringe Benefits	17,392	17,634	Personnel Manager	1	1	57,342	58,000	
			Benefit Admin/ADA Cmpl Officer	1	1	55,000	55,000	
			Human Resources Generalist	1	1	45,000	47,500	
TOTAL	244,734	248,134	Total Management	4	4	227,342	230,500	
<i>SERVICES</i>			<i>Total Fringe Benefits</i>		<i>2016 Adjusted</i>		<i>2017 Approved</i>	
Communications	2,750	2,250	FICA			17,392	17,634	
Professional Services	7,408	6,800	Concessions				0	
Utilities	0	0				17,392	17,634	
Insurance	0	0						
Rentals	0	0						
Maintenance & Repairs	0	0						
Contracted Services	37,675	37,675	TOTAL	4	4	244,734	248,134	
TOTAL	47,833	46,725						
<i>SUPPLIES</i>								
Supplies	2,300	2,000						
Minor Capital Equipment	0	0						
TOTAL	2,300	2,000						
<i>OTHER</i>								
	1,196	1,196						
TOTAL APPROPRIATION	296,062	298,055						

HUMAN RESOURCES

HUMAN RESOURCES - 0117

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	DIRECTOR OF HUMAN RESOURCES	11 13 2007	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	PERSONNEL MANAGER	1 22 1990	\$ 57,342.00	658.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00
	BENEFIT ADMIN/ADA CMPL OFFICER	6 1 2009	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
	HUMAN RESOURCES GENERALIST	9 22 2014	\$ 45,000.00	2,500.00	0.00	0.00	47,500.00	0.00	3,634.00	0.00	51,134.00
4.00	MANAGEMENT TOTALS		227,342.00	3,158.00	0.00	0.00	230,500.00	0.00	17,634.00	0.00	248,134.00
4.00	TOTAL		227,342.00	3,158.00	0.00	0.00	230,500.00	0.00	17,634.00	0.00	248,134.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							230,500.00	0.00	17,634.00	0.00	248,134.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010117 BUREAU OF HUMAN RESOURCES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$219,323	\$211,677	\$218,398	\$227,342	\$230,500
414100 SALARIES/WAGES	\$219,323	\$211,677	\$218,398	\$227,342	\$230,500
419001 SOCIAL SECURITY	\$16,778	\$15,736	\$16,157	\$17,392	\$17,634
419100 FRINGE BENEFITS	\$16,778	\$15,736	\$16,157	\$17,392	\$17,634
419995 PERSONNEL	\$236,102	\$227,413	\$234,555	\$244,734	\$248,134
420010 ADVERTISING	\$0	\$0	\$0	\$350	\$250
420020 PRINTING	\$0	\$245	\$192	\$1,200	\$1,000
420050 POSTAGE	\$831	\$991	\$891	\$1,200	\$1,000
420100 COMMUNICATIONS	\$831	\$1,235	\$1,084	\$2,750	\$2,250
421050 OTHER PROFESSIONAL FEES	\$0	\$0	\$0	\$400	\$0
421051 NON-CDL DRUG/ALC/MED TEST	\$1,012	\$1,522	\$1,855	\$1,985	\$2,000
421052 CDL DRUG/ALC/MED TESTING	\$1,532	\$2,763	\$1,791	\$4,023	\$4,000
421053 CREDIT REPORTS	\$600	\$749	\$880	\$1,000	\$800
421100 PROFESSIONAL SRVC	\$3,145	\$5,034	\$4,526	\$7,408	\$6,800
429001 TUITION/TRAINING	\$0	\$335	\$0	\$250	\$300
429009 ADMIN/TRUSTEE FEE	\$80	\$0	\$0	\$75	\$75
429014 CONTRACTED PERSONNEL SVS.	\$30,828	\$30,615	\$31,688	\$37,000	\$37,000
429017 MEMBERSHIPS	\$0	\$290	\$0	\$350	\$300
429100 CONTRACTED SRVC	\$30,908	\$31,240	\$31,688	\$37,675	\$37,675
429995 SERVICES	\$34,884	\$37,509	\$37,297	\$47,833	\$46,725
430001 EDUCATIONAL	\$0	\$0	\$0	\$0	\$500
430002 SOFTWARE	\$0	\$0	\$0	\$0	\$400
430003 SUBSCRIPTIONS	\$0	\$0	\$0	\$300	\$300
430006 PHOTOGRAPHY	\$253	\$0	\$276	\$500	\$300
430009 OFFICE	\$235	\$0	\$731	\$1,500	\$500
430100 SUPPLIES & EXP	\$488	\$0	\$1,007	\$2,300	\$2,000
439995 SUPPLIES	\$488	\$0	\$1,007	\$2,300	\$2,000
453049 LEASE PURCHASE	\$0	\$1,195	\$1,195	\$1,196	\$1,196
453100 CAPITAL OUTLAY	\$0	\$1,195	\$1,195	\$1,196	\$1,196
499995 OTHER	\$0	\$1,195	\$1,195	\$1,196	\$1,196
01010117 HUMAN RESOURCES	\$271,474	\$266,117	\$274,055	\$296,062	\$298,055

BUREAU OF LICENSING, TAXATION AND CENTRAL SUPPORT

The Tax and Enforcement unit bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also includes the Duplication Center which is responsible for the daily handling of incoming and outgoing mail, processing printing jobs for all City departments and the distribution of office supplies.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0124 Licensing, Taxation and Central Support

Allocation Plan			Position Control						
PERSONNEL		2016 Adjusted	2017 Approved	JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved	
	Salaries-Mgmt	70,000	70,000		Tax & Enforcement Administrator	1	1	70,000	70,000
	Salaries-BU	137,121	170,500						
	Overtime	0	0		Total Management	1	1	70,000	70,000
	Fringe Benefits	17,845	18,400						
	TOTAL	224,966	258,900						
SERVICES				Revenue Generalist	1	0	38,698	0	
	Communications	139,610	158,650	Revenue Generalist II	0	1	0	45,497	
	Professional Services	15,000	20,000	Paralegal	1	1	42,380	42,804	
	Utilities	0	0	Administrative Assistant I	1	1	40,257	39,458	
	Insurance	0	0	Reproduction Technician II	1	1	41,936	42,741	
	Rentals	0	0	Reallocation			(26,151)		
	Maintenance & Repairs	45,432	32,064	Total Bargaining Unit	4	4	137,121	170,500	
	Contracted Services	941	1,195						
				Overtime			0	0	
	TOTAL	200,983	211,909	FICA			17,845	18,400	
SUPPLIES				Concessions			0	0	
	Supplies	39,525	26,172	Total Fringe Benefits			17,845	18,400	
	Minor Capital Equipment	13,906	5,200						
				TOTAL	5	5	224,966	258,900	
	TOTAL	53,431	31,372						
OTHER									
		1,095	32,540						
TOTAL APPROPRIATION			480,474	534,721					

BUREAU OF LICENSING, TAXATION AND CENTRAL SUPPORT

LICENSING, TAXATION AND CENTRAL SUPPORT 0124

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.B.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	TAX & ENFORCEMENT ADMINISTRATOR	10 21 1996	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
1.00	MANAGEMENT TOTALS		70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	REPRODUCTION TECHNICIAN II	7 20 1987	\$ 41,487.74	0.00	414.88	838.05	42,741.00	0.00	3,270.00	0.00	46,011.00
	ADMINISTRATIVE ASSISTANT I	10 3 2016	\$ 33,207.18	5,860.09	390.67	0.00	39,458.00	0.00	3,019.00	0.00	42,477.00
	PARALEGAL	1 1 2016	\$ 36,383.49	5,996.82	423.80	0.00	42,804.00	0.00	3,275.00	0.00	46,079.00
	REVENUE SPECIALIST II	7 8 1991	\$ 44,162.96	0.00	441.63	892.09	45,497.00	0.00	3,481.00	0.00	48,978.00
4.00	BARGAINING UNIT TOTALS		155,241.37	11,856.91	1,670.98	1,730.14	170,500.00	0.00	13,045.00	0.00	183,545.00
5.00	TOTAL		225,241.37	11,856.91	1,670.98	1,730.14	240,500.00	0.00	18,400.00	0.00	258,900.00
OVERTIME							0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							240,500.00	0.00	18,400.00	0.00	258,900.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

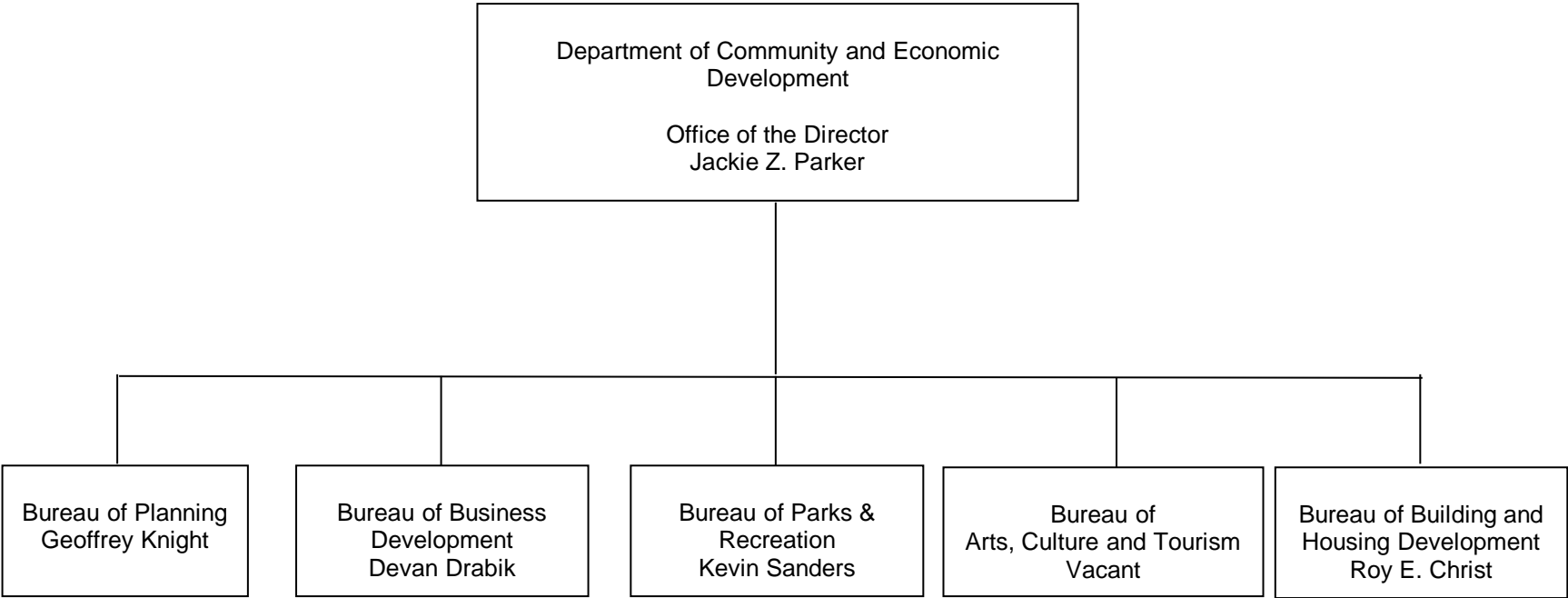
2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010124 BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$143,155	\$174,444	\$189,637	\$207,121	\$240,500
416000 OVERTIME	\$307	\$0	\$0	\$0	\$0
414100 SALARIES/WAGES	\$143,462	\$174,444	\$189,637	\$207,121	\$240,500
419001 SOCIAL SECURITY	\$10,975	\$12,880	\$13,922	\$17,845	\$18,400
419100 FRINGE BENEFITS	\$10,975	\$12,880	\$13,922	\$17,845	\$18,400
419995 PERSONNEL	\$154,437	\$187,323	\$203,559	\$224,966	\$258,900
420010 ADVERTISING	\$0	\$0	\$0	\$0	\$1,000
420020 PRINTING	\$4,372	\$3,908	\$3,818	\$4,150	\$17,100
420040 TELEPHONE	\$417	\$437	\$442	\$560	\$550
420050 POSTAGE	\$106,630	\$94,314	\$105,721	\$134,900	\$140,000
420100 COMMUNICATIONS	\$111,419	\$98,658	\$109,981	\$139,610	\$158,650
421040 COLLECTION(OPT & LIENS)	\$0	\$1,566	\$2,124	\$2,500	\$10,000
421080 FILING FEES	\$0	\$1,607	\$6,440	\$12,500	\$10,000
421100 PROFESSIONAL SRVC	\$0	\$3,173	\$8,564	\$15,000	\$20,000
422080 SEWERAGE MAINT CHARGES	\$157,104	\$0	\$0	\$0	\$0
422100 UTILITIES & SRVC	\$157,104	\$0	\$0	\$0	\$0
425090 MAINT SERV CONTRACT	\$39,783	\$21,469	\$28,724	\$45,432	\$32,064
425100 MAINT & REPAIRS	\$39,783	\$21,469	\$28,724	\$45,432	\$32,064
429009 ADMIN/TRUSTEE FEE	\$40	\$0	\$30	\$41	\$45
429016 CONFERENCES	\$250	\$241	\$571	\$577	\$600
429017 MEMBERSHIPS	\$0	\$50	\$50	\$50	\$50
429090 MISC CONTRACTED SRVCS	\$501	\$418	\$0	\$273	\$500
429100 CONTRACTED SRVC	\$790	\$709	\$651	\$941	\$1,195
429995 SERVICES	\$309,097	\$124,009	\$147,921	\$200,983	\$211,909
430002 SOFTWARE	\$0	\$0	\$10,921	\$13,781	\$3,172
430005 DUPLICATING	\$15,814	\$14,046	\$10,482	\$16,643	\$15,000
430009 OFFICE	\$5,210	\$5,899	\$3,647	\$9,101	\$8,000
430100 SUPPLIES & EXP	\$21,024	\$19,945	\$25,049	\$39,525	\$26,172
439015 OFFICE EQUIPMENT	\$0	\$3,502	\$7,119	\$13,906	\$5,200
439100 MINOR CAPITAL	\$0	\$3,502	\$7,119	\$13,906	\$5,200
439995 SUPPLIES	\$21,024	\$23,448	\$32,168	\$53,431	\$31,372
453049 LEASE PURCHASE	\$4,254	\$1,195	\$99	\$1,095	\$32,540
453100 CAPITAL OUTLAY	\$4,254	\$1,195	\$99	\$1,095	\$32,540
499995 OTHER	\$4,254	\$1,195	\$99	\$1,095	\$32,540
01010124 BUREAU OF LICENSING, TAX.	\$488,811	\$335,975	\$383,747	\$480,474	\$534,721

**DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT**



EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT					
<u>0134 OFFICE OF THE DIRECTOR</u>					
Personnel	0	26,606	110,458	171,048	145,328
Services	0	0	1,098	2,500	1,425
Supplies	0	0	0	2,000	2,000
Other	0	2,000	0	50,000	23,000
TOTALS	0	28,606	111,556	225,548	171,753
<u>0135 BUREAU OF PLANNING</u>					
Personnel	63,019	90,297	81,084	93,871	93,871
Services	41,117	184,626	67,640	98,053	97,650
Supplies	139	135	1,389	3,200	3,000
Other	0	0	0	0	0
TOTALS	104,275	275,058	150,113	195,123	194,521
<u>0139 BUREAU OF BUSINESS DEVELOPMENT</u>					
Personnel	48,195	44,796	56,850	59,208	111,957
Services	2,327	0	2,106	3,000	8,400
Supplies	8,572	0	0	750	800
Other	0	0	0	0	0
TOTALS	59,094	44,796	58,955	62,958	121,157
<u>0180 BUREAU OF PARKS & RECREATION</u>					
Personnel	377,728	271,853	327,522	435,197	500,503
Services	37,318	41,002	102,403	203,339	214,100
Supplies	3,259	7,145	62,022	108,897	113,000
Other	0	1,195	17,870	19,071	152,000
TOTALS	418,304	321,195	509,816	766,505	979,603
TOTAL DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT					
Personnel	488,942	433,553	575,914	759,324	851,659
Services	80,761	225,628	173,247	306,892	321,575
Supplies	11,970	7,280	63,410	114,847	118,800
Other	0	3,195	17,870	69,071	175,000
TOTAL EXPENDITURES	581,673	669,656	830,441	1,250,134	1,467,034

POSITION ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
COMMUNITY AND ECONOMIC DEVELOPMENT					
Office of the Director	0.00	0.28	2.80	2.80	2.00
Planning	2.00	2.00	1.60	1.60	1.60
Business Development	1.00	1.00	1.00	1.00	1.95
Parks & Recreation	2.00	4.00	5.00	5.00	6.00
Arts, Culture and Tourism	0.00	1.00	0.00	0.00	0.00
TOTAL POSITIONS	5.00	8.28	10.40	10.40	11.55

OFFICE OF THE DIRECTOR

The Department of Community and Economic Development works to improve neighborhoods, promote business and residential development, and expand resources available for local projects.

The Director oversees the Bureaus of Planning, Business Development, Housing (Grant Funded), Arts, Culture and Tourism and Parks & Recreation.

The Office of the Director represents the City on numerous boards for planning, transportation, housing, health, and employment. The Office conducts feasibility studies; develops specifications; conducts public bids or requests for proposals; and provides management oversight on such projects as the Market Place Townhomes, Broad Street Market and Maclay Street Apartments.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0134 Director

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	158,802	135,000
Fringe Benefits	12,246	10,328
TOTAL	171,048	145,328
SERVICES		
Communications	1,395	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	1,105	1,425
TOTAL	2,500	1,425
SUPPLIES		
Supplies	500	500
Minor Capital Equipment	1,500	1,500
TOTAL	2,000	2,000
OTHER	50,000	23,000
TOTAL APPROPRIATION	225,548	171,753

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Director	0.80	1	72,000	90,000
Lerta Administrator	1	1	38,077	45,000
Marketing Event Manager	1	0	50,000	0
Reallocation			(1,275)	
Total Management	2.80	2.00	158,802	135,000
FICA			12,246	10,328
Total Fringe Benefits			12,246	10,328
TOTAL	2.80	2.00	171,048	145,328

COMMUNITY AND ECONOMIC DEVELOPMENT

DIRECTOR - 0134

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	DIRECTOR OF DCED	1 6 2014	72,000.00	0.00	0.00	0.00	90,000.00	0.00	6,885.00	0.00	96,885.00
VACANT	POSITION	1 1 2016	\$ 45,000.00	0.00	0.00	0.00	45,000.00	0.00	3,443.00	0.00	48,443.00
2.00	MANAGEMENT TOTALS		117,000.00	0.00	0.00	0.00	135,000.00	0.00	10,328.00	0.00	145,328.00
2.00	TOTAL		117,000.00	0.00	0.00	0.00	135,000.00	0.00	10,328.00	0.00	145,328.00
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS							135,000.00	0.00	10,328.00	0.00	145,328.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030134 OFFICE OF DCED DIRECTOR

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$0	\$24,715	\$102,728	\$158,802	\$135,000
414100 SALARIES/WAGES	\$0	\$24,715	\$102,728	\$158,802	\$135,000
419001 SOCIAL SECURITY	\$0	\$1,891	\$7,731	\$12,246	\$10,328
419100 FRINGE BENEFITS	\$0	\$1,891	\$7,731	\$12,246	\$10,328
419995 PERSONNEL	\$0	\$26,606	\$110,458	\$171,048	\$145,328
420010 ADVERTISING	\$0	\$0	\$0	\$895	\$0
420050 POSTAGE	\$0	\$0	\$0	\$500	\$0
420100 COMMUNICATIONS	\$0	\$0	\$0	\$1,395	\$0
429016 CONFERENCES	\$0	\$0	\$1,098	\$1,105	\$1,425
429100 CONTRACTED SRVC	\$0	\$0	\$1,098	\$1,105	\$1,425
429995 SERVICES	\$0	\$0	\$1,098	\$2,500	\$1,425
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$0	\$500	\$500
430100 SUPPLIES & EXP	\$0	\$0	\$0	\$500	\$500
439015 OFFICE EQUIPMENT	\$0	\$0	\$0	\$1,500	\$1,500
439100 MINOR CAPITAL	\$0	\$0	\$0	\$1,500	\$1,500
439995 SUPPLIES	\$0	\$0	\$0	\$2,000	\$2,000
464005 WALK TO WORK PROGRAM	\$0	\$2,000	\$0	\$50,000	\$23,000
460100 SUBSIDIES & GRANTS	\$0	\$2,000	\$0	\$50,000	\$23,000
499995 OTHER	\$0	\$2,000	\$0	\$50,000	\$23,000
01030134 DCED DIRECTOR	\$0	\$28,606	\$111,556	\$225,548	\$171,753

BUREAU OF PLANNING

The Bureau of Planning promotes development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to insure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long-range planning, the Bureau is also the primary contact for Census preparation efforts as well as land development review, architectural compliance, and assistance in the preparation of maps to support planning efforts.

The Planning Bureau's most significant project is the completion of the new Zoning Code for the City of Harrisburg and completion of the Historic District Design and Preservation Guide. The Bureau is also assisting with the completion of a revised City Comprehensive Plan.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0135 Planning

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	87,200	87,200
Fringe Benefits	6,671	6,671
TOTAL	93,871	93,871
SERVICES		
Communications	16,970	17,500
Professional Services	80,853	76,400
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	230	3,750
TOTAL	98,053	97,650
SUPPLIES		
Supplies	2,760	3,000
Minor Capital Equipment	440	0
TOTAL	3,200	3,000
OTHER	0	0
TOTAL APPROPRIATION	195,123	194,521

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Director of Planning (80%)	0.80	0.80	48,000	48,000
Crt Planner/Zon Officer (80%)	0.80	0.80	39,200	39,200
Total Management	1.60	1.60	87,200	87,200
FICA			6,671	6,671
Concessions			0	0
Total Fringe Benefits			6,671	6,671
TOTAL	1.60	1.60	93,871	93,871

COMMUNITY AND ECONOMIC DEVELOPMENT

PLANNING - 0135

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.B.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	DIRECTOR OF PLANNING (80%)	12 17 2012	48,000.00	0.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00 *
	CURRENT PLANNER/ZONING OFFICER (80%)	9 6 2016	38,400.00	800.00	0.00	0.00	39,200.00	0.00	2,999.00	0.00	42,199.00 *
1.60	MANAGEMENT TOTALS		86,400.00	800.00	0.00	0.00	87,200.00	0.00	6,671.00	0.00	93,871.00
1.60	TOTAL		86,400.00	800.00	0.00	0.00	87,200.00	0.00	6,671.00	0.00	93,871.00
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS							87,200.00	0.00	6,671.00	0.00	93,871.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

* 20% of salary and FICA are reflected in the Host Fee Fund (2110)

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030135 BUREAU OF PLANNING

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$58,540	\$84,000	\$75,428	\$87,200	\$87,200
414100 SALARIES/WAGES	\$58,540	\$84,000	\$75,428	\$87,200	\$87,200
419001 SOCIAL SECURITY	\$4,478	\$6,297	\$5,656	\$6,671	\$6,671
419100 FRINGE BENEFITS	\$4,478	\$6,297	\$5,656	\$6,671	\$6,671
419995 PERSONNEL	\$63,019	\$90,297	\$81,084	\$93,871	\$93,871
420010 ADVERTISING	\$11,175	\$15,889	\$12,607	\$14,970	\$15,000
420020 PRINTING	\$807	\$0	\$0	\$1,000	\$1,500
420050 POSTAGE	\$115	\$461	\$341	\$1,000	\$1,000
420100 COMMUNICATIONS	\$12,097	\$16,351	\$12,948	\$16,970	\$17,500
421010 LEGAL	\$28,000	\$21,147	\$26,677	\$33,053	\$24,000
421030 CONSULTING	\$0	\$145,000	\$25,000	\$45,000	\$50,000
421060 STENOGRAPHER	\$1,020	\$1,880	\$2,845	\$2,800	\$2,400
421100 PROFESSIONAL SRVC	\$29,020	\$168,027	\$54,522	\$80,853	\$76,400
429001 TUITION/TRAINING	\$0	\$0	\$0	\$0	\$3,500
429009 ADMIN/TRUSTEE FEE	\$0	\$0	\$30	\$30	\$0
429016 CONFERENCES	\$0	\$118	\$0	\$0	\$0
429017 MEMBERSHIPS	\$0	\$130	\$140	\$200	\$250
429100 CONTRACTED SRVC	\$0	\$248	\$170	\$230	\$3,750
429995 SERVICES	\$41,116.83	\$184,625.98	\$67,640	\$98,052.64	\$97,650.00
430001 EDUCATIONAL	\$0	\$0	\$0	\$1,000	\$1,000
430009 OFFICE	\$139	\$135	\$949	\$1,760	\$2,000
430100 SUPPLIES & EXP	\$139	\$135	\$949	\$2,760	\$3,000
439015 OFFICE EQUIPMENT	\$0	\$0	\$440	\$440	\$0
439100 MINOR CAPITAL	\$0	\$0	\$440	\$440	\$0
439995 SUPPLIES	\$139	\$135	\$1,389	\$3,200	\$3,000
01030135 PLANNING	\$104,275	\$275,058	\$150,113	\$195,123	\$194,521

BUREAU OF BUSINESS DEVELOPMENT

The Bureau of Business Development's goal is to provide safe, healthy neighborhoods, create thriving commercial corridors, increase economic vitality in underserved areas, and assist, promote and encourage job creation, industrial activity, and entrepreneurship within the City.

EXPENDITURE ANALYSIS DETAIL
2017 APPROVED BUDGET

General Fund

0139 Business Development

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	55,000	104,000
Fringe Benefits	4,208	7,957
TOTAL	59,208	111,957
SERVICES		
Communications	3,000	7,150
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	0	1,250
TOTAL	3,000	8,400
SUPPLIES		
Supplies	750	800
Minor Capital Equipment	0	0
TOTAL	750	800
OTHER		
	0	0
TOTAL APPROPRIATION	62,958	121,157

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Director of Business Devel. (95%)	1	0.95	55,000	55,000
Marketing Event Manager	0	1	0	49,000
Total Management	1	1.95	55,000	104,000
FICA			4,208	7,957
Concessions			0	0
Total Fringe Benefits			4,208	7,957
TOTAL	1	1.95	59,208	111,957

COMMUNITY AND ECONOMIC DEVELOPMENT

BUREAU OF BUSINESS & RESOURCE DEVELOPMENT - 0139

					ANNIV. / D.O.H.	2016 END OF YR SALARY	2017 GRADE/STEP INCREASE	2017 ANNUAL INCREASE	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL					
EMPLOYEE	POSITION																		
		DIRECTOR OF BUSINESS & RESOURCE DEVELOPMENT (95%)				3	23	2015	\$	55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00	*
		MARKETING AND EVENTS MANAGER				4	4	2016	\$	49,000.00	0.00	0.00	0.00	49,000.00	0.00	3,749.00	0.00	52,749.00	
1.95	MANAGEMENT TOTALS									104,000.00	0.00	0.00	0.00	104,000.00	0.00	7,957.00	0.00	111,957.00	
1.95	TOTAL									104,000.00	0.00	0.00	0.00	104,000.00	0.00	7,957.00	0.00	111,957.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS														104,000.00	0.00	7,957.00	0.00	111,957.00	

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

* 5% of the salary and FICA are reflected in the Events Fund (56)

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030139 BUREAU OF BUSINESS & RESOURCE DEVELOPMENT

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$44,770	\$41,673	\$52,885	\$55,000	\$104,000
414100 SALARIES/WAGES	\$44,770	\$41,673	\$52,885	\$55,000	\$104,000
419001 SOCIAL SECURITY	\$3,425	\$3,123	\$3,965	\$4,208	\$7,957
419100 FRINGE BENEFITS	\$3,425	\$3,123	\$3,965	\$4,208	\$7,957
419995 PERSONNEL	\$48,195	\$44,796	\$56,850	\$59,208	\$111,957
420010 ADVERTISING	\$0	\$0	\$636	\$1,500	\$5,500
420020 PRINTING	\$0	\$0	\$1,470	\$1,500	\$1,500
420040 TELEPHONE	\$1,067	\$0	\$0	\$0	\$0
420050 POSTAGE	\$6	\$0	\$0	\$0	\$150
420100 COMMUNICATIONS	\$1,073	\$0	\$2,106	\$3,000	\$7,150
425090 MAINT SERV CONTRACT	\$95	\$0	\$0	\$0	\$0
425100 MAINT & REPAIRS	\$95	\$0	\$0	\$0	\$0
429015 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
429016 CONFERENCES	\$0	\$0	\$0	\$0	\$1,000
429090 MISC CONTRACTED SRVCS	\$1,159	\$0	\$0	\$0	\$0
429100 CONTRACTED SRVC	\$1,159	\$0	\$0	\$0	\$1,250
429995 SERVICES	\$2,327	\$0	\$2,106	\$3,000	\$8,400
430002 SOFTWARE	\$0	\$0	\$0	\$0	\$800
430003 SUBSCRIPTIONS	\$635	\$0	\$0	\$0	\$0
430004 AUDIO-VISUAL	\$1,650	\$0	\$0	\$0	\$0
430099 MISC SUPPLIES AND EXP	\$2,416	\$0	\$0	\$750	\$0
430100 SUPPLIES & EXP	\$4,701	\$0	\$0	\$750	\$800
439015 OFFICE EQUIPMENT	\$3,871	\$0	\$0	\$0	\$0
439100 MINOR CAPITAL	\$3,871	\$0	\$0	\$0	\$0
439995 SUPPLIES	\$8,572	\$0	\$0	\$750	\$800
01030139 BUSINESS & RESOURCE DEV.	\$59,094	\$44,796	\$58,955	\$62,958	\$121,157

BUREAU OF PARKS & RECREATION

The Bureau of Parks & Recreation provides quality leisure time programming and services to individuals of all ages with an emphasis on youth. The Bureau acts as stewards of the City's recreational and horticultural resources including parks, playgrounds, green spaces, and related facilities.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0180 Parks & Recreation

Allocation Plan

Position Control

<i>PERSONNEL</i>			<i>JOB CLASSIFICATION</i>		2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Salaries-Mgmt	79,231	102,500	Director of Parks & Recreation	1	1	55,000	55,000	
Salaries-BU	115,040	152,432	Pool Manager	1	1	24,231	47,500	
Temporary Employees	200,000	200,000	Reallocation					
Overtime	10,000	10,000						
Fringe Benefits	30,927	35,571	Total Management	2	2	79,231	102,500	
TOTAL	435,197	500,503	Park Ranger	1	2	34,906	71,497	
<i>SERVICES</i>			Parks & Rec. Secretary I	1	1	36,902	37,271	
			Parks and Recreation Assistant	1	1	43,232	43,664	
			Total Bargaining Unit	3	4	115,040	152,432	
			Temporary Employees					
	Communications	7,500		7,000			200,000	200,000
	Professional Services	0		60,000				
	Utilities	0		0				
	Insurance	0		0				
	Rentals	40,000	40,000	Overtime			10,000	10,000
	Maintenance & Repairs	81,494	62,500					
Contracted Services	74,345	44,600	FICA			30,927	35,571	
		Concessions			0	0		
TOTAL	203,339	214,100	Total Fringe Benefits			30,927	35,571	
<i>SUPPLIES</i>								
			TOTAL	5	6	435,197	500,503	
	Supplies	104,166	110,000					
	Minor Capital Equipment	4,731	3,000					
TOTAL	108,897	113,000						
<i>OTHER</i>								
		19,071	152,000					
TOTAL APPROPRIATION	766,505	979,603						

COMMUNITY AND ECONOMIC DEVELOPMENT

BUREAU OF PARKS AND RECREATION - 0180

EMPLOYEE	POSITION	ANNIV. /			2016	2017	2017	2017	2017	2017	2017	FRINGE		TOTAL
		D.O.H.			END OF YR	GRADE/STEP	ANNUAL	LONG.	SALARY	LUMP SUM	FICA	BENEFITS		
		RECREATION DIRECTOR	10	6	2014	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
		RECREATION/POOL MANAGER	10	31	2016	\$ 35,000.00	12,500.00	0.00	0.00	47,500.00	0.00	3,634.00	0.00	51,134.00
2.00		MANAGEMENT TOTALS				90,000.00	12,500.00	0.00	0.00	102,500.00	0.00	7,842.00	0.00	110,342.00
VACANT	POSITION	PARKS AND RECREATION SECRETARY I	4	20	2015	\$ 36,901.56	0.00	369.02	0.00	37,271.00	0.00	2,852.00	0.00	40,123.00
		PARK RANGER	8	17	2015	\$ 35,882.42	0.00	358.82	0.00	36,241.00	0.00	2,773.00	0.00	39,014.00
NEW	POSITION	PARK RANGER	1	1	2017	\$ -	0.00	0.00	0.00	35,256.00	0.00	2,698.00	0.00	37,954.00
		PARKS AND RECEPTION ASSISTANT	6	2	2000	\$ 42,804.11	0.00	428.04	432.32	43,664.00	0.00	3,341.00	0.00	47,005.00
4.00		BARGAINING UNIT TOTALS				115,588.09	0.00	1,155.88	432.32	152,432.00	0.00	11,664.00	0.00	164,096.00
6.00		TOTAL				205,588.09	12,500.00	1,155.88	432.32	254,932.00	0.00	19,506.00	0.00	274,438.00
		VARIOUS POSITIONS - MAINT. & REC. PROGRAMS				\$ -	0.00	0.00	0.00	200,000.00	0.00	15,300.00	0.00	215,300.00
OVERTIME														
										10,000.00	0.00	765.00	0.00	10,765.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										464,932.00	0.00	35,571.00	0.00	500,503.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

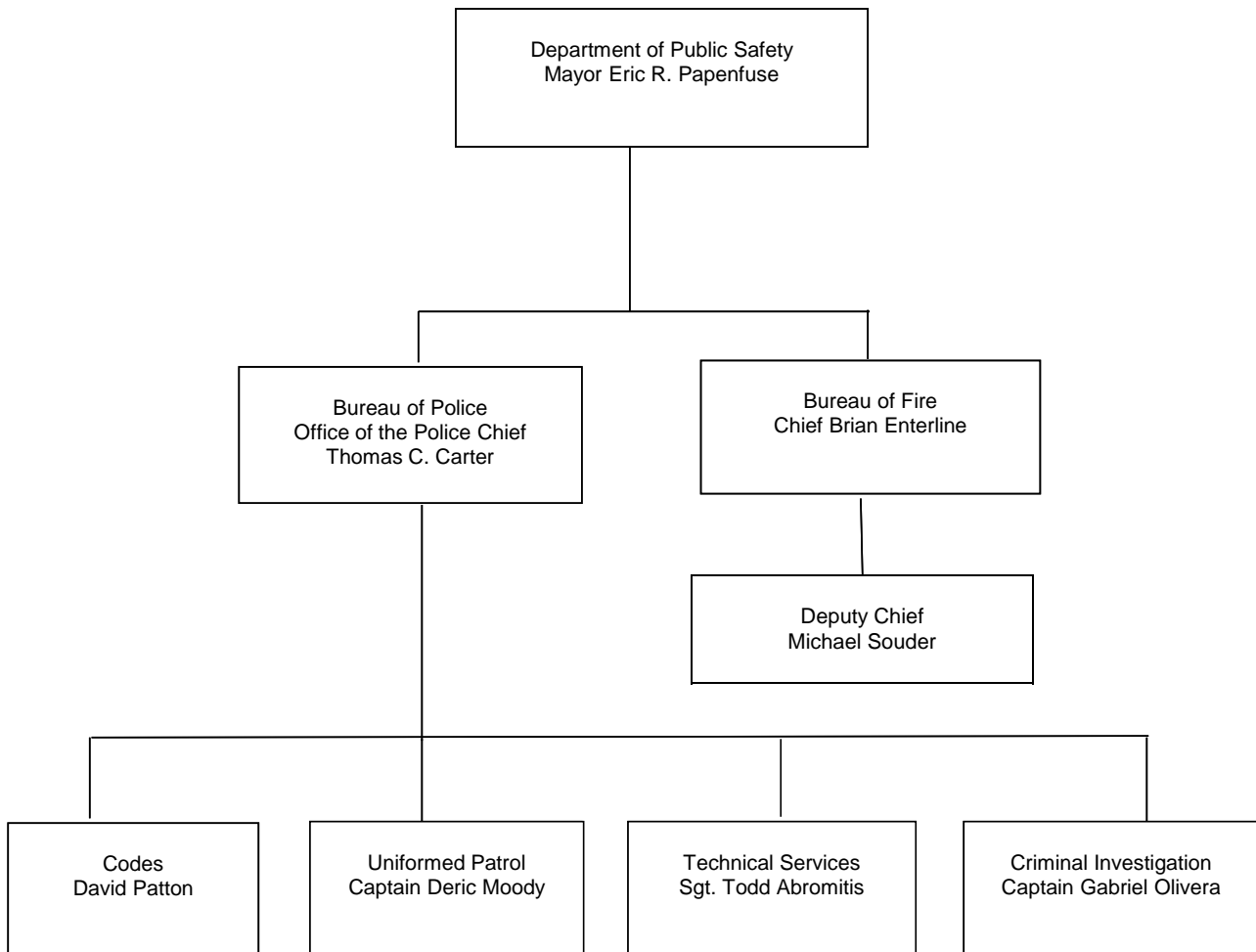
2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01080180 BUREAU OF PARKS & RECREATION

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$154,909	\$140,612	\$151,410	\$194,271	\$254,932
415000 TEMPORARY	\$168,689	\$111,977	\$144,929	\$200,000	\$200,000
416000 OVERTIME	\$27,279	\$163	\$8,163	\$10,000	\$10,000
414100 SALARIES/WAGES	\$350,878	\$252,752	\$304,501	\$404,271	\$464,932
419001 SOCIAL SECURITY	\$26,850	\$19,101	\$23,020	\$30,927	\$35,571
419100 FRINGE BENEFITS	\$26,850	\$19,101	\$23,020	\$30,927	\$35,571
419995 PERSONNEL	\$377,728	\$271,853	\$327,522	\$435,197	\$500,503
420010 ADVERTISING	\$1,952	\$662	\$0	\$2,500	\$1,500
420040 TELEPHONE	\$3,223	\$3,284	\$2,707	\$4,000	\$4,000
420050 POSTAGE	\$433	\$1,641	\$743	\$1,000	\$1,500
420100 COMMUNICATIONS	\$5,608	\$5,587	\$3,450	\$7,500	\$7,000
421030 CONSULTING	\$0	\$0	\$0	\$0	\$60,000
421100 PROFESSIONAL SRVC	\$0	\$0	\$0	\$0	\$60,000
424060 OTHER RENTALS	\$0	\$0	\$28,692	\$40,000	\$40,000
424100 RENTALS	\$0	\$0	\$28,692	\$40,000	\$40,000
425031 POOLS/RECREATIONAL EQUIP	\$0	\$0	\$44,606	\$80,000	\$60,000
425080 SERVICE CONTRACTS	\$0	\$425	\$0	\$304	\$1,000
425090 MAINT SERV CONTRACT	\$0	\$0	\$1,190	\$1,190	\$1,500
425100 MAINT & REPAIRS	\$0	\$425	\$45,796	\$81,494	\$62,500
429001 TUITION/TRAINING	\$38	\$0	\$0	\$1,000	\$4,500
429009 ADMIN/TRUSTEE FEE	\$121	\$61	\$0	\$100	\$100
429090 MISC CONTRACTED SRVCS	\$31,550.83	\$34,929.60	\$24,464.67	\$73,245.00	\$40,000.00
429100 CONTRACTED SRVC	\$31,710	\$34,991	\$24,465	\$74,345	\$44,600
429995 SERVICES	\$37,318	\$41,002	\$102,403	\$203,339	\$214,100
430009 OFFICE	\$3,259	\$930	\$1,289	\$1,469	\$2,000
430037 CHEMICALS	\$0	\$0	\$18,187	\$31,300	\$35,000
430041 PLAYGROUND	\$0	\$0	\$13,916	\$39,400	\$45,000
430099 MISC SUPPLIES AND EXP	\$0	\$6,215	\$23,940	\$31,997	\$28,000
430100 SUPPLIES & EXP	\$3,259	\$7,145	\$57,331	\$104,166	\$110,000
439015 OFFICE EQUIPMENT	\$0	\$0	\$4,691	\$4,731	\$3,000
439100 MINOR CAPITAL	\$0	\$0	\$4,691	\$4,731	\$3,000
439995 SUPPLIES	\$3,259	\$7,145	\$62,022	\$108,897	\$113,000
452000 BUILDINGS AND STRUCTURES	\$0	\$0	\$16,675	\$16,675	\$148,000
450100 CAPITAL OUTLAY	\$0	\$0	\$16,675	\$16,675	\$148,000
453049 LEASE PURCHASE	\$0	\$1,195	\$1,195	\$2,396	\$4,000
453100 CAPITAL OUTLAY	\$0	\$1,195	\$1,195	\$2,396	\$4,000
499995 OTHER	\$0	\$1,195	\$17,870	\$19,071	\$152,000
01080180 PARKS & RECREATION	\$418,304	\$321,195	\$509,816	\$766,505	\$979,603

DEPARTMENT OF PUBLIC SAFETY



EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
PUBLIC SAFETY					
<u>0137 BUREAU OF CODES</u>					
Personnel	530,751	511,811	592,775	680,055	882,692
Services	13,985	16,567	22,908	26,477	40,948
Supplies	167	5,767	9,606	19,223	24,200
Other	0	1,195	1,095	1,095	1,095
TOTALS	544,903	535,339	626,384	726,850	948,934
<u>0142 BUREAU OF POLICE</u>					
Personnel	13,828,789	14,403,521	13,668,969	15,512,119	16,560,687
Services	713,591	584,059	678,017	942,398	769,450
Supplies	46,102	68,683	105,235	176,809	256,160
Other	1,100	243,778	77,104	243,995	497,748
TOTALS	14,589,581	15,300,041	14,529,325	16,875,321	18,084,045
<u>0151 BUREAU OF FIRE</u>					
Personnel	7,075,318	7,078,041	6,488,274	7,119,956	7,389,364
Services	239,519	238,410	230,364	340,507	362,050
Supplies	198,722	200,825	342,493	389,570	432,750
Other	129,731	1,800	410,462	419,607	130,000
TOTALS	7,643,290	7,519,076	7,471,592	8,269,640	8,314,164
TOTAL PUBLIC SAFETY					
Personnel	21,434,857	21,993,372	20,750,018	23,312,130	24,832,743
Services	967,094	839,036	931,289	1,309,382	1,172,447
Supplies	244,991	275,275	457,333	585,603	713,110
Other	130,831	246,773	488,660	664,697	628,843
TOTAL EXPENDITURES	22,777,774	23,354,456	22,627,301	25,871,811	27,347,143

POSITION ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
PUBLIC SAFETY					
Bureau of Codes	11.00	13.00	14.00	14.00	17.00
Bureau of Police	150.00	160.00	151.00	165.00	166.00
Bureau of Fire	<u>76.00</u>	<u>81.00</u>	<u>76.00</u>	<u>85.00</u>	<u>85.00</u>
TOTAL POSITIONS	237.00	254.00	241.00	264.00	268.00

BUREAU OF CODES

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The Bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

The Bureau ensures compliance with federal guidelines by regulation development in floodplains. Promotion of safe flood measures and preventative actions to decrease damage are sent to property owners, lenders and insurance agents. Through the Community Rating System these steps have rewarded property owners in the Special Flood Hazard Areas a 20% savings on flood insurance premiums annually.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0137 Codes

Allocation Plan			Position Control				
PERSONNEL	2016 Adjusted	2017 Approved	JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Salaries-Mgmt	175,814	178,000	Codes Administrator	1	1	65,357	70,000
Salaries-BU	454,728	640,956	Asst. Codes Administrator	1	1	55,055	60,000
Overtime	1,186	1,000	Health Officer/ ADA Compliance Officer	1	1	47,000	48,000
Fringe Benefits	48,327	62,736	Reallocation			8,402	
TOTAL	680,055	882,692	Total Management	3	3	175,814	178,000
SERVICES							
			Codes Enforcement Off. IV	2	3	101,961	153,838
Communications	17,485	18,698	Codes Enforcement Off. III	2	1	97,887	49,556
Professional Services	4,417	14,000	Commercial Codes Inspector	1	1	47,093	46,063
Utilities	0	0	Plumbing Inspector I	1	1	49,065	49,556
Insurance	0	0	Mitigation Resource Specialist	0	1	0	44,165
Rentals	0	0	Administrative Assistant II	1	0	43,660	0
Maintenance & Repairs	0	0	Administrative Assistant I	1	1	39,067	41,903
Contracted Services	4,575	8,250	Secretary I	1	1	36,901	38,343
			Codes Enforcement Off. I	2	5	39,094	217,533
TOTAL	26,477	40,948	Total Bargaining Unit	11	14	454,728	640,956
SUPPLIES							
			Overtime			1,186	1,000
Supplies	14,140	19,200				48,327	62,736
Minor Capital Equipment	5,083	5,000	FICA			0	0
			Concessions				
TOTAL	19,223	24,200	Total Fringe Benefits			48,327	62,736
OTHER							
	1,095	1,095					
			TOTAL	14	17	680,055	882,692
TOTAL APPROPRIATION	726,850	948,934					

PUBLIC SAFETY

CODES - 0137

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2016 END OF YR SALARY	2017 GRADE/STEP INCREASE	2017 ANNUAL INCREASE	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	CODES ADMINISTRATOR	7 17 1995	\$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	ASSISTANT CODES ADMINISTRATOR	12 4 2000	\$ 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
	HEALTH OFFICER/ ADA COMPLIANCE OFFICER	12 14 2015	\$ 47,000.00	1,000.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
3.00	MANAGEMENT TOTALS		177,000.00	1,000.00	0.00	0.00	178,000.00	0.00	13,617.00	0.00	191,617.00
	MITIGATION RESOURCE SPECIALIST (94%)	12 11 1978	\$ 42,870.38	0.00	428.70	865.98	44,165.07	0.00	3,379.00	0.00	47,544.07
	CODES ENFORCEMENT OFFICER IV	6 27 1994	\$ 50,103.45	0.00	501.03	759.07	51,363.55	0.00	3,930.00	0.00	55,293.55
	CODES ENFORCEMENT OFFICER IV	3 19 2007	\$ 50,103.45	0.00	501.03	253.02	50,857.51	0.00	3,891.00	0.00	54,748.51
	CODES ENFORCEMENT OFFICER IV	8 17 1987	\$ 50,103.45	0.00	501.03	1,012.09	51,616.57	0.00	3,949.00	0.00	55,565.57
	CODES ENFORCEMENT OFFICER III	2 16 1999	\$ 48,579.28	0.00	485.79	490.65	49,555.72	0.00	3,792.00	0.00	53,347.72
	CODES ENFORCEMENT OFFICER I	9 14 2015	\$ 44,162.96	0.00	441.63	0.00	44,604.59	0.00	3,413.00	0.00	48,017.59
NEW	POSITION	1 1 2017	\$ -	0.00	0.00	0.00	43,232.15	0.00	3,308.00	0.00	46,540.15
NEW	POSITION	1 1 2017	\$ -	0.00	0.00	0.00	43,232.15	0.00	3,308.00	0.00	46,540.15
NEW	POSITION	1 1 2017	\$ -	0.00	0.00	0.00	43,232.15	0.00	3,308.00	0.00	46,540.15
	PLUMBING INSPECTOR II	8 12 2002	\$ 48,579.28	0.00	485.79	490.65	49,555.72	0.00	3,792.00	0.00	53,347.72
	ADMINISTRATIVE ASSISTANT I	12 29 2014	\$ 40,256.27	1,231.47	414.88	0.00	41,902.62	0.00	3,206.00	0.00	45,108.62
	SECRETARY I	4 4 2016	\$ 36,901.56	1,061.63	379.63	0.00	38,342.83	0.00	2,934.00	0.00	41,276.83
VACANT	POSITION	10 5 2015	\$ 42,804.11	0.00	428.04	0.00	43,232.15	0.00	3,308.00	0.00	46,540.15
VACANT	POSITION	1 1 2016	\$ 45,606.79	0.00	456.07	0.00	46,062.86	0.00	3,524.00	0.00	49,586.86
13.94	BARGAINING UNIT TOTALS		500,070.98	2,293.11	5,023.64	3,871.46	640,955.65	0.00	49,042.00	0.00	689,997.65
16.94	TOTAL		677,070.98	3,293.11	5,023.64	3,871.46	818,955.65	0.00	62,659.00	0.00	881,614.65
OVERTIME							1,000.00	0.00	77.00	0.00	1,077.00
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS							819,955.65	0.00	62,736.00	0.00	882,691.65

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

* 6% of salary and FICA is reflected under CDGB funds

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030137 BUREAU OF CODES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$493,017	\$476,474	\$551,694	\$630,541	\$818,956
416000 OVERTIME	\$0	\$0	\$397	\$1,186	\$1,000
414100 SALARIES/WAGES	\$493,017	\$476,474	\$552,090	\$631,728	\$819,956
419001 SOCIAL SECURITY	\$37,734	\$35,336	\$40,685	\$48,327	\$62,736
419100 FRINGE BENEFITS	\$37,734	\$35,336	\$40,685	\$48,327	\$62,736
419995 PERSONNEL	\$530,751	\$511,811	\$592,775	\$680,055	\$882,692
420010 ADVERTISING	\$958	\$950	\$1,177	\$1,715	\$3,098
420020 PRINTING	\$940	\$593	\$791	\$2,000	\$3,000
420040 TELEPHONE	\$287	\$323	\$492	\$600	\$600
420050 POSTAGE	\$9,616	\$10,819	\$13,165	\$13,170	\$12,000
420100 COMMUNICATIONS	\$11,800	\$12,685	\$15,625	\$17,485	\$18,698
421010 LEGAL	\$315	\$15	\$2,845	\$3,917	\$4,000
421030 CONSULTING	\$0	\$0	\$0	\$0	\$7,500
421015 MEDICAL LAB SERV	\$0	\$0	\$0	\$500	\$500
421060 STENOGRAPHER	\$0	\$0	\$0	\$0	\$2,000
421100 PROFESSIONAL SRVC	\$315	\$15	\$2,845	\$4,417	\$14,000
429001 TUITION/TRAINING	\$1,830	\$3,702	\$4,097	\$4,125	\$8,000
429009 ADMIN/TRUSTEE FEE	\$40	\$30	\$0	\$0	\$0
429017 MEMBERSHIPS	\$0	\$135	\$340	\$450	\$250
429100 CONTRACTED SRVC	\$1,870	\$3,867	\$4,437	\$4,575	\$8,250
429995 SERVICES	\$13,985	\$16,567	\$22,908	\$26,477	\$40,948
430001 EDUCATIONAL	\$0	\$264	\$1,365	\$1,370	\$1,200
430002 SOFTWARE	\$0	\$0	\$0	\$0	\$3,000
430009 OFFICE	\$0	\$405	\$1,180	\$2,770	\$2,000
430014 WEARING APPAREL	\$0	\$0	\$1,819	\$7,000	\$8,000
430042 TOOLS & HARDWARE	\$167	\$147	\$161	\$3,000	\$5,000
430100 SUPPLIES & EXP	\$167	\$817	\$4,523	\$14,140	\$19,200
439015 OFFICE EQUIPMENT	\$0	\$4,950	\$5,082	\$5,083	\$5,000
439100 MINOR CAPITAL	\$0	\$4,950	\$5,082	\$5,083	\$5,000
439995 SUPPLIES	\$167	\$5,767	\$9,606	\$19,223	\$24,200
453049 LEASE PURCHASE	\$0	\$1,195	\$1,095	\$1,095	\$1,095
453100 CAPITAL OUTLAY	\$0	\$1,195	\$1,095	\$1,095	\$1,095
499995 OTHER	\$0	\$1,195	\$1,095	\$1,095	\$1,095
01030137 CODES	\$544,903	\$535,339	\$626,384	\$726,850	\$948,934

BUREAU OF POLICE

Office of the Police Chief

The Commanding Officer of the Bureau is the Chief of Police. This office is responsible for the management of available resources to ensure that the Bureau's goals and objectives are achieved. The Chief's Office is responsible for the direct supervision of one Administrative Support staff, Internal Affairs Unit, Street Crimes Unit, FBI Task Force, Community Policing, and Animal Control.

The Harrisburg Bureau of Police is a PLEAC accredited agency. The Bureau attained this prestigious status in 2003 from the PA Chiefs of Police Association Accreditation Committee, and was last reaccredited in 2014.

Uniformed Patrol Division

The largest Division of the Bureau is the Uniformed Patrol Division, which is commanded by the Bureau's Uniformed Patrol Commander. The Division consists of three Platoons. Also under the Division are the specialty units which include the K-9 Unit, and Housing Police Unit. These Uniformed Officers respond directly to the public's calls for service and are on the "Front Line" of Law Enforcement every day.

Technical Services Division

The Technical Services Division is comprised of Units which support the Patrol and Criminal Investigative Divisions and service the community in a variety of functions. The Bureau's Training Unit, Property Management Unit, Court Liaison/Special Events Officer, Abandoned Vehicle Officer, Accreditation Officer, Police Data Technicians and Records Center Staff are assigned to the Technical Services Division.

The Parking Enforcement Unit is also part of the Technical Services Division. Parking Enforcement personnel are responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania.

Criminal Investigation Division

The Criminal Investigation Division investigates adult and juvenile crimes referred by the Uniformed Patrol Division, and law enforcement community. The Division is broken down into the Adult Offender, Juvenile Offender, Organized Crime and Vice Control, Special Operations, Forensic, Arson Unit, one Administrative Support staff and The Dauphin County Victim/Witness Assistance Program. The primary goal of this Division is to resolve crime through investigation.

BUREAU OF POLICE

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0142 Bureau of Police

Allocation Plan			Position Control					
PERSONNEL	2016	2017	JOB CLASSIFICATION	2016	2017	2016	2017	
	Adjusted	Approved		Adjusted	Approved	Adjusted	Approved	
Salaries-Mgmt	372,000	427,000	Police Chief	1	1	94,000	94,000	
Salaries-BU	9,843,033	10,219,862	Police Captain	2	2	170,000	170,000	
Salaries- Police Extra Duty	769,502	769,502	Community Policing Coordinator	1	1	63,000	63,000	
Overtime	597,202	528,875	Confidential Secretary	1	1	45,000	45,000	
Fringe Benefits	223,486	236,123	Crime Analyst	0	1	0	55,000	
Miscellaneous	3,706,896	4,379,325						
TOTAL	15,512,119	16,560,687	Total Management	5	6	372,000	427,000	
SERVICES			Detective	22	22	1,594,183	1,595,616	
			Forensic Investigator	3	3	218,193	218,193	
			Police Officer	100	100	5,921,807	6,149,371	
	Communications	62,848	55,715	Police Corporal	11	11	800,479	799,009
	Professional Services	58,338	20,325	Police Lieutenant	4	4	327,506	326,696
	Utilities	0	0	Police Sergeant	9	9	696,279	693,963
	Insurance	473,242	464,898	Secretary I	1	1	39,653	40,050
	Rentals	0	0	Police Data Technician I	0	1	0	44,097
	Maintenance & Repairs	75,443	47,135	Police Data Technician II	4	3	173,999	131,642
	Contracted Services	272,528	181,377	Parking Enforcement Office II	2	2	77,065	74,967
	TOTAL	942,398	769,450	Dog Law Enforcement Officer II	1	1	43,660	44,097
				Dog Law Enforcement Officer I	1	1	37,455	20,592
SUPPLIES			Administrative Assistant I	1	1	41,695	42,112	
			Atrium Receptionist	1	1	37,963	39,458	
			Reallocation			(166,906)		
			Total Bargaining Unit	160	160	9,843,033	10,219,862	
			Police Extra Duty			769,502	769,502	
OTHER	243,995	497,748	Overtime			597,202	528,875	
TOTAL APPROPRIATION	16,875,321	18,084,045	FICA			223,486	236,123	
			Total Fringe Benefits			223,486	236,123	
			Sick Leave Buy-Back			31,500	79,998	
			Severance Pay			248,457	288,151	
			Uniform Allowance			127,266	77,700	
			College Credits			12,100	13,100	
			Loss Time & Med			380,000	300,000	
			Police Pension Plan			2,906,315	3,319,117	
			Medicare Part B			1,259	1,259	
			Bonus			0	300,000	
			Concessions			0	0	
			Total Miscellaneous			3,706,896	4,379,325	
			TOTAL	165	166	15,512,119	16,560,687	

POLICE BUREAU - 0142

Page 99

PUBLIC SAFETY

POLICE BUREAU - 0142

EMPLOYEE	POSITION				ANNIV. /	END OF YR	GRADE/STEP	2016	2017	2017	2017	2017	2017	2017	FRINGE	TOTAL
					D.O.H.	SALARY	INCREASE	INCREASE	LONG.	SALARY	LUMP SUM	FICA	BENEFITS			

PUBLIC SAFETY

POLICE BUREAU - 0142

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2016 END OF YR SALARY	2017 GRADE/STEP INCREASE	2017 ANNUAL INCREASE	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	POLICE OFFICER IV	1 14 2013	\$ 62,591.00	0.00	0.00	0.00	62,591.00	0.00	908.00	0.00	63,499.00
	POLICE OFFICER IV	1 14 2013	\$ 62,591.00	0.00	0.00	0.00	62,591.00	0.00	908.00	0.00	63,499.00
	POLICE OFFICER IV	1 14 2013	\$ 62,591.00	0.00	0.00	0.00	62,591.00	0.00	908.00	0.00	63,499.00
VACANT	POSITION	1 14 2013	\$ 62,591.00	0.00	0.00	0.00	62,591.00	0.00	908.00	0.00	63,499.00
	POLICE OFFICER I	7 11 2016	\$ 46,943.00	3,130.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
	POLICE OFFICER I	7 11 2016	\$ 46,943.00	3,130.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
	POLICE OFFICER I	7 11 2016	\$ 46,943.00	3,130.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
	POLICE OFFICER I	1 19 2016	\$ 50,073.00	0.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
	POLICE OFFICER I	1 19 2016	\$ 50,073.00	0.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
	POLICE OFFICER I	7 11 2016	\$ 50,073.00	0.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
	POLICE OFFICER I	7 11 2016	\$ 46,943.00	3,130.00	0.00	0.00	50,073.00	0.00	727.00	0.00	50,800.00
VACANT	POSITION	1 1 2016	\$ 46,943.00	0.00	0.00	0.00	46,943.00	0.00	681.00	0.00	47,624.00
VACANT	POSITION	1 1 2016	\$ 46,943.00	0.00	0.00	0.00	46,943.00	0.00	681.00	0.00	47,624.00
VACANT	POSITION	1 1 2016	\$ 46,943.00	0.00	0.00	0.00	46,943.00	0.00	681.00	0.00	47,624.00
VACANT	POSITION	1 1 2016	\$ 46,943.00	0.00	0.00	0.00	46,943.00	0.00	681.00	0.00	47,624.00
VACANT	POSITION	1 1 2016	\$ 46,943.00	0.00	0.00	0.00	46,943.00	0.00	681.00	0.00	47,624.00
VACANT	POSITION	7 20 1998	\$ 39,067.26	0.00	390.67	591.87	40,049.80	0.00	3,064.00	0.00	43,113.80
	POLICE DATA TECHNICIAN II	6 2 2000	\$ 42,804.11	0.00	428.04	432.32	43,664.47	0.00	3,341.00	0.00	47,005.47
	POLICE DATA TECHNICIAN II	12 31 2001	\$ 42,804.11	0.00	428.04	432.32	43,664.47	0.00	3,341.00	0.00	47,005.47
	POLICE DATA TECHNICIAN II	9 3 1985	\$ 42,804.11	0.00	428.04	864.64	44,096.79	0.00	3,374.00	0.00	47,470.79
	POLICE DATA TECHNICIAN II	9 14 1998	\$ 42,804.11	0.00	428.04	648.48	43,880.63	0.00	3,357.00	0.00	47,237.63
VACANT	POSITION	6 2 1985	\$ 38,010.65	0.00	380.11	767.82	39,158.57	0.00	2,996.00	0.00	42,154.57
	PARKING ENFORCEMENT OFFICER II	1 25 2016	\$ 34,905.74	976.68	358.82	0.00	36,241.24	0.00	2,773.00	0.00	39,014.24
	ATRIUM RECEPTIONIST	6 16 2014	\$ 39,067.27	0.00	390.67	0.00	39,457.94	0.00	3,019.00	0.00	42,476.94
	DOG LAW ENFORCEMENT OFFICER II	11 4 1985	\$ 42,804.11	0.00	428.04	864.64	44,096.79	0.00	3,374.00	0.00	47,470.79
	DOG LAW ENFORCEMENT OFFICER (65%)	10 3 2016	\$ 20,388.11	0.00	203.88	0.00	20,591.99	0.00	1,576.00	0.00	22,167.99
	ADMINISTRATIVE ASSISTANT I	1 7 2008	\$ 41,487.74	0.00	414.88	209.51	42,112.13	0.00	3,222.00	0.00	45,334.13
160.00 BARGAINING UNIT TOTALS			9,497,577.00	95,313.98	4,279.24	622,692.25	10,219,862.47	0.00	175,359.00	0.00	10,395,221.47
166.00 TOTAL			9,869,577.00	95,313.98	4,279.24	622,692.25	10,646,862.47	0.00	208,027.00	0.00	10,854,889.47
POLICE EXTRA DUTY							769,501.96	0.00	11,157.78	0.00	780,659.74
OVERTIME							528,875.00	0.00	7,250.00	0.00	507,250.00
SIGNING BONUS							300,000.00	0.00	4,350.00	0.00	304,350.00
SICK LEAVE BUY-BACK							79,997.56	0.00	1,159.96	0.00	81,157.53
SUBTOTAL-SALARIES/WAGES							12,325,237.00	0.00	231,944.74	0.00	12,528,306.74
SEVERANCE PAY							288,150.76	0.00	4,178.19	0.00	292,328.95
MEDICARE-PART B							1,258.80	0.00	0.00	0.00	1,258.80
LOSS TIME & MED							300,000.00	0.00	0.00	0.00	300,000.00
POLICE PENSION PLAN							3,319,117.50	0.00	0.00	0.00	3,319,117.50
CLOTHING ALLOWANCE							77,700.00	0.00	0.00	0.00	77,700.00
COLLEGE CREDITS							13,100.00	0.00	0.00	0.00	13,100.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							16,324,564.05	0.00	236,122.93	0.00	16,560,687.00

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040142 BUREAU OF POLICE

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$9,597,451	\$9,553,695	\$8,730,342	\$10,215,033	\$10,646,862
414900 SALARIES/WAGES-EXTRA DUTY	\$561,883	\$654,987	\$655,780	\$769,502	\$769,502
416000 OVERTIME	\$447,061	\$483,685	\$553,445	\$597,202	\$528,875
414002 SIGNING BONUS	\$0	\$0	\$0	\$0	\$300,000
417000 SICK LEAVE/VACAT BUY-BACK	\$18,182	\$29,388	\$30,574	\$31,500	\$79,998
414100 SALARIES/WAGES	\$10,624,578	\$10,721,755	\$9,970,140	\$11,613,238	\$12,325,237
419001 SOCIAL SECURITY	\$186,800	\$181,130	\$167,460	\$223,486	\$236,123
419005 SEVERANCE PAY	\$121,396	\$128,287	\$211,521	\$248,457	\$288,151
419007 MEDICARE - PART B	\$1,259	\$1,259	\$1,259	\$1,259	\$1,259
419012 LOSS TIME & MED	\$287,152	\$292,101	\$314,577	\$380,000	\$300,000
419020 POLICE PENSION PLAN A	\$2,428,193	\$2,972,450	\$2,906,315	\$2,906,315	\$3,319,117
419028 CLOTHING ALLOWANCE	\$169,411	\$95,439	\$86,697	\$127,266	\$77,700
419049 COLLEGE CREDITS	\$10,000	\$11,100	\$11,000	\$12,100	\$13,100
419100 FRINGE BENEFITS	\$3,204,211	\$3,681,766	\$3,698,829	\$3,898,881	\$4,235,450
419995 PERSONNEL	\$13,828,789	\$14,403,521	\$13,668,969	\$15,512,119	\$16,560,687
420010 ADVERTISING	\$225	\$358	\$369	\$500	\$500
420020 PRINTING	\$2,258	\$3,891	\$2,581	\$5,848	\$3,125
420030 PHOTOGRAPHY	\$0	\$0	\$0	\$2,000	\$1,500
420040 TELEPHONE	\$36,506	\$36,027	\$40,996	\$42,500	\$39,590
420050 POSTAGE	\$11,456	\$10,073	\$10,394	\$12,000	\$11,000
420100 COMMUNICATIONS	\$50,446	\$50,349	\$54,340	\$62,848	\$55,715
421016 MEDICAL/PSYCHOLOGICAL EXA	\$10,045	\$1,800	\$4,721	\$11,130	\$9,325
421070 ARBITRATION	\$3,030	\$6,686	\$28,694	\$28,783	\$11,000
421100 PROFESSIONAL SRVC	\$13,075	\$8,486	\$33,415	\$58,338	\$20,325
422020 ELECTRICITY	\$12,049	\$9,183	\$0	\$0	\$0
422100 UTILITIES & SRVC	\$12,049	\$9,183	\$0	\$0	\$0
423011 AUTO DEDUCT	\$123,078	\$38,418	\$18,107	\$90,000	\$90,000
423080 POLICE PROF PREM	\$271,634	\$257,331	\$275,754	\$279,612	\$277,969
423081 POLICE PROF DEDUCT	\$44,283	\$61,353	\$96,929	\$103,629	\$96,929
423100 INSURANCE	\$438,996	\$357,102	\$390,790	\$473,242	\$464,898
425000 OFFICE EQUIPMENT	\$308	\$27	\$29	\$500	\$250
425010 VEHICULAR EQUIPMENT	\$454	\$585	\$4,019	\$4,022	\$7,000
425090 MAINT SERV CONTRACT	\$21,613	\$23,852	\$29,242	\$70,271	\$37,235
425099 OTHER CONT MAINT	\$1,094	\$36	\$650	\$650	\$2,650
425100 MAINT & REPAIRS	\$23,468	\$24,500	\$33,940	\$75,443	\$47,135
429001 TUITION/TRAINING	\$74,330	\$43,809	\$62,161	\$124,110	\$64,310
429009 ADMIN/TRUSTEE FEE	\$576	\$305	\$731	\$852	\$652
429010 PRISONER CARE	\$126	\$68	\$199	\$1,000	\$1,000
429016 CONFERENCES	\$320	\$0	\$0	\$0	\$0
429017 MEMBERSHIPS	\$1,525	\$695	\$1,950	\$2,000	\$5,915
429060 TOWING	\$5,835	\$2,140	\$2,565	\$10,360	\$6,500
429090 MISC CONTRACTED SRVCS	\$92,845	\$87,423	\$97,926	\$134,206	\$103,000
429100 CONTRACTED SRVC	\$175,557	\$134,440	\$165,532	\$272,528	\$181,377
429995 SERVICES	\$713,591	\$584,059	\$678,017	\$942,398	\$769,450
430002 SOFTWARE	\$0	\$0	\$0	\$500	\$5,000
430003 SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$680
430009 OFFICE	\$2,679	\$4,855	\$7,725	\$11,646	\$10,685
430012 PERSONAL SAFETY	\$42,370	\$38,486	\$41,783	\$41,824	\$55,340

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040142 BUREAU OF POLICE

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
430014 WEARING APPAREL	\$540	\$1,360	\$27,140	\$41,176	\$88,525
430016 MEDICAL/LAB	\$348	\$14,662	\$6,266	\$11,858	\$10,800
430052 VEHICLE PARTS & SUPPLIES	\$165	\$471	\$2,146	\$7,228	\$10,700
430100 SUPPLIES & EXP	\$46,102	\$59,835	\$85,058	\$114,232	\$181,730
439015 OFFICE EQUIPMENT	\$0	\$0	\$8,077	\$38,077	\$4,000
439030 VEHICULAR EQUIPMENT	\$0	\$8,848	\$12,099	\$24,500	\$70,430
439100 MINOR CAPITAL	\$0	\$8,848	\$20,176	\$62,577	\$74,430
439995 SUPPLIES	\$46,102	\$68,683	\$105,235	\$176,809	\$256,160
452000 BUILDINGS AND STRUCTURES	\$0	\$0	\$0	\$0	\$30,000
450100 CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$30,000
452008 BUILDING IMPROVEMENTS	\$0	\$0	\$5,688	\$18,999	\$0
452100 BUILDING AND STRUCTURES	\$0	\$0	\$5,688	\$18,999	\$0
453004 EQUIPMENT-VEHICLE	\$0	\$200,191	\$70,410	\$208,000	\$270,000
453036 EQUIPMENT-PUBLIC SAFETY	\$1,100	\$23,587	\$10	\$16,000	\$5,000
453049 LEASE PURCHASE	\$0	\$0	\$996	\$996	\$48,828
453051 EQUIPMENT-DATA PROCESSING	\$0	\$0	\$0	\$0	\$143,920
453100 CAPITAL OUTLAY	\$1,100	\$223,778	\$71,416	\$224,996	\$467,748
485002 FINES AND SETTLEMENTS	\$0	\$20,000	\$0	\$0	\$0
480100 NON-EXP ITEMS	\$0	\$20,000	\$0	\$0	\$0
499995 OTHER	\$1,100	\$243,778	\$77,104	\$243,995	\$497,748
01040142 POLICE	\$14,589,581	\$15,300,041	\$14,529,325	\$16,875,321	\$18,084,045

BUREAU OF FIRE

The Harrisburg Bureau of Fire exists to serve the City of Harrisburg, and when needed, the greater Harrisburg metropolitan area by providing effective fire suppression, emergency medical services, tactical rescue, urban search and rescue, water rescue, hazardous materials response, fire prevention, codes enforcement, and public safety education.

The Bureau of Fire is a team of highly motivated diverse individuals dedicated in common to public interaction and providing efficient services. This involves the use of modern fire and rescue equipment, integrated up-to-date training and safety techniques, computer technology, and cooperation with surrounding fire, rescue, and EMS agencies to provide the best service available by making public safety and protection our perpetual primary priority.

Effective suppression of fires involves arriving at the scene of an emergency quickly so the persons can be rescued and the fire can be attacked to prevent the spread of fire. It is the goal of the Bureau of Fire not to allow a fire to extend beyond the room, floor, or building of origin that is found involved in fire when arriving on scene. To effectively carry out our mission, the Bureau of Fire responds from three fire stations with five pieces of front line apparatus that are staffed 24/7 by at least 15 firefighters and fire officers.

The Bureau also maintains a fleet of boats; water rescue related tools and equipment, as well as highly trained staff. These resources provide advanced capabilities to deal with incidents on the Susquehanna River and its islands, as well as the small lakes and streams that are contained within the borders of the City. The water craft are also deployed to assist stranded motorists during street flooding events.

The Bureau of Fire, by providing effective emergency medical services, has fostered a close working relationship with Pinnacle Health's Community LifeTeam to assist in providing prompt EMS care to the citizens and visitors to our City. All Bureau of Fire apparatus is equipped with Automated External Defibrillators (AED's) and is able to provide prompt response. All new Fire Bureau recruits are required to maintain EMT status for the duration of their employment.

The Bureau of Fire is proactive in teaching fire prevention and preventing fires and other emergencies before they occur. The Fire Prevention Officer interacts on a daily basis with schools, daycares, and businesses to provide quality fire prevention materials and training. The Fire Inspector conducts fire inspections for the vast array of businesses in the City by taking a proactive approach. The Fire Inspector also initiates inspections from complaints received from residents and business owners, and works collectively with the Bureau of Codes to successfully mitigate hazardous conditions.

The Bureau of Fire is also responsible for effectively running the City's Emergency Operations Center during natural and man-made disasters, coordinating and running the Rescue 1 program, providing manpower for the PA Urban Search and Rescue Task Force, administering the Juvenile Fire Setter Intervention Program, maintaining an active role in the South Central PA Counter Terrorism Task Force, actively participating with the Dauphin County Hazardous Materials Response Team, as well as many other required and fiduciary responsibilities.

BUREAU OF FIRE

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0151 Fire

Allocation Plan

Position Control

PERSONNEL	2016	2017	JOB CLASSIFICATION	2016	2017	2016	2017
	Adjusted	Approved		Adjusted	Approved	Adjusted	Approved
Salaries-Mgmt	199,270	202,770	Fire Chief	1	1	85,880	85,880
Salaries-BU	4,628,883	5,006,085	Deputy Chief	1	1	71,500	75,000
Overtime	847,461	650,000	Administrative Assistant I	1	1	41,890	41,890
Premium	365,000	365,000	Total Management	3	3	199,270	202,770
Fringe Benefits	94,310	97,508	Battalion Chief	4	4	291,272	297,098
Miscellaneous	985,032	1,068,001	Captain	4	4	281,994	279,897
TOTAL	7,119,956	7,389,364	Lieutenant	8	8	540,453	548,790
SERVICES			Firefighter Driver/Operator	44	45	2,686,185	2,800,554
Communications	19,755	22,500	Firefighter I	17	16	837,251	848,641
Professional Services	58,250	51,200	Firefighter-Probationary	5	5	111,546	231,105
Utilities	35,878	38,000	Reallocation			(119,818)	
Insurance	0	0	Total Bargaining Unit	82	82	4,628,883	5,006,085
Rentals	0	0	Overtime			847,461	650,000
Maintenance & Repairs	113,882	131,500	Premium			365,000	365,000
Contracted Services	112,741	118,850	FICA			94,310	97,508
TOTAL	340,507	362,050	Total Fringe Benefits			94,310	97,508
SUPPLIES			Severance Pay			150,934	206,621
Supplies	339,845	332,750	College Credits			7,440	7,500
Minor Capital Equipment	49,725	100,000	Medicare - Part B			69,234	69,234
TOTAL	389,570	432,750	Sick Leave Buy-Back			131,066	112,000
OTHER			Hearing Aids			500	500
	419,607	130,000	Fire Pension Plan			280,858	327,146
TOTAL APPROPRIATION	8,269,640	8,314,164	Clothing Allowance			85,000	85,000
			Clothing Maint.			10,000	10,000
			Loss Time & Med			250,000	250,000
			Concessions			0	0
			Total Miscellaneous			985,032	1,068,001
			TOTAL	85	85	7,119,956	7,389,364

PUBLIC SAFETY

FIRE - 0151

					ANNIV. /		2016		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017		2017	
--	--	--	--	--	----------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--	------	--

PUBLIC SAFETY

FIRE - 0151

EMPLOYEE		POSITION	ANNIV. / D.O.B.			2016 END OF YR SALARY	2017 GRADE/STEP INCREASE	2017 ANNUAL INCREASE	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
VACANT	POSITION	FIREFIGHTER DRIVER/OPERATOR	3	3	2008	\$ 56,090.73	0.00	1,121.81	0.00	57,212.54	0.00	830.00	0.00	58,042.54
VACANT	POSITION	FIREFIGHTER DRIVER/OPERATOR	3	3	2008	\$ 56,090.73	0.00	1,121.81	0.00	57,212.54	0.00	830.00	0.00	58,042.54
VACANT	POSITION	FIREFIGHTER DRIVER/OPERATOR	3	6	2006	\$ 56,090.73	0.00	1,121.81	0.00	57,212.54	0.00	830.00	0.00	58,042.54
VACANT	POSITION	FIREFIGHTER DRIVER/OPERATOR	7	22	1985	\$ 56,090.73	0.00	1,121.81	0.00	57,212.54	0.00	830.00	0.00	58,042.54
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
VACANT	POSITION	FIREFIGHTER I	3	24	2014	\$ 46,775.23	5,716.96	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
VACANT	POSITION	FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	24	2014	\$ 49,867.59	2,624.60	1,049.84	0.00	53,542.04	0.00	777.00	0.00	54,319.04
		FIREFIGHTER I	3	16	2015	\$ 47,242.98	2,624.61	997.35	0.00	50,864.94	0.00	738.00	0.00	51,602.94
		FIREFIGHTER I	3	16	2015	\$ 47,242.98	2,624.61	997.35	0.00	50,864.94	0.00	738.00	0.00	51,602.94
		FIREFIGHTER I	3	16	2015	\$ 47,242.98	2,624.61	997.35	0.00	50,864.94	0.00	738.00	0.00	51,602.94
		FIREFIGHTER - PROBATIONARY	3	16	2015	\$ 47,242.98	2,624.61	997.35	0.00	50,864.94	0.00	738.00	0.00	51,602.94
VACANT	POSITION	FIREFIGHTER - TRAINEE	3	16	2015	\$ 44,176.60	0.00	883.53	0.00	45,060.13	0.00	654.00	0.00	45,714.13
VACANT	POSITION	FIREFIGHTER - TRAINEE	3	16	2015	\$ 44,176.60	0.00	883.53	0.00	45,060.13	0.00	654.00	0.00	45,714.13
VACANT	POSITION	FIREFIGHTER - TRAINEE	3	16	2015	\$ 44,176.60	0.00	883.53	0.00	45,060.13	0.00	654.00	0.00	45,714.13
VACANT	POSITION	FIREFIGHTER - TRAINEE	3	16	2015	\$ 44,176.60	0.00	883.53	0.00	45,060.13	0.00	654.00	0.00	45,714.13
82.00	BARGAINING UNIT TOTALS					4,528,119.62	47,710.66	91,516.61	338,738.52	5,006,085.41	0.00	72,632.00	0.00	5,078,717.41
85.00	TOTAL					4,727,389.62	51,210.66	91,516.61	338,738.52	5,208,855.41	0.00	78,171.00	0.00	5,287,026.41
OVERTIME										650,000.00	0.00	9,425.00	0.00	659,425.00
PREMIUM TIME										365,000.00	0.00	5,292.50	0.00	370,292.50
SICK-LEAVE BUY BACK										112,000.00	0.00	1,624.50	0.00	113,624.50
SUBTOTAL-SALARIES/WAGES										6,335,855.41	0.00	94,513.00	0.00	6,430,368.41
SEVERANCE PAY										206,620.67	0.00	2,996.00	0.00	209,616.67
MEDICARE-PART B										69,234.00	0.00	0.00	0.00	69,234.00
LOSS TIME & MED										250,000.00	0.00	0.00	0.00	250,000.00
FIRE PENSION PLAN										327,145.85	0.00	0.00	0.00	327,145.85
HEARING AID-FIR										500.00	0.00	0.00	0.00	500.00
CLOTHING ALLOWANCE										85,000.00	0.00	0.00	0.00	85,000.00
CLOTHING MAINT ALLOWANCE										10,000.00	0.00	0.00	0.00	10,000.00
COLLEGE CREDITS										7,500.00	0.00	0.00	0.00	7,500.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										7,284,355.93	0.00	97,508.00	0.00	7,389,364.93

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040151 BUREAU OF FIRE

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$4,515,318	\$4,744,796	\$4,498,754	\$4,828,153	\$5,208,855
416000 OVERTIME	\$1,828,382	\$848,997	\$830,755	\$847,461	\$650,000
416001 PREMIUM	\$0	\$305,019	\$292,724	\$365,000	\$365,000
417000 SICK LEAVE/VACAT BUY-BACK	\$100,107	\$94,240	\$131,066	\$131,066	\$112,000
414100 SALARIES/WAGES	\$6,443,808	\$5,993,052	\$5,753,300	\$6,171,680	\$6,335,855
419001 SOCIAL SECURITY	\$94,222	\$87,905	\$84,245	\$94,310	\$97,508
419005 SEVERANCE PAY	\$208,507	\$214,097	\$36,604	\$150,934	\$206,621
419007 MEDICARE - PART B	\$64,480	\$67,157	\$68,206	\$69,234	\$69,234
419012 LOSS TIME & MED	\$175,122	\$277,494	\$177,477	\$250,000	\$250,000
419023 FIRE PENSION PLAN B	\$0	\$358,000	\$280,858	\$280,858	\$327,146
419027 HEARING AID -FIRE	\$0	\$135	\$0	\$500	\$500
419028 CLOTHING ALLOWANCE	\$77,736	\$70,556	\$75,363	\$85,000	\$85,000
419029 CLOTHING MAINT ALLOWANCE	\$6,240	\$3,048	\$4,834	\$10,000	\$10,000
419049 COLLEGE CREDITS	\$5,204	\$6,596	\$7,388	\$7,440	\$7,500
419100 FRINGE BENEFITS	\$631,510	\$1,084,989	\$734,974	\$948,276	\$1,053,509
419995 PERSONNEL	\$7,075,318	\$7,078,041	\$6,488,274	\$7,119,956	\$7,389,364
420010 ADVERTISING	\$1,307	\$1,166	\$1,617	\$1,800	\$2,000
420040 TELEPHONE	\$8,973	\$10,182	\$10,216	\$10,500	\$14,000
420041 E-MAIL/INTERNET	\$5,436	\$4,731	\$5,158	\$5,500	\$5,500
420050 POSTAGE	\$351	\$397	\$1,366	\$1,955	\$1,000
420100 COMMUNICATIONS	\$16,067	\$16,476	\$18,357	\$19,755	\$22,500
421016 MEDICAL/PSYCHOLOGICAL EXA	\$2,450	\$700	\$0	\$2,100	\$5,000
421050 OTHER PROFESSIONAL FEES	\$1,211	\$0	\$0	\$13,000	\$0
421070 ARBITRATION	\$32,999	\$28,563	\$41,990	\$43,150	\$46,200
421100 PROFESSIONAL SRVC	\$36,660	\$29,263	\$41,990	\$58,250	\$51,200
422000 SEWERAGE	\$2,183	\$1,725	\$2,188	\$2,700	\$2,000
422010 WATER	\$5,474	\$4,907	\$6,534	\$7,600	\$6,000
422020 ELECTRICITY	\$39,253	\$32,192	\$0	\$0	\$0
422030 HEAT	\$28,147	\$14,685	\$9,971	\$25,078	\$29,500
422080 SEWERAGE MAINT CHARGES	\$328	\$259	\$329	\$500	\$500
422100 UTILITIES & SRVC	\$75,386	\$53,768	\$19,021	\$35,878	\$38,000
425000 OFFICE EQUIPMENT	\$170	\$483	\$2,033	\$2,500	\$1,000
425010 VEHICULAR EQUIPMENT	\$3,604	\$453	\$472	\$10,000	\$8,000
425030 BUILDING MAINT	\$15,176	\$30,735	\$25,352	\$82,882	\$100,000
425050 COMMUNICATIONS EQUIPMENT	\$2,940	\$3,394	\$2,570	\$5,000	\$8,000
425060 OPERATIONS EQUIPMENT	\$11,971	\$4,704	\$7,602	\$9,000	\$10,000
425090 MAINT SERV CONTRACT	\$2,806	\$3,594	\$4,009	\$4,500	\$4,500
425100 MAINT & REPAIRS	\$36,667	\$43,362	\$42,039	\$113,882	\$131,500
429001 TUITION/TRAINING	\$73,561	\$89,148	\$107,893	\$110,920	\$100,000
429004 OFFICER I CERT. (FIRE)	\$0	\$5,000	\$0	\$0	\$0
429009 ADMIN/TRUSTEE FEE	\$243	\$132	\$305	\$322	\$350
429016 CONFERENCES	\$0	\$0	\$0	\$0	\$2,500
429017 MEMBERSHIPS	\$185	\$315	\$759	\$1,500	\$1,000
429029 FIRE ACCREDITATION	\$749	\$946	\$0	\$0	\$0
429090 MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
429100 CONTRACTED SRVC	\$74,738	\$95,541	\$108,957	\$112,741	\$118,850
429995 SERVICES	\$239,519	\$238,410	\$230,364	\$340,507	\$362,050
430001 EDUCATIONAL	\$6,415	\$1,845	\$5,838	\$6,150	\$5,000

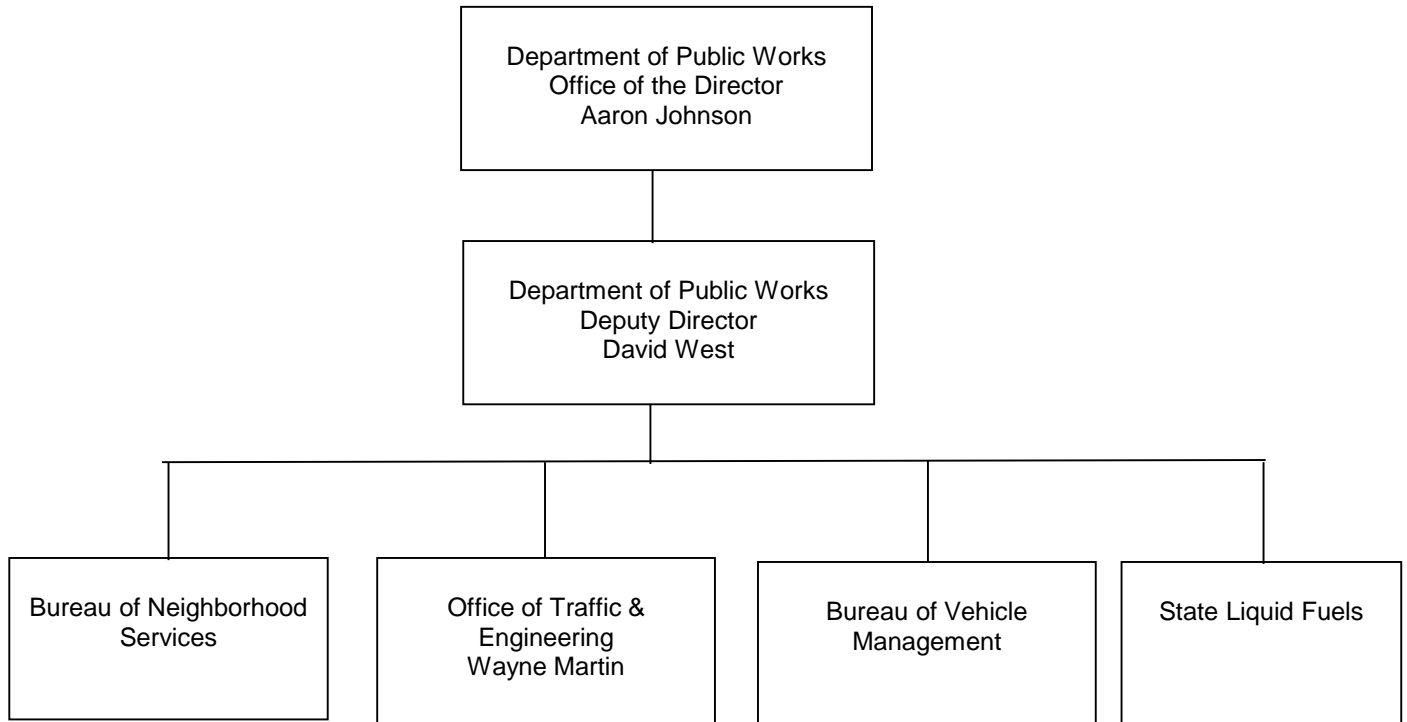
2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040151 BUREAU OF FIRE

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
430002 SOFTWARE	\$4,865	\$4,865	\$4,865	\$4,900	\$5,000
430006 PHOTOGRAPHY	\$952	\$0	\$0	\$0	\$0
430008 DATA PROCESSING	\$267	\$0	\$0	\$500	\$0
430009 OFFICE	\$0	\$0	\$0	\$0	\$3,000
430011 CUSTODIAL	\$7,396	\$5,123	\$3,366	\$7,773	\$9,000
430012 PERSONAL SAFETY	\$791.80	\$4,795.00	\$9,471.56	\$10,000.00	\$8,000.00
430013 FIREFIGHTING	\$15,625	\$17,925	\$16,393	\$16,616	\$15,000
430014 WEARING APPAREL	\$37,846	\$26,828	\$48,755	\$49,500	\$52,500
430016 MEDICAL/LAB	\$226.73	\$0.00	\$0.00	\$250.00	\$250.00
430020 FIRE HEALTH AND SAFETY	\$3,980.45	\$1,300.75	\$3,633.05	\$4,000.00	\$4,000.00
430029 BLDG MAINT SUPPLIES	\$0	\$0	\$10,973	\$11,227	\$16,000
430042 TOOLS & HARDWARE	\$1,322	\$4,070	\$11,157	\$12,307	\$30,000
430051 TIRES & BATTERIES	\$0	\$22,758	\$8,836	\$24,000	\$25,000
430052 VEHICLE PARTS & SUPPLIES	\$56,212	\$111,315	\$170,879	\$192,622	\$160,000
430100 SUPPLIES & EXP	\$135,899	\$200,825	\$294,165	\$339,845	\$332,750
439030 VEHICULAR EQUIPMENT	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00
439060 OPERATIONS EQUIPMENT	\$59,323	\$0	\$48,328	\$49,725	\$100,000
439100 MINOR CAPITAL	\$62,823	\$0	\$48,328	\$49,725	\$100,000
439995 SUPPLIES	\$198,722	\$200,825	\$342,493	\$389,570	\$432,750
453000 OPERATIONS EQUIPMENT	\$0	\$1,800	\$47,520	\$52,728	\$0
450100 CAPITAL OUTLAY	\$0	\$1,800	\$47,520	\$52,728	\$0
452013 STATION 2	\$129,731	\$0	\$0	\$0	\$0
452000 BUILDINGS & STRUCT	\$129,731	\$0	\$0	\$0	\$0
452008 BUILDING IMPROVEMENTS	\$0	\$0	\$14,607	\$18,464	\$0
452100 BUILDING AND STRUCTURES	\$0	\$0	\$14,607	\$18,464	\$0
453032 AUTOMOTIVE	\$0	\$0	\$268,335	\$268,415	\$130,000
453049 LEASE PURCHASE	\$0	\$0	\$80,000	\$80,000	\$0
453100 CAPITAL OUTLAY	\$0.00	\$0.00	\$348,334.66	\$348,414.66	\$130,000.00
499995 OTHER	\$129,731	\$1,800	\$410,462	\$419,607	\$130,000
01040151 FIRE	\$7,643,290	\$7,519,076	\$7,471,592	\$8,269,640	\$8,314,164

DEPARTMENT OF PUBLIC WORKS



EXPENDITURE ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
DEPARTMENT OF PUBLIC WORKS					
<u>0160 TRAFFIC & ENGINEERING</u>					
Personnel	487,055	523,845	661,497	730,579	834,183
Services	460,667	559,812	944,877	1,615,436	1,712,500
Supplies	75,286	40,013	375,706	469,702	343,050
Other	383,312	746,395	513,961	727,208	2,126,870
TOTALS	1,406,319	1,870,065	2,496,041	3,542,925	5,016,603
<u>0172 VEHICLE MANAGEMENT</u>					
Personnel	435,336	423,761	413,503	574,637	598,167
Services	254,590	187,115	218,346	398,181	301,908
Supplies	862,198	556,957	683,751	985,002	1,144,358
Other	0	188,303	0	0	134,000
TOTALS	1,552,124	1,356,137	1,315,599	1,957,820	2,178,433
TOTAL DEPARTMENT OF PUBLIC WORKS					
Personnel	922,391	947,606	1,075,000	1,305,216	1,432,350
Services	715,256	746,928	1,163,223	2,013,617	2,014,408
Supplies	937,484	596,969	1,059,456	1,454,704	1,487,408
Other	383,312	934,699	513,961	727,208	2,260,870
TOTAL EXPENDITURES	2,958,443	3,226,202	3,811,640	5,500,745	7,195,036

POSITION ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
PUBLIC WORKS					
Traffic & Engineering	11.00	11.00	12.50	13.50	15.50
Vehicle Management	<u>10.00</u>	<u>9.00</u>	<u>11.00</u>	<u>13.00</u>	<u>12.00</u>
TOTAL POSITIONS	21.00	20.00	23.50	26.50	27.50

OFFICE OF TRAFFIC & ENGINEERING

The Office Traffic and Engineering, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains 91 signalized intersections, streetlight repair, and the installation of all traffic control signs as well as the City's GIS System and the official real estate registration for the City.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0160 Office of Traffic & Engineering

Allocation Plan

Position Control

PERSONNEL	2016	2017	JOB CLASSIFICATION	2016	2017	2016	2017
	Adjusted	Approved		Adjusted	Approved	Adjusted	Approved
Salaries-Mgmt	161,625	164,625	City Engineer	0.75	0.75	61,875	61,875
Salaries-Bargaining Unit	477,036	570,271	Facilities Manager	0.75	0.75	42,750	42,750
Overtime	40,000	40,000	Traffic Manager &				
Fringe Benefits	51,918	59,287	Building Mntn Supervisor	1	1	57,000	60,000
TOTAL	730,579	834,183	Total Management	2.50	2.50	161,625	164,625
SERVICES			Laborer II	3	4	112,551	150,946
			Engineer's Representative I	1	1	46,291	46,754
			Engineer's Representative IV	1	1	52,685	53,212
			Traffic Engineering Technician I	2	3	79,323	122,020
			Traffic Engineering Technician III	3	0	143,869	0
			Traffic Engineering Technician IV	0	3	0	154,598
			Administrative Assistant I	1	1	42,317	42,741
			Total Bargaining Unit	11	13	477,036	570,271
			Overtime			40,000	40,000
			FICA			51,918	59,287
SUPPLIES			Concessions			0	0
			Total Fringe Benefits			51,918	59,287
			TOTAL	14	15.50	730,579	834,183
OTHER							
TOTAL APPROPRIATION	3,542,925	5,016,603					

PUBLIC WORKS

Bureau of Traffic & Engineering - 0160

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2016 END OF YR SALARY	2017 GRADE/STEP INCREASE	2017 ANNUAL INCREASE	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	CITY ENGINEER (75%)	5 19 2014	\$ 61,875.00	0.00	0.00	0.00	61,875.00	0.00	4,734.00	0.00	66,609.00
	FACILITIES MANAGER (75%)	4 22 2013	\$ 42,750.00	0.00	0.00	0.00	42,750.00	0.00	3,271.00	0.00	46,021.00
	TRAFFIC SIGNAL AND STREETLIGHT MANAGER	3 28 2016	\$ 57,000.00	3,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
2.50	MANAGEMENT TOTALS		161,625.00	3,000.00	0.00	0.00	164,625.00	0.00	12,595.00	0.00	177,220.00
	ENGINEER'S REPRESENTATIVE IV	11 4 1985	\$ 51,652.11	0.00	516.52	1,043.37	53,212.00	0.00	4,071.00	0.00	57,283.00
	ENGINEER'S REPRESENTATIVE I	7 31 1995	\$ 45,606.79	0.00	456.07	690.94	46,754.00	0.00	3,577.00	0.00	50,331.00
	LABORER II	8 19 1991	\$ 36,901.55	0.00	369.02	745.41	38,016.00	0.00	2,909.00	0.00	40,925.00
	LABORER II	9 28 1992	\$ 36,901.55	0.00	369.02	745.41	38,016.00	0.00	2,909.00	0.00	40,925.00
	LABORER II	6 21 1999	\$ 36,901.55	0.00	369.02	372.71	37,643.00	0.00	2,880.00	0.00	40,523.00
VACANT	POSITION LABORER II	1 1 2017	\$ 36,901.55	0.00	369.02	0.00	37,271.00	0.00	2,852.00	0.00	40,123.00
	ADMINISTRATIVE ASSISTANT I	6 23 1980	\$ 41,487.74	0.00	414.88	838.05	42,741.00	0.00	3,270.00	0.00	46,011.00
	TRAFFIC ENGINEERING TECHNICIAN I	6 15 2015	\$ 40,256.27	0.00	402.56	0.00	40,659.00	0.00	3,111.00	0.00	43,770.00
	TRAFFIC ENGINEERING TECHNICIAN I	7 28 2014	\$ 41,487.74	0.00	414.88	0.00	41,903.00	0.00	3,206.00	0.00	45,109.00
NEW	POSITION TRAFFIC ENGINEERING TECHNICIAN I	1 1 2017	\$ -	0.00	0.00	0.00	39,458.00	0.00	3,019.00	0.00	42,477.00
	TRAFFIC ENGINEERING TECHNICIAN IV	7 6 1987	\$ 47,093.05	3,010.40	501.03	1,012.09	51,617.00	0.00	3,949.00	0.00	55,566.00
	TRAFFIC ENGINEERING TECHNICIAN IV	8 27 1990	\$ 47,093.05	3,010.40	501.03	1,012.09	51,617.00	0.00	3,949.00	0.00	55,566.00
	TRAFFIC ENGINEERING TECHNICIAN IV	7 8 1996	\$ 47,093.05	3,010.40	501.03	759.07	51,364.00	0.00	3,930.00	0.00	55,294.00
13.00	BARGAINING UNIT TOTALS		509,376.00	9,031.19	5,184.07	7,219.14	570,271.00	0.00	43,632.00	0.00	613,903.00
15.50	TOTAL		671,001.00	12,031.19	5,184.07	7,219.14	734,896.00	0.00	56,227.00	0.00	791,123.00
OVERTIME							40,000.00	0.00	3,060.00	0.00	43,060.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							774,896.00	0.00	59,287.00	0.00	834,183.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

* 25% of salary and FICA are reflected in Neighborhood Services (2562).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060160 OFFICE OF TRAFFIC AND ENGINEERING

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$452,360	\$486,558	\$583,005	\$638,661	\$734,896
416000 OVERTIME	\$0	\$122	\$32,918	\$40,000	\$40,000
414100 SALARIES/WAGES	\$452,360	\$486,680	\$615,923	\$678,661	\$774,896
419001 SOCIAL SECURITY	\$34,695	\$37,165	\$45,573	\$51,918	\$59,287
419100 FRINGE BENEFITS	\$34,695	\$37,165	\$45,573	\$51,918	\$59,287
419995 PERSONNEL	\$487,055	\$523,845	\$661,497	\$730,579	\$834,183
420010 ADVERTISING	\$2,529	\$389	\$0	\$0	\$0
420040 TELEPHONE	\$3,500	\$3,325	\$3,185	\$4,000	\$8,000
420050 POSTAGE	\$134	\$250	\$181	\$300	\$200
420100 COMMUNICATIONS	\$6,163	\$3,964	\$3,366	\$4,300	\$8,200
421030 CONSULTING	\$33,260	\$7,540	\$5,064	\$14,000	\$75,000
421050 OTHER PROFESSIONAL FEES	\$0	\$40,120	\$274,387	\$651,991	\$905,000
421100 PROFESSIONAL SRVC	\$33,260	\$47,660	\$279,451	\$665,991	\$980,000
422000 SEWERAGE	\$8,290	\$4,800	\$5,107	\$5,500	\$5,500
422010 WATER	\$29,979	\$14,351	\$18,608	\$19,800	\$19,800
422020 ELECTRICITY	\$156,292	\$167,090	\$343,002	\$354,656	\$275,000
422030 HEAT	\$76,428	\$118,826	\$61,741	\$135,000	\$150,000
422080 SEWERAGE MAINT CHARGES	\$1,335	\$721	\$767	\$900	\$900
422090 REFUSE	\$275	\$0	\$0	\$0	\$0
422091 DISPOSAL	\$8,287	\$0	\$0	\$0	\$0
422100 UTILITIES & SRVC	\$280,886	\$305,788	\$429,226	\$515,856	\$451,200
424060 OTHER RENTALS	\$0	\$18,788	\$13,223	\$20,000	\$0
424100 RENTALS	\$6,814.50	\$0.00	\$0.00	\$0.00	\$0.00
424100 RENTALS	\$6,815	\$18,788	\$13,223	\$20,000	\$0
425020 TRAFFIC CONTROL/RESP.MAIN	\$0	\$0	\$0	\$0	\$145,000
425030 BUILDING MAINT	\$23,168	\$36,252	\$163,820	\$255,352	\$10,000
425031 POOLS/RECREATIONAL EQUIP	\$0	\$0	\$1,767	\$5,200	\$0
425090 MAINT SERV CONTRACT	\$100,261	\$147,311	\$53,332	\$147,487	\$106,150
425099 OTHER CONT MAINT	\$446	(\$73)	\$0	\$0	\$0
425100 MAINT & REPAIRS	\$123,875	\$183,490	\$218,918	\$408,039	\$261,150
429001 TUITION/TRAINING	\$811	\$0	\$643	\$750	\$11,450
429005 NUISANCE	\$3,245	\$0	\$0	\$0	\$0
429014 CONTRACTED PERSONNEL SVS.	\$5,562	\$0	\$0	\$0	\$0
429018 PERMITS	\$50	\$122	\$50	\$500	\$500
429100 CONTRACTED SRVC	\$9,668	\$122	\$693	\$1,250	\$11,950
429995 SERVICES	\$460,667	\$559,812	\$944,877	\$1,615,436	\$1,712,500
430002 SOFTWARE	\$0	\$5,380	\$0	\$4,000	\$35,050
430009 OFFICE	\$2,684	\$1,359	\$1,037	\$2,000	\$2,000
430011 CUSTODIAL	\$32,117	\$30,587	\$10,096	\$14,595	\$10,000
430013 FIREFIGHTING	\$532	\$210	\$275	\$870	\$1,000
430014 WEARING APPAREL	\$1,653	\$1,608	\$347	\$3,000	\$3,000
430029 BLDG MAINT SUPPLIES	\$0	\$0	\$1,335	\$15,000	\$13,000
430030 SNOW CONTROL	\$3,765	\$0	\$0	\$0	\$0
430033 STREET SIGN	\$0	\$0	\$9,968	\$10,000	\$20,000
430034 TRAFFIC CONTROL	\$0	\$0	\$331,084	\$356,607	\$130,000
430036 BLDG CONSTRUCTION	\$13,188	\$0	\$0	\$0	\$0
430042 TOOLS & HARDWARE	\$1,347	\$0	\$0	\$0	\$8,000
430055 MECH EQUIP PARTS	\$865.00	\$174.40	\$4,317.06	\$14,900.00	\$10,000.00

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060160 OFFICE OF TRAFFIC AND ENGINEERING

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
430056 STREET LIGHTS	\$0	\$0	\$12,970	\$40,730	\$103,000
430090 KEEP HBG CLEAN	\$6,555	\$0	\$0	\$0	\$0
430099 MISC SUPPLIES AND EXP	\$759	\$188	\$2,439	\$3,000	\$3,000
430100 SUPPLIES & EXP	\$63,466	\$39,507	\$373,867	\$464,702	\$338,050
439015 OFFICE EQUIPMENT	\$11,819	\$506	\$1,838	\$5,000	\$5,000
439100 MINOR CAPITAL	\$11,819	\$506	\$1,838	\$5,000	\$5,000
439995 SUPPLIES	\$75,286	\$40,013	\$375,706	\$469,702	\$343,050
452000 BUILDINGS AND STRUCTURES	\$0	\$0	\$0	\$0	\$669,500
453000 OPERATIONS EQUIPMENT	\$0	\$0	\$18,691	\$21,000	\$511,000
458030 STREETLIGHTS	\$0	\$0	\$376,435	\$496,208	\$100,000
458060 STREETS AND ROADS	\$178,561.88	\$743,736.00	\$118,835.16	\$210,000.00	\$253,000.00
450100 CAPITAL OUTLAY	\$178,562	\$743,736	\$513,961	\$727,208	\$1,533,500
453049 LEASE PURCHASE	\$204,750	\$0	\$0	\$0	\$0
453090 OTHER CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$593,370.00
453100 CAPITAL OUTLAY	\$204,750	\$0	\$0	\$0	\$593,370
481020 STATE LIQUID FUELS TAX FD	\$0	\$2,659	\$0	\$0	\$0
480100 NON-EXP ITEMS	\$0	\$2,659	\$0	\$0	\$0
499995 OTHER	\$383,312	\$746,395	\$513,961	\$727,208	\$2,126,870
01060160 BUREU OF TRAFFIC AND ENGINEERING	\$1,406,319	\$1,870,065	\$2,496,041	\$3,542,925	\$5,016,603

BUREAU OF VEHICLE MANAGEMENT CENTER

The Bureau of Vehicle Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 300 vehicles and pieces of equipment ranging from tractor trailers, articulated wheel loaders, fire apparatus, motor cycles and police vehicles, to small equipment such as tractors and lawnmowers.

The administration of the Bureau includes: preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations. The Bureau has also adopted a new program to keep computerized records to help maintain efficiency in the fleet.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

General Fund

0172 Vehicle Management

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	55,000	55,000
Salaries-BU	457,512	488,654
Overtime	22,000	12,000
Fringe Benefits	40,125	42,513
TOTAL	574,637	598,167
SERVICES		
Communications	2,150	550
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	5,000	5,252
Maintenance & Repairs	382,031	289,006
Contracted Services	9,000	7,100
TOTAL	398,181	301,908
SUPPLIES		
Supplies	980,002	1,144,358
Minor Capital Equipment	5,000	0
TOTAL	985,002	1,144,358
OTHER	0	134,000
TOTAL APPROPRIATION	1,957,820	2,178,433

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Fleet Manager	1	1	55,000	55,000
Total Management	1	1	55,000	55,000
Automotive Mechanic I	5	4	151,852	158,885
Automotive Mechanic IV	5	4	245,186	193,789
Shop Foreman	0	1	0	53,212
Parts Person II	1	1	43,660	45,497
Secretary I	1	1	36,902	37,271
Reallocation			(20,088)	
Total Bargaining Unit	12	11	457,512	488,654
Overtime			12,000	12,000
FICA			40,125	42,513
Concessions			0	0
Total Fringe Benefits			40,125	42,513
TOTAL	13	12	564,637	598,167

PUBLIC WORKS

VEHICLE MANAGEMENT CENTER - 0172

EMPLOYEE	POSITION		ANNIV. /			2016	2017	2017	2017	2017	2017	FRINGE	TOTAL	
			D.O.H.			END OF YR	GRADE/STEP	ANNUAL						LONG.
		FLEET MANAGER-BUREAU OF VEHICLE MAINTENANCE	10	20	2003	\$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
1.00	MANAGEMENT					55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
		AUTOMOTIVE MECHANIC I	11	2	2015	\$ 39,067.27	(0.00)	390.67	0.00	39,458.00	0.00	3,019.00	0.00	42,477.00
		AUTOMOTIVE MECHANIC I	8	3	1992	\$ 41,487.74	0.00	414.88	838.05	42,741.00	0.00	3,270.00	0.00	46,011.00
		AUTOMOTIVE MECHANIC I	9	19	2016	\$ 32,268.72	5,694.47	379.63	0.00	38,343.00	0.00	2,934.00	0.00	41,277.00
		AUTOMOTIVE MECHANIC I	9	26	2016	\$ 32,268.72	5,694.47	379.63	0.00	38,343.00	0.00	2,934.00	0.00	41,277.00
		AUTOMOTIVE MECHANIC IV	6	5	1989	\$ 50,103.44	0.00	501.03	1,012.09	51,617.00	0.00	3,949.00	0.00	55,566.00
		AUTOMOTIVE MECHANIC IV	4	14	1975	\$ 48,579.28	0.00	485.79	981.30	50,046.00	0.00	3,829.00	0.00	53,875.00
		AUTOMOTIVE MECHANIC IV	9	6	2016	\$ 38,765.77	6,841.02	456.07	0.00	46,063.00	0.00	3,524.00	0.00	49,587.00
VACANT	POSITION	AUTOMOTIVE MECHANIC IV	1	1	2016	\$ 45,606.79	0.00	456.07	0.00	46,063.00	0.00	3,524.00	0.00	49,587.00
		SHOP FOREMAN	8	10	1987	\$ 50,103.44	1,548.67	516.52	1,043.37	53,212.00	0.00	4,071.00	0.00	57,283.00
		PARTS PERSON II	10	20	1986	\$ 44,162.96	0.00	441.63	892.09	45,497.00	0.00	3,481.00	0.00	48,978.00
		SECRETARY I	9	26	2016	\$ 31,366.32	5,535.24	369.02	0.00	37,271.00	0.00	2,852.00	0.00	40,123.00
11.00	BARGAINING UNIT TOTALS					453,780.45	25,313.89	4,790.94	4,766.91	488,654.00	0.00	37,387.00	0.00	526,041.00
12.00	TOTAL					508,780.45	25,313.89	4,790.94	4,766.91	543,654.00	0.00	41,595.00	0.00	585,249.00
OVERTIME										12,000.00	0.00	918.00	0.00	12,918.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										555,654.00	0.00	42,513.00	0.00	598,167.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060172 BUREAU OF VEHICLE MANAGEMENT

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$391,128	\$388,081	\$366,830	\$512,512	\$543,654
416000 OVERTIME	\$13,271	\$6,446	\$18,399	\$22,000	\$12,000
414100 SALARIES/WAGES	\$404,399	\$394,527	\$385,229	\$534,512	\$555,654
419001 SOCIAL SECURITY	\$30,937	\$29,234	\$28,274	\$40,125	\$42,513
419100 FRINGE BENEFITS	\$30,937	\$29,234	\$28,274	\$40,125	\$42,513
419995 PERSONNEL	\$435,336	\$423,761	\$413,503	\$574,637	\$598,167
420020 PRINTING	\$450	\$267	\$237	\$500	\$500
420040 TELEPHONE	\$0	\$414	\$643	\$1,600	\$0
420050 POSTAGE	\$37	\$28	\$16	\$50	\$50
420100 COMMUNICATIONS	\$487	\$708	\$896	\$2,150	\$550
422000 SEWERAGE	\$122	\$0	\$0	\$0	\$0
422010 WATER	\$2,587	\$0	\$0	\$0	\$0
422020 ELECTRICITY	\$24,366	\$22,079	\$0	\$0	\$0
422030 HEAT	\$5,130	\$639	\$0	\$0	\$0
422080 SEWERAGE MAINT CHARGES	\$18	\$0	\$0	\$0	\$0
422100 UTILITIES & SRVC	\$32,223	\$22,719	\$0	\$0	\$0
424050 OFFICE EQUIPMENT	\$2,508	\$1,816	\$1,820	\$2,000	\$1,752
424061 UNIFORM RENTALS	\$2,377	\$2,029	\$2,125	\$3,000	\$3,500
424100 RENTALS	\$4,885	\$3,845	\$3,944	\$5,000	\$5,252
425010 VEHICULAR EQUIPMENT	\$170,170	\$147,663	\$201,320	\$370,031	\$230,000
425030 BUILDING MAINT	\$8,826	\$4,866	\$4,169	\$5,000	\$6,500
425060 OPERATIONS EQUIPMENT	\$7,237	\$1,285	\$3,189	\$3,500	\$750
425090 MAINT SERV CONTRACT	\$3,393	\$1,499	\$1,280	\$3,500	\$51,756
425100 MAINT & REPAIRS	\$189,627	\$155,313	\$209,958	\$382,031	\$289,006
429001 TUITION/TRAINING	\$477	\$360	\$0	\$500	\$600
429005 NUISANCE	\$1,250	\$895	\$660	\$1,000	\$1,000
429014 CONTRACTED PERSONNEL SVS.	\$20,861	\$0	\$0	\$0	\$0
429060 TOWING	\$4,780	\$3,275	\$2,888	\$7,500	\$5,500
429100 CONTRACTED SRVC	\$27,368	\$4,530	\$3,548	\$9,000	\$7,100
429995 SERVICES	\$254,590	\$187,115	\$218,346	\$398,181	\$301,908
430001 EDUCATIONAL	\$983	\$180	\$180	\$700	\$2,700
430002 SOFTWARE	\$0	\$658	\$987	\$2,500	\$2,158
430006 PHOTOGRAPHY	\$0	\$155	\$0	\$0	\$0
430009 OFFICE	\$309	\$191	\$330	\$500	\$500
430011 CUSTODIAL	\$912	\$1,033	\$0	\$0	\$0
430012 PERSONAL SAFETY	\$326	\$807	\$588	\$1,000	\$1,500
430013 FIREFIGHTING	\$275	\$275	\$997	\$2,000	\$2,000
430037 CHEMICALS	\$2,044	\$1,631	\$657	\$1,500	\$1,500
430042 TOOLS & HARDWARE	\$1,967	\$1,399	\$1,772	\$3,123	\$3,000
430050 MOTOR FUELS/LUBRICANTS	\$645,810	\$392,047	\$417,365	\$539,803	\$650,000
430051 TIRES & BATTERIES	\$61,329	\$26,943	\$101,937	\$112,277	\$125,000
430052 VEHICLE PARTS & SUPPLIES	\$146,223	\$127,370	\$114,076	\$270,669	\$278,500
430053 VEHICLE REPAIR TOOLS	\$2,020	\$4,268	\$0	\$2,500	\$2,500
430054 AUTO BODY PART/SUPPLIES	\$0	\$0	\$42,956	\$43,430	\$75,000

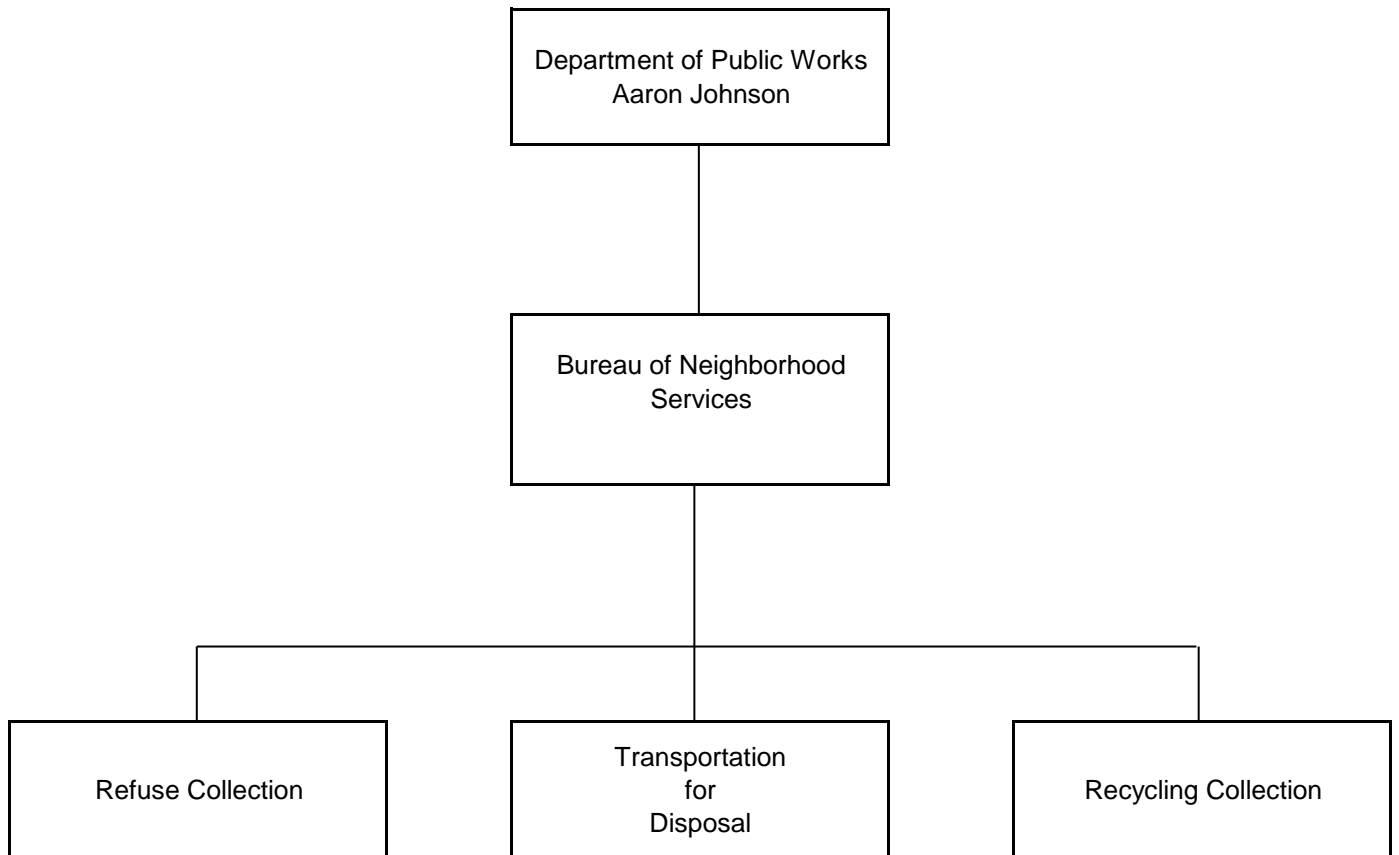
2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060172 BUREAU OF VEHICLE MANAGEMENT

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
430100 SUPPLIES & EXP	\$862,198	\$556,957	\$681,844	\$980,002	\$1,144,358
439015 OFFICE EQUIPMENT	\$0	\$0	\$1,907	\$5,000	\$0
439100 MINOR CAPITAL	\$0	\$0	\$1,907	\$5,000	\$0
439995 SUPPLIES	\$862,198	\$556,957	\$683,751	\$985,002	\$1,144,358
453004 EQUIPMENT-VEHICLE	\$0	\$0	\$0	\$0	\$12,000
453049 LEASE PURCHASE	\$0	\$0	\$0	\$0	\$122,000
453099 EQUIPMENT-OTHER	\$0	\$188,303	\$0	\$0	\$0
453100 CAPITAL OUTLAY	\$0	\$188,303	\$0	\$0	\$134,000
499995 OTHER	\$0	\$188,303	\$0	\$0	\$134,000
01060172 VEHICLE MANAGEMENT	\$1,552,124	\$1,356,137	\$1,315,599	\$1,957,820	\$2,178,433

BUREAU OF NEIGHBORHOOD SERVICES



BUREAU OF NEIGHBORHOOD SERVICES

2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	103	PERSONNEL	4,815,179
GARBAGE/REFUSE COLLECTION	3,912,500	SERVICES	7,987,433
DISPOSAL	8,828,000	SUPPLIES	643,400
STATE GRANTS	311,697	OTHER	6,228,384
OTHER REVENUE	724,295		
TRANSFERS	4,986,301		
FUND BALANCE APPROPRIATION	1,709,151	TOTAL APPROPRIATION	<u>19,674,396</u>
TOTAL RESOURCES	<u>20,472,046</u>		

BUREAU OF NEIGHBORHOOD SERVICES
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Proposed Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	723	323	103
Garbage/Refuse Collection	0	0	3,470,310	3,952,440	3,912,500
Disposal	0	0	9,196,175	8,628,000	8,828,000
State Grants	0	0	0	353,000	311,697
Other Revenue	0	0	309,506	442,900	724,295
Transfer - General Fund	0	0	0	65,479	0
Transfer - Federal Grants	0	0	0	52,636	0
Transfer - Sanitation Fund	0	0	0	819,756	1,008,499
Transfer - Disposal Fund	0	0	2,334,275	2,951,823	3,977,801
TOTAL REVENUE	0	0	15,310,989	17,266,356	18,762,895
Fund Balance Appropriation	0	0	0	0	1,709,151
TOTAL RESOURCES	0	0	15,310,989	17,266,356	20,472,046

REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	3	3
Interest-Other	0	0	723	320	100
Gain on Sale of Assets	0	0	0	0	0
Garbage/Refuse Collection	0	0	3,470,310	3,939,940	3,900,000
Other Operational Revenue	0	0	0	400,000	400,000
Sanitation Liens-Principal	0	0	0	10,000	10,000
Sanitation Liens-Interest	0	0	0	2,500	2,500
Sanitation Escrow	0	0	16,272	0	15,000
Disposal Escrow	0	0	209,524	0	200,000
State Grants	0	0	0	353,000	311,697
Ready to Dispose Charges	0	0	9,196,175	8,600,000	8,800,000
Disposal Liens-Principal	0	0	0	24,000	24,000
Disposal Liens-Interest	0	0	0	4,000	4,000
Medical-Employee Contributions	0	0	83,710	42,900	94,795
Sale of Assets	0	0	0	0	14,500
General Fund - Transfer	0	0	0	65,479	0
Federal Grants - Transfer	0	0	0	52,636	0
Sanitation Fund - Transfer	0	0	0	819,756	1,008,499
Disposal Fund - Transfer	0	0	2,334,275	2,951,823	3,977,801
TOTAL REVENUE	0	0	15,310,989	17,266,356	18,762,895
Fund Balance Appropriation	0	0	0	0	1,709,151
TOTAL RESOURCES	0	0	15,310,989	17,266,356	20,472,046

BUREAU OF NEIGHBORHOOD SERVICES
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Proposed Budget
EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	3,709,277	4,316,570	4,815,179
Services	0	0	7,947,430	9,015,869	7,987,433
Supplies	0	0	277,163	587,618	643,400
Other	0	0	1,616,658	3,272,905	6,228,384
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>13,550,528</u>	<u>17,192,962</u>	<u>19,674,396</u>

POSITION ANALYSIS SUMMARY
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
NEIGHBORHOOD SERVICES					
Neighborhood Services	56.00	56.00	53.00	66.75	74.25
TOTAL POSITIONS	<u>56.00</u>	<u>56.00</u>	<u>53.00</u>	<u>66.75</u>	<u>74.25</u>

BUREAU OF NEIGHBORHOOD SERVICES

The Bureau of Neighborhood Services is responsible for weekly refuse collection, recyclables collection, and transportation of both to the Harrisburg Resource Recovery Facility and Penn Waste's Recycling Facility. Residential customers are provided weekly service while commercial accounts are collected up to seven times weekly. Special collections and neighborhood non-bulk collections are provided on a call-in basis in addition to regular weekly services. In addition, the Bureau empties 250 sidewalk receptacles weekly and cleans, cares for and maintains all Parks and Recreation facilities.

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

Utility Fund

25 Neighborhood Services

Allocation Plan			Position Control				
PERSONNEL	2016	2017	JOB CLASSIFICATION	2016	2017	2016	2017
	Adjusted	Approved		Adjusted	Approved	Adjusted	Approved
Salaries-Mgmt	328,000	366,875	Director (Public Works)	1.00	1.00	75,000	75,000
Salaries-BU	2,413,069	2,789,832	Deputy Director	1.00	1.00	65,000	65,000
Temporary Employees	0	0	City Engineer	0.25	0.25	18,750	20,625
Overtime	273,636	175,000	Facilities Manager	0.25	0.25	14,250	14,250
Working Out of Class	3,120	3,120	Solid Waste Logistic &				
Fringe Benefits	1,112,384	1,232,650	Composting Coordinator	1.00	1.00	50,000	58,000
Miscellaneous	186,361	185,702	Collection's Attorney	1.00	1.00	55,000	55,000
Signing Bonus	0	62,000	Sanitation Billing &				
TOTAL	4,316,570	4,815,179	Enforcement Coordinator	1.00	1.00	50,000	50,000
SERVICES			Arborist/Park & Rec Maint.				
			Director (50%)	0.00	0.50	0	29,000
			Total Management	5.50	6.00	328,000	366,875
Communications	79,304	73,500	Laborer III	17	23	600,538	823,789
Professional Services	40,000	63,000	Motor Equipment Operator	14	14	517,236	529,554
Utilities	6,918,791	6,206,000	Heavy Equipment Operator I	1	1	41,488	43,232
Insurance	95,213	95,039	Heavy Equipment Operator III	5	0	233,435	0
Rentals	55,469	202,860	Heavy Equipment Operator IV	0	5	0	246,307
Maintenance & Repairs	190,902	324,172	Tradesman	1	1	41,061	41,472
Contracted Services	1,636,190	1,022,863	Construction Tradesman	1	1	47,799	48,277
TOTAL	9,015,869	7,987,433	Construction Tradesman II	1	1	52,685	53,212
SUPPLIES			Solid Waste Education &				
			Enforcement Technician	1	1	42,308	42,858
Supplies	496,803	586,400	Customer Service Representative (Billing)	1.25	1.25	51,860	55,413
Minor Capital Equipment	90,815	57,000	Botanical Specialist II	1	1	49,308	49,801
TOTAL	587,618	643,400	Crew Leader IV	2	2	98,859	103,013
OTHER			Demolition Crew Leader	1	1	49,065	49,556
			Demolition Specialist I	2	2	88,989	89,879
	3,272,905	6,228,384	Landscape Specialist II	1	1	46,063	46,523
TOTAL APPROPRIATION	17,192,962	19,674,396	Landscape Tech.	2	2	75,926	75,749
			Stadium Ground Keeper	1	1	49,065	49,801
			Streets Maintenance Worker I	1	1	41,903	42,322
			Streets Maintenance Worker II	2	2	88,989	89,879
			Streets Maintenance Worker III	3	3	140,675	145,070
			Secretary I	1	0	36,825	0
			Administrative Assistant I	0	1	0	41,903
			Administrative Assistant II	1	0	43,232	0
			Assistant To The Director Of Public Works	0	1	0	49,556
			Atrium Receptionist	1	1	36,901	38,343
			Parks & Rec Maint. Secretary I	0	1	0	34,323
			Reallocation			(61,140)	
			Total Bargaining Unit	61.25	68.25	2,413,069	2,789,832
			Working Out of Class			3,120	3,120
			Temporary Employees			0	0
			Overtime			273,636	175,000
			FICA			225,474	257,049
			Healthcare Benefits - Active			886,910	975,601
			Total Fringe Benefits			1,112,384	1,232,650
			Sick Leave Buy-Back			9,462	9,897
			Severance Pay			14,443	14,805
			Unemployment Compensation			11,000	11,000
			Workers' Compensation			6,456	5,000
			Loss/Time Medical			145,000	145,000
			Total Miscellaneous			186,361	185,702
			TOTAL	66.75	74.25	4,316,570	4,753,179

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 25062500 NEIGHBORHOOD SERVICES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
350000 SAVINGS ACCT INTEREST	\$0	\$0	\$0	\$3	\$3
352000 INT ON INVSTMTS/GRANT	\$0	\$0	\$723	\$320	\$100
350100 INTEREST INCOME	\$0	\$0	\$723	\$323	\$103
358090 SALE OF ASSETS	\$0	\$0	\$0	\$0	\$14,500
355100 RENTAL REVENUE	\$0	\$0	\$0	\$0	\$14,500
367007 GARBAGE AND REFUSE COLL	\$0	\$0	\$3,470,310	\$3,939,940	\$3,900,000
367009 OTHER COLLECTION FEE REV	\$0	\$0	\$0	\$400,000	\$400,000
367040 SANITATION ESCROW	\$0	\$0	\$16,272	\$0	\$15,000
367051 COLLECTION LIENS PRINC	\$0	\$0	\$0	\$10,000	\$10,000
367052 COLLECTION LIENS INT	\$0	\$0	\$0	\$2,500	\$2,500
367100 COLLECTION FEE	\$0	\$0	\$3,486,582	\$4,352,440	\$4,327,500
368004 READY TO DISP. CHARGES	\$0	\$0	\$9,196,175	\$8,600,000	\$8,800,000
368040 DISPOSAL ESCROW	\$0	\$0	\$209,524	\$0	\$200,000
368051 DISP RTS INC LIENS PRIN.	\$0	\$0	\$0	\$24,000	\$24,000
368052 DISP RTS INC. LIENS -INT.	\$0	\$0	\$0	\$4,000	\$4,000
368100 DISPOSAL FEE	\$0	\$0	\$9,405,699	\$8,628,000	\$9,028,000
385018 MEDICAL-EMPLOYEE CONTRIB	\$0	\$0	\$83,710	\$42,900	\$94,795
385000 REFUNDS OF EXPENDITURES	\$0	\$0	\$52	\$0	\$0
380100 MISCELLANEOUS	\$0	\$0	\$83,762	\$42,900	\$94,795
389007 LOAN PROCEEDS	\$0	\$0	\$1,647,151	\$1,647,151	\$0
389000 OTHER FINANCING SOURCES	\$0	\$0	\$1,647,151	\$1,647,151	\$0
396000 GRANT PROCEEDS	\$0	\$0	\$0	\$353,000	\$311,697
390100 INTERGOVERNMENTAL	\$0	\$0	\$0	\$353,000	\$311,697
398001 GENERAL FUND	\$0	\$0	\$0	\$65,479	\$0
398014 FEDERAL GRANTS	\$0	\$0	\$0	\$52,636	\$0
398027 SANITATION UTILITY FUND	\$0	\$0	\$0	\$819,756	\$1,008,499
398028 DISPOSAL UTILITY FUND	\$0	\$0	\$2,334,275	\$2,951,823	\$3,977,801
398100 INTERFUND TRANSFERS	\$0	\$0	\$2,334,275	\$3,889,693	\$4,986,301
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$0	\$1,709,151
399100 EST CASH CARRYOVER	\$0	\$0	\$0	\$0	\$1,709,151
25062500 NEIGHBORHOOD SERVICES FUND	\$0	\$0	\$16,958,192	\$18,913,507	\$20,472,046

NEIGHBORHOOD SERVICES - 25

Page 128

		TRADESMAN	6	24	1991	\$ 40,256.27	0.00	402.56	813.18	41,472.00	0.00	3,173.00	0.00	44,645.00
		CONSTRUCTION TRADESMAN	3	16	1998	\$ 47,093.05	0.00	470.93	713.46	48,277.00	0.00	3,694.00	0.00	51,971.00
		CONSTRUCTION TRADESMAN III	10	7	1987	\$ 51,652.11	0.00	516.52	1,043.37	53,212.00	0.00	4,071.00	0.00	57,283.00
		SOLID WASTE EDUCATION/ENFORCEMENT TECHNICIAN	11	30	1992	\$ 41,601.82	0.00	416.02	840.36	42,858.00	0.00	3,279.00	0.00	46,137.00
		CUSTOMER SERVICE REPRESENTATIVE (BILLING)	5	4	2015	\$ 42,804.11	1,358.85	441.63	0.00	44,605.00	0.00	3,413.00	0.00	48,018.00
VACANT	PACE	CUSTOMER SERVICE REPRESENTATIVE (BILLING) 25%	5	4	2015	\$ 10,371.94	329.09	107.01	0.00	10,808.00	0.00	827.00	0.00	11,635.00
		BOTANICAL SPECIALIST II	3	24	1997	\$ 48,579.28	0.00	485.79	735.98	49,801.00	0.00	3,810.00	0.00	53,611.00
		CREW LEADER V	6	17	1991	\$ 51,652.11	0.00	516.52	1,043.37	53,212.00	0.00	4,071.00	0.00	57,283.00
		CREW LEADER IV	7	11	1994	\$ 48,579.28	0.00	485.79	735.98	49,801.00	0.00	3,810.00	0.00	53,611.00
		DEMOLITION CREW LEADER	2	11	2002	\$ 48,579.28	0.00	485.79	490.65	49,556.00	0.00	3,792.00	0.00	53,348.00
		DEMOLITION SPECIALIST I	6	7	1999	\$ 44,162.97	0.00	441.63	446.05	45,051.00	0.00	3,447.00	0.00	48,498.00
		DEMOLITION SPECIALIST I	3	20	2006	\$ 44,162.97	0.00	441.63	223.02	44,828.00	0.00	3,430.00	0.00	48,258.00
		LANDSCAPE SPECIALIST II	5	8	2000	\$ 45,606.79	0.00	456.07	460.63	46,523.00	0.00	3,560.00	0.00	50,083.00
VACANT	POSITION	LANDSCAPE TECHNICIAN I	7	11	2016	\$ 32,268.72	6,798.55	390.67	0.00	36,291.15	0.00	2,777.00	0.00	39,068.15
		LANDSCAPE TECHNICIAN I	9	6	2016	\$ 32,268.72	6,798.55	390.67	0.00	39,458.00	0.00	3,019.00	0.00	42,477.00
		STADIUM GROUNDSKEEPER	5	4	1998	\$ 48,579.28	0.00	485.79	735.98	49,801.00	0.00	3,810.00	0.00	53,611.00
		STREETS MAINTENANCE WORKER I	7	2	2001	\$ 41,487.74	0.00	414.88	419.03	42,322.00	0.00	3,238.00	0.00	45,560.00
		STREETS MAINTENANCE WORKER II	3	12	2001	\$ 44,162.97	0.00	441.63	446.05	45,051.00	0.00	3,447.00	0.00	48,498.00
		STREETS MAINTENANCE WORKER II	10	20	2008	\$ 44,162.97	0.00	441.63	223.02	44,828.00	0.00	3,430.00	0.00	48,258.00
		STREETS MAINTENANCE WORKER III	6	29	1987	\$ 47,093.05	0.00	470.93	951.28	48,515.00	0.00	3,712.00	0.00	52,227.00
		STREETS MAINTENANCE WORKER III	7	27	1992	\$ 47,093.05	0.00	470.93	951.28	48,515.00	0.00	3,712.00	0.00	52,227.00
		STREETS MAINTENANCE WORKER III	5	8	2000	\$ 47,093.05	0.00	470.93	475.64	48,040.00	0.00	3,676.00	0.00	51,716.00
		ADMINISTRATIVE ASSISTANT I	3	16	2009	\$ 36,824.57	4,663.17	414.88	0.00	41,903.00	0.00	3,206.00	0.00	45,109.00
NEW	POSITION	PARKS & REC MAINT. SECRETARY I	1	1	2017	\$ -	0.00	0.00	0.00	34,322.85	0.00	2,626.00	0.00	36,948.85
		ASSISTANT TO THE DIRECTOR OF PUBLIC WORKS	6	2	2000	\$ 42,804.11	5,775.17	485.79	490.65	49,556.00	0.00	3,792.00	0.00	53,348.00
		ATRIUM RECEPTIONIST	5	31	2016	\$ 36,901.56	1,061.63	379.63	0.00	38,343.00	0.00	2,934.00	0.00	41,277.00

68.25	BARGAINING UNIT TOTALS	2,437,613.08	62,259.26	24,998.72	16,355.84	2,789,832.00	0.00	213,463.00	0.00	3,003,295.00
74.25	TOTAL	2,764,488.08	73,259.26	24,998.72	16,355.84	3,156,707.00	0.00	241,532.00	0.00	3,398,239.00

WORKING OUT OF CLASS	3,120.00	0.00	239.00	0.00	3,359.00
----------------------	----------	------	--------	------	----------

OVERTIME	175,000.00	0.00	13,388.00	0.00	188,388.00
----------	------------	------	-----------	------	------------

SIGNING BONUS	62,000.00	0.00	0.00	0.00	62,000.00
---------------	-----------	------	------	------	-----------

SICK-LEAVE BUY BACK	9,896.97	0.00	757.00	0.00	10,653.97
---------------------	----------	------	--------	------	-----------

SUBTOTAL	3,406,723.97	0.00	255,916.00	0.00	3,662,639.97
----------	--------------	------	------------	------	--------------

MEDICAL	975,601.00	0.00	0.00	0.00	975,601.00
---------	------------	------	------	------	------------

SEVERANCE PAY	14,805.00	0.00	1,133.00	0.00	15,938.00
---------------	-----------	------	----------	------	-----------

UNEMPLOYMENT COMPENSATION	11,000.00	0.00	0.00	0.00	11,000.00
---------------------------	-----------	------	------	------	-----------

WORKERS COMP-ADJ FEES	5,000.00	0.00	0.00	0.00	5,000.00
-----------------------	----------	------	------	------	----------

LOSS TIME & MED	145,000.00	0.00	0.00	0.00	145,000.00
-----------------	------------	------	------	------	------------

CONCESSIONS & VACANCIES	0.00	0.00	0.00	0.00	0.00
-------------------------	------	------	------	------	------

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS	4,558,129.97	0.00	257,049.00	0.00	4,815,178.97
--	--------------	------	------------	------	--------------

* 75% of salary and FICA are reflected in Traffic and Engineering (0160).

** 20% of salary and FICA are reflected in the Host Fee Fund (2110).

*** 75% of salary and FICA are reflected in City Treasurer (0104).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062562 NEIGHBORHOOD SERVICES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$0	\$0	\$2,358,675	\$2,744,189	\$3,159,827
416000 OVERTIME	\$0	\$0	\$269,324	\$273,636	\$175,000
414002 SIGNING BONUS	\$0	\$0	\$0	\$0	\$62,000
417000 SICK LEAVE/VACAT BUY-BACK	\$0	\$0	\$9,462	\$9,462	\$9,897
414100 SALARIES/WAGES	\$0	\$0	\$2,637,461	\$3,027,287	\$3,406,724
419001 SOCIAL SECURITY	\$0	\$0	\$196,962	\$225,474	\$257,049
419002 MEDICAL	\$0	\$0	\$777,002	\$886,910	\$975,601
419005 SEVERANCE PAY	\$0	\$0	\$5,091	\$14,443	\$14,805
419010 UNEMPLOYMENT COMPENSAT	\$0	\$0	\$700	\$11,000	\$11,000
419011 WORKERS' COMP-ADJ FEES	\$0	\$0	\$3,091	\$6,456	\$5,000
419012 LOSS TIME & MED	\$0	\$0	\$88,969	\$145,000	\$145,000
419100 FRINGE BENEFITS	\$0	\$0	\$1,071,816	\$1,289,283	\$1,408,455
419995 PERSONNEL	\$0	\$0	\$3,709,277	\$4,316,570	\$4,815,179
420010 ADVERTISING	\$0	\$0	\$2,393	\$11,650	\$6,000
420020 PRINTING	\$0	\$0	\$16,380	\$22,654	\$22,500
420040 TELEPHONE	\$0	\$0	\$39,217	\$40,000	\$40,000
420050 POSTAGE	\$0	\$0	\$3,472	\$5,000	\$5,000
420100 COMMUNICATIONS	\$0	\$0	\$61,462	\$79,304	\$73,500
421010 LEGAL	\$0	\$0	\$0	\$6,000	\$4,000
421020 AUDIT	\$0	\$0	\$7,000	\$7,000	\$7,000
421040 COLLECTION(OPT & LIENS)	\$0	\$0	\$0	\$2,000	\$2,000
421070 ARBITRATION	\$0	\$0	\$0	\$20,000	\$10,000
421030 CONSULTING	\$0	\$0	\$4,631	\$5,000	\$40,000
421100 PROFESSIONAL SRVC	\$0	\$0	\$11,631	\$40,000	\$63,000
422000 SEWERAGE	\$0	\$0	\$23,988	\$32,900	\$15,000
422010 WATER	\$0	\$0	\$125,240	\$162,000	\$80,000
422020 ELECTRICITY	\$0	\$0	\$51,388	\$54,060	\$54,000
422030 HEAT	\$0	\$0	\$86,575	\$150,000	\$100,000
422040 PROPERTY TAXES	\$0	\$0	\$169,659	\$105,000	\$0
422060 POWER-STREET LIGHTS	\$0	\$0	\$50,000	\$50,000	\$55,000
422080 SEWERAGE MAINT CHARGES	\$0	\$0	\$4,437	\$6,300	\$2,000
422091 DISPOSAL	\$0	\$0	\$5,530,211	\$6,358,531	\$5,900,000
422100 UTILITIES & SRVC	\$0	\$0	\$6,041,498	\$6,918,791	\$6,206,000
423002 STOP/LOSS PREMIUM	\$0	\$0	\$26,782	\$40,500	\$40,500
423010 AUTOMOBILE PREM	\$0	\$0	\$21,478	\$21,779	\$21,650
423011 AUTO DEDUCT	\$0	\$0	\$14,203	\$25,000	\$25,000
423020 GENERAL LIABILITY PREM	\$0	\$0	\$5,594	\$5,672	\$5,639
423095 EXCESS LIABILITY	\$0	\$0	\$2,231	\$2,262	\$2,249
423100 INSURANCE	\$0	\$0	\$70,289	\$95,213	\$95,039
424060 OTHER RENTALS	\$0	\$0	\$950	\$26,859	\$180,000
424061 UNIFORM RENTALS	\$0	\$0	\$23,111	\$28,611	\$22,860
424100 RENTALS	\$0	\$0	\$24,061	\$55,469	\$202,860
425010 VEHICULAR EQUIPMENT	\$0	\$0	\$116,220	\$116,420	\$201,419
425030 BUILDING MAINT	\$0	\$0	\$9,503	\$25,990	\$25,000
425031 POOLS/RECREATIONAL EQUIP	\$0	\$0	\$0	\$5,352	\$5,350
425050 COMMUNICATIONS EQUIPMENT	\$0	\$0	\$0	\$3,765	\$3,765
425090 MAINT SERV CONTRACT	\$0	\$0	\$31,836	\$38,365	\$87,628
425099 OTHER CONT MAINT	\$0	\$0	\$1,010	\$1,010	\$1,010

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062562 NEIGHBORHOOD SERVICES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
425100 MAINT & REPAIRS	\$0	\$0	\$158,569	\$190,902	\$324,172
429001 TUITION/TRAINING	\$0	\$0	\$6,900	\$6,900	\$0
429003 GENERAL ADMIN. CHARGES	\$0	\$0	\$811,063	\$811,063	\$811,063
429009 ADMIN/TRUSTEE FEE	\$0	\$0	\$396	\$480	\$300
429011 DEMOLITION & CLEARING	\$0	\$0	\$4,588	\$25,466	\$100,000
429013 INCINERATOR TRUCK PERMIT	\$0	\$0	\$3,950	\$5,000	\$5,000
429014 CONTRACTED PERSONNEL SVS.	\$0	\$0	\$0	\$4,850	\$5,000
429090 MISC CONTRACTED SRVCS	\$0	\$0	\$753,000	\$778,073	\$100,000
429095 BANK SERV CHARGES	\$0	\$0	\$22	\$4,358	\$1,500
429100 CONTRACTED SRVC	\$0	\$0	\$1,579,919	\$1,636,190	\$1,022,863
429995 SERVICES	\$0	\$0	\$7,947,430	\$9,015,869	\$7,987,433
430001 EDUCATIONAL	\$0	\$0	\$264	\$5,000	\$10,000
430002 SOFTWARE	\$0	\$0	\$15,664	\$33,000	\$70,000
430009 OFFICE	\$0	\$0	\$3,122	\$9,720	\$4,500
430011 CUSTODIAL	\$0	\$0	\$2,850	\$8,500	\$8,500
430012 PERSONAL SAFETY	\$0	\$0	\$8,812	\$9,340	\$6,000
430014 WEARING APPAREL	\$0	\$0	\$8,114	\$13,048	\$8,000
430030 SNOW CONTROL	\$0	\$0	\$0	\$58,800	\$58,800
430031 ASPHALT	\$0	\$0	\$12,189	\$27,865	\$27,000
430032 CONCRETE	\$0	\$0	\$61	\$1,000	\$15,000
430037 CHEMICALS	\$0	\$0	\$1,356	\$2,327	\$3,000
430040 BOTANICAL	\$0	\$0	\$20,887	\$52,145	\$65,000
430042 TOOLS & HARDWARE	\$0	\$0	\$20,130	\$87,597	\$37,500
430050 MOTOR FUELS/LUBRICANTS	\$0	\$0	\$100,000	\$100,000	\$150,000
430051 TIRES & BATTERIES	\$0	\$0	\$20,000	\$20,000	\$30,000
430052 VEHICLE PARTS & SUPPLIES	\$0	\$0	\$0	\$0	\$25,000
430055 MECH EQUIP PARTS	\$0	\$0	\$537	\$2,028	\$7,000
430064 COMMERCIAL TRASH TOTERS	\$0	\$0	\$0	\$9,150	\$10,000
430065 RESIDENTIAL RECYCL TOTERS	\$0	\$0	\$0	\$0	\$10,000
430066 RESIDENTIAL TRASH TOTERS	\$0	\$0	\$0	\$17,400	\$10,000
430067 COMMERCIAL RECYCL TOTERS	\$0	\$0	\$0	\$8,400	\$10,000
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$21,551	\$31,484	\$21,100
430100 SUPPLIES & EXP	\$0	\$0	\$235,536	\$496,803	\$586,400
439011 COMPOSTING	\$0	\$0	\$8	\$43,319	\$0
439015 OFFICE EQUIPMENT	\$0	\$0	\$2,124	\$5,200	\$5,000
439030 VEHICULAR EQUIPMENT	\$0	\$0	\$0	\$2,800	\$0
439099 MISC EQUIPMENT	\$0	\$0	\$39,495	\$39,495	\$52,000
439100 MINOR CAPITAL	\$0	\$0	\$41,627	\$90,815	\$57,000
439995 SUPPLIES	\$0	\$0	\$277,163	\$587,618	\$643,400
447030 INTEREST PMT	\$0	\$0	\$436	\$436	\$144
447100 INTEREST EXPENSE	\$0	\$0	\$436	\$436	\$144
448030 PRINCIPAL PMT	\$0	\$0	\$5,969	\$5,969	\$4,660
448100 PRINCIPAL PAID	\$0	\$0	\$5,969	\$5,969	\$4,660
450000 LAND	\$0	\$0	\$0	\$0	\$110,000
452000 BUILDINGS AND STRUCTURES	\$0	\$0	\$0	\$0	\$2,720,000
454000 MOTOR EQUIPMENT	\$0	\$0	\$22,781	\$72,500	\$30,000
450100 CAPITAL OUTLAY	\$0	\$0	\$22,781	\$72,500	\$2,860,000
453004 EQUIPMENT-VEHICLE	\$0	\$0	\$1,337,877	\$1,899,000	\$1,043,429

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062562 NEIGHBORHOOD SERVICES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
453030 MOTOR VEHICLE/EQUIPMENT	\$0	\$0	\$0	\$0	\$1,647,151
453039 EQUIPMENT-COMMUNICATION	\$0	\$0	\$0	\$8,000	\$8,000
453049 LEASE PURCHASE	\$0	\$0	\$208,196	\$250,000	\$643,000
453099 EQUIPMENT-OTHER	\$0	\$0	\$23,608	\$45,000	\$20,000
453100 CAPITAL OUTLAY	\$0	\$0	\$1,569,681	\$2,202,000	\$3,361,580
455003 EQUIPMENT	\$0	\$0	\$17,791	\$20,000	\$0
455100 DEPRECIATION EXPENSE	\$0	\$0	\$17,791	\$20,000	\$0
481055 LIABILITY INSURANCE CLAIM	\$0	\$0	\$0	\$2,000	\$2,000
481001 GENERAL FUND TRANSFERS	\$0	\$0	\$0	\$970,000	\$0
480100 NON-EXP ITEMS	\$0	\$0	\$0	\$972,000	\$2,000
499995 OTHER	\$0	\$0	\$1,616,658	\$3,272,905	\$6,228,384
25062562 NEIGHBORHOOD SERVICES	\$0	\$0	\$13,550,528	\$17,192,962	\$19,674,396

HARRISBURG SENATORS FUND

The Senators Fund accounts for the revenues and expenses associated with the payment of debt on the financing of a new stadium of the Harrisburg Senators, a minor league franchise formerly owned by the City.

RESOURCE ALLOCATION 2017 APPROVED BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	PERSONNEL	0
PARKING FEES	17,857	SERVICES	25,000
PARK PERMIT - COMMERCE BANK PARK	379,738	SUPPLIES	0
GENERAL FUND TRANSFER	262,921	OTHER	617,659
FUND BALANCE APPROPRIATION	0	TOTAL APPROPRIATION	<u>642,659</u>
TOTAL RESOURCES	<u>660,516</u>		

HARRISBURG SENATORS FUND
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	0	0	0
Parking Fees	0	0	0	0	17,857
Park Permit - Commerce Bank Park	0	0	0	0	379,738
Transfers-General Fund	0	0	0	0	262,921
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>660,516</u>
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>660,516</u>

REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	0	0	0	0	0
Parking Fees	0	0	0	0	17,857
Park Permit - Commerce Bank Park	0	0	0	0	379,738
Transfers-General Fund	0	0	0	0	262,921
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>660,516</u>
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>660,516</u>

EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	0	0	0
Services	0	0	0	0	25,000
Supplies	0	0	0	0	0
Other	0	0	0	0	617,659
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>642,659</u>

HARRISBURG SENATORS FUND

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

Special Revenue Fund

2626 Harrisburg Senators Fund

Allocation Plan

SERVICES		2016 Adjusted	2017 Approved
	Communications	0	0
	Professional Services	0	0
	Utilities	0	0
	Insurance	0	0
	Rentals	0	0
	Maintenance & Repairs	0	25,000
	Contracted Services	0	0
	TOTAL	0	25,000
SUPPLIES			
	Supplies	0	0
	Minor Capital Equipment	0	0
	TOTAL	0	0
OTHER			
		0	617,659
	TOTAL APPROPRIATION	0	642,659

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 26262600 HARRISBURG SENATORS FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
345081 SPEC PARK FEES-CITY ISLAN	\$0	\$0	\$0	\$0	\$17,857
345100 DEPT OF PARKS & REC	\$0	\$0	\$0	\$0	\$17,857
355002 METRO BANK PARK	\$0	\$0	\$0	\$0	\$379,738
355100 RENTAL REVENUE	\$0	\$0	\$0	\$0	\$379,738
398001 GENERAL FUND	\$0	\$0	\$0	\$0	\$262,921
398100 INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$262,921
26262600 HARRISBURG SENATORS FUND	\$0	\$0	\$0	\$0	\$660,516

2017 Approved Budget

Expenditure Line Item

Budget Unit: 26262610 HARRISBURG SENATORS FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
425030 BUILDING MAINT	\$0	\$0	\$0	\$0	\$25,000
425100 MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$25,000
429995 SERVICES	\$0	\$0	\$0	\$0	\$25,000
447030 INTEREST PMT	\$0	\$0	\$0	\$0	\$327,403
447100 INTEREST EXPENSE	\$0	\$0	\$0	\$0	\$327,403
448030 PRINCIPAL PMT	\$0	\$0	\$0	\$0	\$290,256
448100 PRINCIPAL PAID	\$0	\$0	\$0	\$0	\$290,256
499995 OTHER	\$0	\$0	\$0	\$0	\$617,659
26262610 HARRISBURG SENATORS FUND	\$0	\$0	\$0	\$0	\$642,659

GENERAL EXPENSES

This group of accounts is used to reflect all expenses in the General Fund which are not directly related to any one particular departmental operation. Examples include specific personnel costs, such as medical, dental and prescription drug costs, pension plan contributions, employee severance pay, workers' compensation, loss/time medical payments, and other miscellaneous expenses, including telephone services, insurance(s), and various subsidies and grants to local units.

TRANSFERS TO OTHER FUNDS

This group of accounts is used to reflect transfers to other City funds and related entities, either to fund for payment of general obligation debt or to supplement operations.

EXPENDITURE ANALYSIS SUMMARY 2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
<u>0188 GENERAL EXPENSES</u>					
Personnel	10,958,670	9,876,917	9,466,227	11,751,045	12,279,052
Services					
Communications	75,520	58,309	43,425	54,260	61,800
Professional Fees	66,776	98,379	93,021	110,640	171,100
Utilities and Services	0	0	65,197	65,197	0
Insurance	945,147	952,517	859,037	905,610	975,061
Contracted Services	46,222	35,406	18,177	48,873	62,937
Total Services	1,133,665	1,144,611	1,078,856	1,184,579	1,270,898
Supplies					
Supplies	282	298	6,300	25,306	25,306
Total Supplies	282	298	6,300	25,306	25,306
Other					
Capital Outlay	21,649	2,655	1,384	29,149	5,000
Subsidies and Grants	299,761	225,656	228,287	228,287	255,996
Liability Insurance Claim	0	0	300,000	353,300	353,300
Refund of Prior Year Revenue	662	0	0	0	0
Fines and Settlements	1,650,000	1,946,105	1,500,000	1,500,000	1,000,000
TRAN Costs	682	32,226	0	50,000	0
Total Other	1,972,754	2,206,642	2,029,671	2,160,736	1,614,296
Total General Expenses	14,065,371	13,228,468	12,581,054	15,121,665	15,189,551
<u>0189 TRANSFERS TO OTHER FUNDS</u>					
Capital Projects - Public Works	0	0	0	0	500,000
Debt Service Fund Transfer	8,779,391	8,358,230	9,217,206	9,217,206	7,949,834
State Grants Fund Transfer	0	0	0	0	326,469
Blight Remediation Fund Transfer	0	250,000	0	0	0
Neighborhood Services	0	0	0	65,479	0
Senators Fund	0	0	0	0	262,921
Total Transfers	8,779,391	8,608,230	9,217,206	9,282,684	9,039,224

EXPENDITURE ANALYSIS DETAIL
2017 APPROVED BUDGET

General Fund

0188 General Expenses

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
WAGES/BENEFITS					
Salaries/Social Security	36,851	16,678	15,036	23,409	15,860
Medical Benefits	10,003,924	9,874,522	9,048,546	11,000,000	11,610,000
Signing Bonus	0	0	0	0	55,000
Sick Leave Buy-Back	5,748	37,112	7,393	7,393	7,321
Severance Pay	486,874	187,484	189,695	300,000	200,000
Medicare	0	2,750	5,093	7,607	7,607
Unemployment Compensation	106,343	69,841	21,229	99,606	100,000
TOTAL WAGES/BENEFITS	10,639,740	10,188,386	9,286,992	11,438,015	11,995,788
WORKERS' COMPENSATION					
Workers' Compensation Adj. Fees	30,680	27,396	30,415	61,104	61,104
Loss Time & Medical	151,778	78,983	21,519	100,000	70,000
State Fees/Assessments	43,029	42,914	25,436	44,000	45,000
Excess Policy & Bond	93,443	93,205	102,057	107,926	107,160
Medical-Employee Contribution	0	(553,968)	(193)	0	0
TOTAL WORKERS COMP.	318,930	(311,469)	179,234	313,030	283,264
PENSION CONTRIBUTIONS					
TOTAL PERSONNEL	10,958,670	9,876,917	9,466,227	11,751,045	12,279,052
COMMUNICATIONS					
Telephone/Pagers	73,662	56,354	43,425	52,460	60,000
Email	1,858	1,954	0	1,800	1,800
TOTAL COMMUNICATIONS	75,520	58,309	43,425	54,260	61,800
PROFESSIONAL FEES					
Legal Fees	5,000	11,790	7,975	20,000	20,000
Consulting	59,692	86,505	81,046	86,540	147,000
Other	2,084	84	4,000	4,100	4,100
TOTAL PROFESSIONAL FEES	66,776	98,379	93,021	110,640	171,100
UTILITIES					
Legal Fees	0	0	18,222	18,222	0
Consulting	0	0	44,241	44,241	0
Other	0	0	2,734	2,734	0
TOTAL UTILITIES AND SERVICES	0	0	65,197	65,197	0

EXPENDITURE ANALYSIS DETAIL
2017 APPROVED BUDGET

General Fund

0188 General Expenses

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
INSURANCE					
Stop Loss - Premium	315,244	358,292	358,513	359,500	440,000
Automobile - Premium	118,674	104,478	88,735	89,976	89,447
Automobile - Deductible	63,129	4,504	3,051	32,000	42,000
General Liability - Premium	79,382	69,886	59,355	60,186	59,832
General Liability - Deductible	33,488	29,967	37,707	38,000	31,500
Boiler & Machinery - Premium	4,667	12,329	5,973	6,358	5,934
Property & Crime - Premium	122,991	168,052	137,593	147,461	135,830
Property & Crime - Deductible	0	0	(6)	0	0
Inland Marine - Premium	18,585	34,702	17,853	18,317	18,347
Flood - Premium	28,057	32,887	34,343	35,200	36,960
Public Official Liability - Premium	64,752	57,300	45,136	45,767	45,498
Public Official Liability - Deductible	10,658	4,826	6,834	8,000	5,250
Excess Liability - Premium	85,522	75,294	63,949	64,843	64,462
TOTAL INSURANCE	945,147	952,517	859,037	905,610	975,061
CONTRACTED SERVICES					
Maintenance Service Contract	10,238	6,115	6,951	12,000	20,792
Building Maintenance	0	0	0	17,873	17,873
Bank Administration/Trustee Fees	6,618	6,405	6,119	10,000	10,000
Membership Dues	20,501	20,521	0	0	5,272
Miscellaneous	0	2,364	0	0	0
Bank Service Charges	8,865	0	5,107	9,000	9,000
TOTAL CONTRACTED SERVICES	46,222	35,406	18,177	48,873	62,937
TOTAL SERVICES	1,133,665	1,144,611	1,078,856	1,184,579	1,270,898
SUPPLIES & EXPENSES					
Data Processing	0	0	6,300	25,000	25,000
Miscellaneous	282	298	0	306	306
TOTAL SUPPLIES & EXPENSES	282	298	6,300	25,306	25,306
MINOR CAPITAL EQUIPMENT					
Office Equipment	0	0	0	0	0
TOTAL MINOR CAPITAL EQUIPMENT	0	0	0	0	0
TOTAL SUPPLIES	282	298	6,300	25,306	25,306

EXPENDITURE ANALYSIS DETAIL
2017 APPROVED BUDGET

General Fund

0188 General Expenses

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
CAPITAL OUTLAY					
Buildings and Non-Structure	0	0	0	24,149	0
Miscellaneous	21,649	2,655	1,384	5,000	5,000
TOTAL CAPITAL OUTLAY	21,649	2,655	1,384	29,149	5,000
SUBSIDIES & GRANTS					
Capital Area Transit	299,761	225,656	228,287	228,287	255,996
TOTAL SUBSIDIES & GRANTS	299,761	225,656	228,287	228,287	255,996
Liability Insurance Claim	0	0	300,000	353,300	353,300
Refund of Prior Year Revenue	662	0	0	0	0
Fines and Settlements	1,650,000	1,946,105	1,500,000	1,500,000	1,000,000
Interest Expense	682	32,226	0	50,000	0
TOTAL OTHER	1,972,754	2,206,642	2,029,671	2,160,736	1,614,296
TOTAL GENERAL EXPENSES	14,065,371	13,228,468	12,581,054	15,121,665	15,189,551

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010188 GENERAL EXPENSES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
417000 SICK LEAVE/VACAT BUY-BACK	\$5,748	\$37,112	\$7,393	\$7,393	\$7,321
414002 SIGNING BONUS	\$0	\$0	\$0	\$0	\$55,000
419006 MANDATORY MEDICARE	\$0	\$2,750	\$5,093	\$7,607	\$7,607
414100 SALARIES/WAGES	\$5,748	\$39,862	\$12,485	\$15,000	\$69,928
419001 SOCIAL SECURITY	\$36,851	\$16,678	\$15,036	\$23,409	\$15,860
419002 MEDICAL	\$10,003,924	\$9,874,522	\$9,048,546	\$11,000,000	\$11,610,000
419005 SEVERANCE PAY	\$486,874	\$187,484	\$189,695	\$300,000	\$200,000
419010 UNEMPLOYMENT COMPENSAT	\$106,343	\$69,841	\$21,229	\$99,606	\$100,000
419011 WORKERS' COMP-ADJ FEES	\$30,680	\$27,396	\$30,415	\$61,104	\$61,104
419012 LOSS TIME & MED	\$151,778	\$78,983	\$21,519	\$100,000	\$70,000
419014 STATE FEES & ASSESSMENTS	\$43,029	\$42,914	\$25,436	\$44,000	\$45,000
419015 EXCESS POLICY & BOND	\$93,443	\$93,205	\$102,057	\$107,926	\$107,160
419018 MEDICAL-EMPLOYEE CONTRIB	\$0	(\$553,968)	(\$193)	\$0	\$0
419100 FRINGE BENEFITS	\$10,952,922	\$9,837,055	\$9,453,741	\$11,736,045	\$12,209,124
419995 PERSONNEL	\$10,958,670	\$9,876,917	\$9,466,227	\$11,751,045	\$12,279,052
420040 TELEPHONE	\$73,662	\$56,354	\$43,425	\$52,460	\$60,000
420041 E-MAIL/INTERNET	\$1,858	\$1,954	\$0	\$1,800	\$1,800
420100 COMMUNICATIONS	\$75,520	\$58,309	\$43,425	\$54,260	\$61,800
421010 LEGAL	\$5,000	\$11,790	\$7,975	\$20,000	\$20,000
421030 CONSULTING	\$59,692	\$86,505	\$81,046	\$86,540	\$147,000
421050 OTHER PROFESSIONAL FEES	\$2,084	\$84	\$4,000	\$4,100	\$4,100
421100 PROFESSIONAL SRVC	\$66,776	\$98,379	\$93,021	\$110,640	\$171,100
422000 SEWERAGE	\$0	\$0	\$18,222	\$18,222	\$0
422010 WATER	\$0	\$0	\$44,241	\$44,241	\$0
422080 SEWERAGE MAINT CHARGES	\$0	\$0	\$2,734	\$2,734	\$0
422100 UTILITIES & SRVC	\$0	\$0	\$65,197	\$65,197	\$0
423002 STOP/LOSS PREMIUM	\$315,244	\$358,292	\$358,513	\$359,500	\$440,000
423010 AUTOMOBILE PREM	\$118,674	\$104,478	\$88,735	\$89,976	\$89,447
423011 AUTO DEDUCT	\$63,129	\$4,504	\$3,051	\$32,000	\$42,000
423020 GENERAL LIABILITY PREM	\$79,382	\$69,886	\$59,355	\$60,186	\$59,832
423021 GEN LIAB DEDUCT	\$33,488	\$29,967	\$37,707	\$38,000	\$31,500
423030 BOILER	\$4,667	\$12,329	\$5,973	\$6,358	\$5,934
423040 PROPERTY & CRIME PREM	\$122,991	\$168,052	\$137,593	\$147,461	\$135,830
423041 PROPERTY DEDUCT	\$0	\$0	(\$6)	\$0	\$0
423050 INLAND MARINE	\$18,585	\$34,702	\$17,853	\$18,317	\$18,347
423060 FLOOD PREM	\$28,057	\$32,887	\$34,343	\$35,200	\$36,960
423090 PUBLIC OFF PREM	\$64,752	\$57,300	\$45,136	\$45,767	\$45,498
423091 PUBLIC OFF DEDUCT	\$10,658	\$4,826	\$6,834	\$8,000	\$5,250
423095 EXCESS LIABILITY	\$85,522	\$75,294	\$63,949	\$64,843	\$64,462
423100 INSURANCE	\$945,147	\$952,517	\$859,037	\$905,610	\$975,061
425030 BUILDING MAINT	\$0	\$0	\$0	\$17,873	\$17,873
425090 MAINT SERV CONTRACT	\$10,238	\$6,115	\$6,951	\$12,000	\$20,792
425100 MAINT & REPAIRS	\$10,238	\$6,115	\$6,951	\$29,873	\$38,665
429009 ADMIN/TRUSTEE FEE	\$6,618	\$6,405	\$6,119	\$10,000	\$10,000
429017 MEMBERSHIPS	\$20,501	\$20,521	\$0	\$0	\$5,272
429090 MISC CONTRACTED SRVCS	\$0	\$2,364	\$0	\$0	\$0
429095 BANK SERV CHARGES	\$8,865	\$0	\$5,107	\$9,000	\$9,000
429100 CONTRACTED SRVC	\$35,984	\$29,291	\$11,226	\$19,000	\$24,272

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010188 GENERAL EXPENSES

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
429995 SERVICES	\$1,133,665	\$1,144,611	\$1,078,856	\$1,184,579	\$1,270,898
430002 SOFTWARE	\$0	\$0	\$6,300	\$25,000	\$25,000
430099 MISC SUPPLIES AND EXP	\$282	\$298	\$0	\$306	\$306
430100 SUPPLIES & EXP	\$282	\$298	\$6,300	\$25,306	\$25,306
439995 SUPPLIES	\$282	\$298	\$6,300	\$25,306	\$25,306
447030 INTEREST PMT	\$682	\$0	\$0	\$0	\$0
447100 INTEREST EXPENSE	\$0	\$32,226	\$0	\$50,000	\$0
447100 INTEREST EXPENSE	\$682	\$32,226	\$0	\$50,000	\$0
452014 SECURITY UPGRADE	\$21,649	\$2,655	\$1,384	\$5,000	\$5,000
452090 BLD & STRUCT-OTHER	\$0	\$0	\$0	\$24,149	\$0
450100 CAPITAL OUTLAY	\$21,649	\$2,655	\$1,384	\$29,149	\$5,000
462002 GRANTS TO CAT	\$299,761	\$225,656	\$228,287	\$228,287	\$255,996
460100 SUBSIDIES & GRANTS	\$299,761	\$225,656	\$228,287	\$228,287	\$255,996
481055 LIABILITY INSURANCE CLAIM	\$0	\$0	\$300,000	\$353,300	\$353,300
480000 NON-EXPENDITURE ITEMS	\$0	\$0	\$300,000	\$353,300	\$353,300
485000 REFUND PRIOR YEAR REVENUE	\$662	\$0	\$0	\$0	\$0
485002 FINES AND SETTLEMENTS	\$1,650,000	\$1,946,105	\$1,500,000	\$1,500,000	\$1,000,000
480100 NON-EXP ITEMS	\$1,650,662	\$1,946,105	\$1,500,000	\$1,500,000	\$1,000,000
499995 OTHER	\$1,972,754	\$2,206,642	\$2,029,671	\$2,160,736	\$1,614,296
01010188 GENERAL EXPENSES	\$14,065,371	\$13,228,468	\$12,581,053	\$15,121,665	\$15,189,551

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010189 FUND TRANSFERS

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
481006 CAPITOL PROJECTS FUND	\$0	\$0	\$0	\$0	\$500,000
481007 DEBT SERVICE FUND TRANS	\$8,779,391	\$8,358,230	\$9,217,206	\$9,217,206	\$7,949,834
481011 STATE GRANTS FUND	\$0	\$0	\$0	\$0	\$326,469
481012 BLIGHT REMED FUND TRANS	\$0	\$250,000	\$0	\$0	\$0
481014 FEDERAL GRANTS	\$0	\$0	\$0	\$15,000	\$0
481025 NEIGHBORHOOD SVCS FUND	\$0	\$0	\$0	\$65,479	\$0
481026 SENATORS FUND	\$0	\$0	\$0	\$0	\$262,921
481000 INTERFUND TRANSFERS	\$8,779,391	\$8,608,230	\$9,217,206	\$9,297,684	\$9,039,224
499995 OTHER	\$8,779,391	\$8,608,230	\$9,217,206	\$9,297,684	\$9,039,224
01010189 FUND TRANSFERS	\$8,779,391	\$8,608,230	\$9,217,206	\$9,297,684	\$9,039,224

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is funded by an annual Commonwealth of Pennsylvania State Liquid Fuels Tax allocation and investment income. This fund is used to account for state aid revenue expended primarily for streets and traffic lighting, traffic controls, and maintaining City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

RESOURCE ALLOCATION 2017 APPROVED BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	190	SERVICES	636,500
LIQUID FUELS TAX RECEIPTS	1,085,782	SUPPLIES	281,000
FUND BALANCE APPROPRIATION	880,000	OTHER	880,000
TOTAL RESOURCES	<u>1,965,972</u>	TOTAL APPROPRIATION	<u>1,797,500</u>

STATE LIQUID FUELS TAX FUND
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	348	0	3,486	190	190
Liquid Fuels Tax Receipts	985,774	1,085,782	1,267,434	1,085,782	1,085,782
TOTAL REVENUE	<u>986,122</u>	<u>1,085,782</u>	<u>1,270,921</u>	<u>1,085,972</u>	<u>1,085,972</u>
Fund Balance Appropriation	0	0	0	527,748	880,000
TOTAL RESOURCES	<u>986,122</u>	<u>1,085,782</u>	<u>1,270,921</u>	<u>1,613,720</u>	<u>1,965,972</u>

REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	348	0	3,486	190	190
Liquid Fuels Tax Receipts	985,774	1,085,782	1,267,434	1,085,782	1,085,782
TOTAL REVENUE	<u>986,122</u>	<u>1,085,782</u>	<u>1,270,921</u>	<u>1,085,972</u>	<u>1,085,972</u>
Fund Balance Appropriation	0	0	0	527,748	880,000
TOTAL RESOURCES	<u>986,122</u>	<u>1,085,782</u>	<u>1,270,921</u>	<u>1,613,720</u>	<u>1,965,972</u>

EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	39,611	0	0	0
Services	612,497	369,059	560,288	615,000	636,500
Supplies	190,609	268,570	204,701	389,965	281,000
Other	6,568	68,002	175,066	608,755	880,000
TOTAL EXPENDITURES	<u>809,674</u>	<u>745,242</u>	<u>940,055</u>	<u>1,613,720</u>	<u>1,797,500</u>

EXPENDITURE ANALYSIS DETAIL
2017 APPROVED BUDGET

Special Revenue Fund

2020 State Liquid Fuels

Allocation Plan

SERVICES	2016 Adjusted	2017 Approved
Communications	0	0
Professional Services	0	0
Utilities	555,000	636,500
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	60,000	0
Contracted Services	0	0
TOTAL	615,000	636,500
SUPPLIES		
Supplies	389,965	281,000
Minor Capital Equipment	0	0
TOTAL	389,965	281,000
OTHER	608,755	880,000
TOTAL APPROPRIATION	1,613,720	1,797,500

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 20062000 STATE LIQUID FUELS TAX FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
352000 INT ON INVSTMTS/GRANT	\$348	\$0	\$3,486	\$190	\$190
350100 INTEREST INCOME	\$348	\$0	\$3,486	\$190	\$190
396000 GRANT PROCEEDS	\$985,774	\$1,085,782	\$1,267,434	\$1,085,782	\$1,085,782
390100 INTERGOVERNMENTAL	\$985,774	\$1,085,782	\$1,267,434	\$1,085,782	\$1,085,782
398001 GENERAL FUND	\$0	\$2,659	\$0	\$0	\$0
398100 INTERFUND TRANSFERS	\$0	\$2,659	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$527,748	\$880,000
399100 EST CASH CARRYOVER	\$0	\$0	\$0	\$527,748	\$880,000
20062000 STATE LIQUID FUELS TAX FUND	\$986,122	\$1,088,441	\$1,270,921	\$1,613,720	\$1,965,972

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 20062020 STATE LIQUID FUELS TAX FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$0	\$36,733	\$0	\$0	\$0
416000 OVERTIME	\$0	\$1,620	\$0	\$0	\$0
414100 SALARIES/WAGES	\$0	\$38,353	\$0	\$0	\$0
419001 SOCIAL SECURITY	\$0	\$2,815	\$0	\$0	\$0
419018 MEDICAL-EMPLOYEE CONTRIB	\$0	(\$1,557)	\$0	\$0	\$0
419100 FRINGE BENEFITS	\$0	\$1,258	\$0	\$0	\$0
419995 PERSONNEL	\$0	\$39,611	\$0	\$0	\$0
422060 POWER-STREET LIGHTS	\$502,492	\$282,440	\$441,740	\$496,400	\$581,500
422070 POWER-TRAFFIC LIGHTS	\$50,005	\$26,619	\$58,549	\$58,600	\$55,000
422100 UTILITIES & SRVC	\$552,497	\$309,059	\$500,288	\$555,000	\$636,500
425010 VEHICULAR EQUIPMENT	\$60,000	\$60,000	\$60,000	\$60,000	\$0
425100 MAINT & REPAIRS	\$60,000	\$60,000	\$60,000	\$60,000	\$0
429995 SERVICES	\$612,497	\$369,059	\$560,288	\$615,000	\$636,500
430030 SNOW CONTROL	\$99,471	\$138,702	\$84,400	\$180,000	\$138,000
430031 ASPHALT	\$0	\$15,726	\$20,824	\$78,861	\$70,000
430032 CONCRETE	\$0	\$0	\$2,504	\$15,970	\$13,000
430033 STREET SIGN	\$3,400	\$9,867	\$5,962	\$10,133	\$10,000
430034 TRAFFIC CONTROL	\$0	\$25,600	\$11,669	\$20,000	\$50,000
430038 SEWER GRATES/MANHOLE CVR	\$2,844	\$0	\$0	\$0	\$0
430050 MOTOR FUELS/LUBRICANTS	\$49,895	\$43,675	\$44,342	\$50,000	\$0
430051 TIRES & BATTERIES	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
430052 VEHICLE PARTS & SUPPLIES	\$25,000	\$25,000	\$25,000	\$25,000	\$0
430100 SUPPLIES & EXP	\$190,609	\$268,570	\$204,701	\$389,965	\$281,000
439995 SUPPLIES	\$190,609	\$268,570	\$204,701	\$389,965	\$281,000
458060 STREETS AND ROADS	\$6,568	\$40,002	\$170,128	\$464,755	\$700,000
450100 CAPITAL OUTLAY	\$6,568	\$40,002	\$170,128	\$464,755	\$700,000
453004 EQUIPMENT-VEHICLE	\$0	\$0	\$0	\$0	\$180,000
453099 EQUIPMENT-OTHER	\$0	\$28,000	\$4,938	\$144,000	\$0
453100 CAPITAL OUTLAY	\$0	\$28,000	\$4,938	\$144,000	\$180,000
499995 OTHER	\$6,568	\$68,002	\$175,066	\$608,755	\$880,000
20062020 STATE LIQUID FUELS TAX FUND	\$809,674	\$745,242	\$940,055	\$1,613,720	\$1,797,500

HOST MUNICIPALITY FEES FUND

The Host Municipality Fees Fund is funded by quarterly amounts of host municipality benefit fees received from The Harrisburg Authority for waste tonnage received and disposed at the Harrisburg Resource Recovery Facility, as mandated by Act 101 - The Municipal Waste Planning, Recycling, and Waste Reduction Act. The Fund will be used to account for this fee revenue with the proceeds being made available as a funding source for critical environmental projects and related administrative costs.

RESOURCE ALLOCATION 2017 APPROVED BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	PERSONNEL	146,190
ACT 101 HOST MUNICIPALITY FEES	288,000	SERVICES	125,000
FUND BALANCE APPROPRIATION	196,754	SUPPLIES	19,000
TOTAL RESOURCES	<u>484,754</u>	OTHER	175,500
		TOTAL APPROPRIATION	<u>465,690</u>

HOST MUNICIPALITY FEES FUND
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	0	0	0
Act 101 Host Municipality Fees	278,993	288,287	315,137	250,000	288,000
TOTAL REVENUE	<u>278,993</u>	<u>288,287</u>	<u>315,137</u>	<u>250,000</u>	<u>288,000</u>
Fund Balance Appropriation	0	0	0	262,232	196,754
TOTAL RESOURCES	<u>278,993</u>	<u>288,287</u>	<u>315,137</u>	<u>512,232</u>	<u>484,754</u>

REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	0	0	0	0	0
Act 101 Host Municipality Fees	278,993	288,287	315,137	250,000	288,000
TOTAL REVENUE	<u>278,993</u>	<u>288,287</u>	<u>315,137</u>	<u>250,000</u>	<u>288,000</u>
Fund Balance Appropriation	0	0	0	262,232	196,754
TOTAL RESOURCES	<u>278,993</u>	<u>288,287</u>	<u>315,137</u>	<u>512,232</u>	<u>484,754</u>

EXPENDITURE ANALYSIS SUMMARY					
Personnel	25,410	85,629	113,734	125,139	146,190
Services	98,207	57,816	1,608	41,148	125,000
Supplies	0	1,894	16,215	22,384	19,000
Other	35,000	80,960	140,806	323,562	175,500
TOTAL EXPENDITURES	<u>158,617</u>	<u>226,299</u>	<u>272,362</u>	<u>512,232</u>	<u>465,690</u>

HOST MUNICIPALITY FEES FUND

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

Special Revenue Fund

2110 Host Municipality Fees

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	116,246	135,800
Salaries-Union	0	0
Fringe Benefits	8,893	10,390
TOTAL	125,139	146,190
SERVICES		
Communications	13,648	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	27,500	125,000
TOTAL	41,148	125,000
SUPPLIES		
Supplies	22,384	19,000
Minor Capital Equipment	0	0
TOTAL	22,384	19,000
OTHER		
	323,562	175,500
TOTAL APPROPRIATION	512,232	465,690

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Director of DCED	0.20	0.00	18,000	0
Director of Planning	0.20	0.20	12,000	12,000
Planning/Zoning Officer	0.20	0.20	9,800	9,800
Solid Waste & Recycling Manager	1.00	1.00	30,000	30,000
Arborist (50%)	1.00	0.50	46,446	29,000
Sustainability Manager	0.00	1.00	0	55,000
Total Management	2.60	2.90	116,246	135,800
Park Ranger	0	0	0	0
Total Bargaining Unit	0.00	0	0	0
FICA			8,893	10,390
Total Fringe Benefits			8,893	10,390
TOTAL	2.60	2.90	125,139	146,190

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 21212100 HOST MUNICIPALITY FEES FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
380007 REIMB FOR SHARED EXPENDS	\$0	\$40,653	\$0	\$0	\$0
385018 MEDICAL-EMPLOYEE CONTR	\$0	\$0	\$2,558	\$0	\$0
380100 MISCELLANEOUS	\$0	\$0	\$2,558	\$0	\$0
390121 ACT101 HOST MUNICIPAL FEE	\$278,993	\$288,287	\$315,137	\$250,000	\$288,000
390100 INTERGOVERNMENTAL	\$278,993	\$288,287	\$315,137	\$250,000	\$288,000
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$262,232	\$196,754
399100 EST CASH CARRYOVER	\$0	\$0	\$0	\$262,232	\$196,754
21212100 HOST FEES FUND	\$557,986	\$617,227	\$635,390	\$762,232	\$484,754

HOST FEE FUND

HOST FEE FUND - 2110

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2016		2016	2017	2017	2017 LONG.	2017 SALARY	2017 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL		
			END OF YR	GRADE/STEP	ANNUAL	INCREASE	INCREASE								
		DIRECTOR OF PLANNING (20%)	12	17	2012	12,000.00	0.00	0.00	0.00	12,000.00	0.00	918.00	0.00	12,918.00	*
		SOLID WASTE AND RECYCLING MANAGER	9	16	2014	30,000.00	0.00	0.00	0.00	30,000.00	0.00	2,295.00	0.00	32,295.00	
		CURRENT PLANNER/ZONING OFFICER (20%)	9	6	2016	9,600.00	200.00	0.00	0.00	9,800.00	0.00	750.00	0.00	10,550.00	*
NEW	POSITION	SUSTAINABILITY MANAGER	1	1	2017	0.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00	
		ARBORIST/PARK & REC MAINT. DIRECTOR (50%)	5	4	2015	46,446.00	(17,446.00)	0.00	0.00	29,000.00	0.00	2,219.00	0.00	31,219.00	**
1.90		MANAGEMENT TOTALS				98,046.00	(17,246.00)	0.00	0.00	135,800.00	0.00	10,390.00	0.00	146,190.00	
2.90		TOTAL				98,046.00	(17,246.00)	0.00	0.00	135,800.00	0.00	10,390.00	0.00	146,190.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										135,800.00	0.00	10,390.00	0.00	146,190.00	

* 80% of salary and FICA are reflected in the Bureau of Planning (0135).

** 50% of salary and FICA are reflected in Neighborhood Services (2562).

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 21212110 HOST MUNICIPALITY FEES FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$23,604	\$81,178	\$105,833	\$116,246	\$135,800
414100 SALARIES/WAGES	\$23,604	\$81,178	\$105,833	\$116,246	\$135,800
419001 SOCIAL SECURITY	\$1,806	\$6,085	\$7,901	\$8,893	\$10,390
419018 MEDICAL-EMPLOYEE CONTRIB	\$0	(\$1,635)	\$0	\$0	\$0
419100 FRINGE BENEFITS	\$1,806	\$4,451	\$7,901	\$8,893	\$10,390
419995 PERSONNEL	\$25,410	\$85,629	\$113,734	\$125,139	\$146,190
420010 ADVERTISING	\$0	\$2,103	\$1,608	\$7,648	\$0
420020 PRINTING	\$0	\$0	\$0	\$6,000	\$0
420100 COMMUNICATIONS	\$0	\$2,103	\$1,608	\$13,648	\$0
421030 CONSULTING	\$98,207	\$25,000	\$0	\$0	\$0
421100 PROFESSIONAL SRVC	\$98,207	\$25,000	\$0	\$0	\$0
425010 VEHICULAR EQUIPMENT	\$0	\$28,713	\$0	\$0	\$0
425100 MAINT & REPAIRS	\$0	\$28,713	\$0	\$0	\$0
429001 TUITION/TRAINING	\$0	\$0	\$0	\$500	\$0
429090 MISC CONTRACTED SRVCS	\$0	\$2,000	\$0	\$27,000	\$125,000
429100 CONTRACTED SRVC	\$0	\$2,000	\$0	\$27,500	\$125,000
429995 SERVICES	\$98,207	\$57,816	\$1,608	\$41,148	\$125,000
430037 CHEMICALS	\$0	\$0	\$2,000	\$2,000	\$2,000
430040 BOTANICAL	\$0	\$0	\$12,862	\$17,000	\$17,000
430049 TRASH REMOVAL	\$0	\$1,894	\$1,354	\$3,384	\$0
430100 SUPPLIES & EXP	\$0	\$1,894	\$16,215	\$22,384	\$19,000
439995 SUPPLIES	\$0	\$1,894	\$16,215	\$22,384	\$19,000
452090 BLD & STRUCT-OTHER	\$0	\$49,423	\$0	\$0	\$0
452100 BUILDING AND STRUCTURES	\$0	\$49,423	\$0	\$0	\$0
453030 MOTOR VEHICLE/EQUIPMENT	\$0	\$0	\$0	\$150,000	\$0
453100 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00
462000 GRANTS TO LOCAL UNITS	\$35,000	\$0	\$139,062	\$143,562	\$127,500
463000 MATCHING SHARE GRANTS	\$0	\$10,000	\$0	\$0	\$18,000
460100 SUBSIDIES & GRANTS	\$35,000	\$10,000	\$139,062	\$143,562	\$145,500
480001 COMMUNITY CLEANUP REIMB	\$0	\$21,538	\$1,744	\$30,000	\$30,000
480100 NON-EXP ITEMS	\$0	\$21,538	\$1,744	\$30,000	\$30,000
499995 OTHER	\$35,000	\$80,960	\$140,806	\$323,562	\$175,500
21212110 HOST MUNICIPALITY FEES FUND	\$158,617	\$226,299	\$272,362	\$512,232	\$465,690

CAPITAL PROJECTS

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by proprietary funds).

RESOURCE ALLOCATION 2017 APPROVED BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	PERSONNEL	0
GRANTS	5,793,645	SERVICES	0
GENERAL FUND TRANSFER	500,000	SUPPLIES	0
FUND BALANCE APPROPRIATION	0	OTHER	6,293,645
TOTAL RESOURCES	<u>6,293,645</u>	TOTAL APPROPRIATION	<u>6,293,645</u>

CAPITAL PROJECTS
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	0	0	0
Grants	0	0	0	0	5,793,645
Transfers-General Fund	0	0	0	0	500,000
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,293,645</u>
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,293,645</u>

REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	0	0	0	0	0
Grants	0	0	0	0	5,793,645
Transfers-General Fund	0	0	0	0	500,000
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,293,645</u>
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,293,645</u>

EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	0	0	0
Services	0	0	0	0	0
Supplies	0	0	0	0	0
Other	0	0	0	0	6,293,645
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,293,645</u>

CAPITAL PROJECTS

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

Capital Project Fund

6006 Capital Project

Allocation Plan

SERVICES	2016 Adjusted	2017 Approved
Communications	0	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	0	0
TOTAL	0	0
SUPPLIES		
Supplies	0	0
Minor Capital Equipment	0	0
TOTAL	0	0
OTHER	0	6,293,645
TOTAL APPROPRIATION	0	6,293,645

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 06066006 PUBLIC WORKS PROJECTS

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
396000 GRANT PROCEEDS	\$0	\$0	\$0	\$0	\$5,793,645
390100 INTERGOVERNMENTAL	\$0	\$0	\$0	\$0	\$5,793,645
398001 GENERAL FUND	\$0	\$0	\$0	\$0	\$500,000
398100 INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$500,000
06066006 PUBLIC WORKS PROJECTS	\$0	\$0	\$0	\$0	\$6,293,645

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 06066006 PUBLIC WORKS PROJECTS

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
458060 STREETS AND ROADS	\$0.00	\$0.00	\$0.00	\$0.00	\$6,293,645.00
450100 CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$6,293,645
499995 OTHER	\$0	\$0	\$0	\$0	\$6,293,645
06066006 PUBLIC WORKS PROJECTS	\$0	\$0	\$0	\$0	\$6,293,645

DEBT SERVICE FUND
RESOURCE ALLOCATION
2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	DEBT SERVICE	7,598,439
RENTAL INCOME-COMMERCE PARK	0	OTHER	386,140
PROCEEDS FROM SALE/ LEASE OF ASSETS	0		
CITY GUARANTEE FEES	0		
TRANSFERS	7,949,834		
FUND BALANCE APPROPRIATION	34,744		
TOTAL RESOURCES	<u>7,984,578</u>	TOTAL APPROPRIATION	<u>7,984,578</u>

DEBT SERVICE FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
Special Parking Fees-City Island	42,857	0	17,857	17,857	0
Interest on Savings Account	17	0	5	0	0
Interest on Other Investments	0	0	40	0	0
Park Permit - Commerce Bank Park	445,848	431,617	379,738	379,738	0
Gain on Sale of Investments	0	0	0	0	0
Gain on Sale/Lease of Assets	190,886	0	0	0	0
Miscellaneous	0	0	7,200	0	0
City Guarantee Fees	0	0	0	0	0
Transfers-General Fund	8,779,391	8,358,230	9,217,206	9,217,206	7,949,834
Transfers-Capital Projects Fund	0	0	0	0	0
Transfers-State Liquid Fuels Tax Fund	0	0	0	0	0
Transfers-Sanitation Fund	0	0	0	0	0
TOTAL REVENUE	<u>9,459,000</u>	<u>8,789,847</u>	<u>9,622,044</u>	<u>9,614,800</u>	<u>7,949,834</u>
Fund Balance Appropriation	0	0	0	54,814	34,744
TOTAL RESOURCES	<u>9,459,000</u>	<u>8,789,847</u>	<u>9,622,044</u>	<u>9,669,614</u>	<u>7,984,578</u>

EXPENDITURE ANALYSIS DETAIL					
PA INFRA BANK NOTES	297,742	297,742	297,742	297,742	297,742
CAPITAL LEASE	609,511	131,357	105,086	105,086	78,814
2006 COMMERCE BANK NOTE	94,087	0	0	0	0
REV BONDS SER A-2 OF 2005	468,532	652,687	652,985	653,026	34,744
HRA GUARANTEED REVENUE BONDS	0	0	0	0	500,000
GO SER D-F OF 97	7,692,138	7,692,138	7,692,138	7,692,138	6,687,138
STREETLIGHTS	0	0	886,140	886,140	386,140
USE OF RESIDUAL ARTI PROCEEDS	0	61,300	30,650	33,150	0
VERIZON BOND	0	0	0	0	0
TOTAL EXPENDITURES	<u>9,162,010</u>	<u>8,835,225</u>	<u>9,664,741</u>	<u>9,667,282</u>	<u>7,984,578</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 07700700 DEBT SERVICE FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
345081 SPEC PARK FEES-CITY ISLAN	\$42,857	\$0	\$17,857	\$17,857	\$0
345100 DEPT OF PARKS & REC	\$42,857	\$0	\$17,857	\$17,857	\$0
350000 SAVINGS ACCT INTEREST	\$0	\$0	\$40	\$0	\$0
352000 INT ON INVSTMTS/GRANT	\$17	\$0	\$5	\$0	\$0
350100 INTEREST INCOME	\$17	\$0	\$44	\$0	\$0
355002 METRO BANK PARK	\$445,848	\$431,617	\$379,738	\$379,738	\$0
358090 SALE OF ASSETS	\$190,886	\$0	\$0	\$0	\$0
355100 RENTAL REVENUE	\$636,734	\$431,617	\$379,738	\$379,738	\$0
398001 GENERAL FUND	\$8,779,391	\$8,358,230	\$9,217,206	\$9,217,206	\$7,949,834
398100 INTERFUND TRANSFERS	\$8,779,391	\$8,358,230	\$9,217,206	\$9,217,206	\$7,949,834
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$54,814	\$34,744
399100 EST CASH CARRYOVER	\$0	\$0	\$0	\$54,814	\$34,744
07700700 DEBT SERVICE FUND	\$9,459,000	\$8,789,847	\$9,622,044	\$9,669,614	\$7,984,578

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 07 DEBT SERVICE FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
447030 INTEREST PMT	\$54,485	\$44,451	\$34,003	\$34,003	\$23,123
448030 PRINCIPAL PMT	\$243,257	\$253,292	\$263,740	\$263,740	\$274,619
07700703 PA INFRA BANK NOTES	\$297,742	\$297,742	\$297,742	\$297,742	\$297,742
447030 INTEREST PMT	\$29,324	\$13,624	\$7,148	\$7,148	\$2,359
448030 PRINCIPAL PMT	\$580,187	\$117,733	\$97,938	\$97,938	\$76,456
07700704 CAPITAL LEASE	\$609,511	\$131,357	\$105,086	\$105,086	\$78,814
447030 INTEREST PMT	\$1,638	\$0	\$0	\$0	\$0
448030 PRINCIPAL PMT	\$92,449	\$0	\$0	\$0	\$0
07700706 2006 COMMERCE BANK NOTE	\$94,087	\$0	\$0	\$0	\$0
447030 INTEREST PMT	\$188,532	\$357,687	\$342,985	\$343,026	\$0
448030 PRINCIPAL PMT	\$280,000	\$295,000	\$310,000	\$310,000	\$0
481026 SENATORS FUND	\$0	\$0	\$0	\$0	\$34,744
07700709 REV BONDS SER A-2 OF 2005	\$468,532	\$652,687	\$652,985	\$653,026	\$34,744
447030 INTEREST PMT	\$0	\$0	\$0	\$0	\$0
448030 PRINCIPAL PMT	\$0	\$0	\$0	\$0	\$500,000
07700713 HRA Guaranteed Revenue Bonds-Series A of 1998	\$0	\$0	\$0	\$0	\$500,000
447030 INTEREST PMT	\$0	\$0	\$124,887	\$124,887	\$78,068
448030 PRINCIPAL PMT	\$0	\$0	\$761,253	\$761,253	\$308,072
07700760 STREETLIGHT	\$0	\$0	\$886,140	\$886,140	\$386,140
430034 TRAFFIC CONTROL	\$0	\$61,300	\$30,650	\$33,150	\$0
07060762 USE OF ARTIFACTS PROCEEDS	\$0	\$61,300	\$30,650	\$33,150	\$0
447030 INTEREST PMT	\$0	\$0	\$4,276	\$4,276	\$4,950
448030 PRINCIPAL PMT	\$7,692,138	\$7,692,138	\$7,687,862	\$7,687,862	\$6,682,188
07700797 GO SER D-F OF 97	\$7,692,138	\$7,692,138	\$7,692,138	\$7,692,138	\$6,687,138
07 DEBT SERVICE FUND	\$9,162,010	\$8,835,225	\$9,664,741	\$9,667,282	\$7,984,578

NEIGHBORHOOD MITIGATION FUND

The Blight Remediation fund is responsible for the collection of fee revenue and related expenses of the City as they pertain to enforcement of ordinances regulating blight and local health, housing and safety codes and regulations, including expenses related to remediation of blighted conditions, as authorized.

RESOURCE ALLOCATION 2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
SALVAGE	5,000	SALVAGE	0
LAND BANK	0	LAND BANK	0
PERMIT PENALTY	11,000	PERMIT PENALTY	41,000
FORECLOSURE PROPERTY REGISTRY	30,000	FORECLOSURE PROPERTY REGISTRY	67,400
FUND BALANCE PROPRIATION	67,400		
TOTAL RESOURCES	<u>113,400</u>	TOTAL APPROPRIATION	<u>108,400</u>

NEIGHBORHOOD MITIGATION FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
SALVAGE	0	57,288	5,319	5,000	5,000
LAND BANK	0	250,000	0	0	0
PERMIT PENALTY	0	125,037	11,909	11,000	11,000
FORECLOSURE PROPERTY REGISTRY	0	0	37,400	25,000	30,000
TOTAL REVENUE	<u>0</u>	<u>432,325</u>	<u>54,628</u>	<u>41,000</u>	<u>46,000</u>
FUND BALANCE APPROPRIATION	0	0	0	3,880	67,400
TOTAL RESOURCES	<u>0</u>	<u>432,325</u>	<u>54,628</u>	<u>44,880</u>	<u>113,400</u>

EXPENDITURE ANALYSIS DETAIL					
SALVAGE	0	409	0	0	0
LAND BANK	0	250,000	0	0	0
PERMIT PENALTY	0	18,144	16,053	44,880	41,000
FORECLOSURE PROPERTY REGISTRY	0	0	0	0	67,400
TOTAL EXPENDITURES	<u>0</u>	<u>268,553</u>	<u>16,053</u>	<u>44,880</u>	<u>108,400</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: NEIGHBORHOOD MITIGATION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
343083 RECYCLING REV-DEMOLITION	\$0	\$7,569	\$5,319	\$5,000	\$5,000
398004 TRUST & AGENCY FUND	\$0	\$49,719	\$0	\$0	\$0
50505001 SALVAGE	\$0	\$57,288	\$5,319	\$5,000	\$5,000
398001 GENERAL FUND	\$0	\$250,000	\$0	\$0	\$0
50505002 LAND BANK	\$0	\$250,000	\$0	\$0	\$0
341003 MITIGATION FEES	\$0	\$7,607	\$6,856	\$8,000	\$8,000
341022 BUILDING PERMIT FEES	\$0	\$4,530	\$4,445	\$3,000	\$3,000
385000 REFUNDS OF EXPENDITURES	\$0	\$0	\$608	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$112,900	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$3,880	\$30,000
50505003 PERMIT PENALTY	\$0	\$125,037	\$11,909	\$14,880	\$41,000
341042 CODES ENFORCEMENT APP FEE	\$0	\$0	\$37,400	\$25,000	\$30,000
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$0	\$37,400
50505004 FORECLOSURE PROPERTY REGISTRY	\$0	\$0	\$37,400	\$25,000	\$67,400
50 NEIGHBORHOOD MITIGATION FUND	\$0	\$432,325	\$54,628	\$44,880	\$113,400

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: NEIGHBORHOOD MITIGATION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
439099 MISC EQUIPMENT	\$0	\$409	\$0	\$0	\$0
50505001 SALVAGE	\$0	\$409	\$0	\$0	\$0
481049 TRANSFER OTHER ENTITIES	\$0	\$250,000	\$0	\$0	\$0
50505002 LAND BANK	\$0	\$250,000	\$0	\$0	\$0
429090 MISC CONTRACTED SRVCS	\$0	\$10,120	\$10,435	\$18,880	\$15,000
430014 WEARING APPAREL	\$0	\$745	\$119	\$3,500	\$3,500
430042 TOOLS & HARDWARE	\$0	\$831	\$0	\$7,500	\$7,500
430099 MISC SUPPLIES AND EXP	\$0	\$2,678	\$2,478	\$9,000	\$9,000
439099 MISC EQUIPMENT	\$0	\$3,771	\$3,022	\$6,000	\$6,000
50505003 PERMIT PENALTY	\$0	\$18,144	\$16,053	\$44,880	\$41,000
481001 GENERAL FUND TRANSFERS	\$0	\$0	\$0	\$0	\$67,400
50505004 FORECLOSURE PROPERTY REGIST	\$0	\$0	\$0	\$0	\$67,400
50 NEIGHBORHOOD MITIGATION FUND	\$0	\$268,553	\$16,053	\$44,880	\$108,400

SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND

The Special Events and Projects Reimbursement Fund accounts for fee, service provision chargeback and contribution revenue, along with related expenses, for use in the maintenance and betterment of the City's Public Works department.

RESOURCE ALLOCATION 2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
SPECIAL EVENTS & PROJ REIMB FUND	0	SPECIAL EVENTS & PROJ REIMB FUND	0
PUBLIC WORKS PROJECTS	0	PUBLIC WORKS PROJECTS	0
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>0</u>	TOTAL APPROPRIATION	<u>0</u>

SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
SPECIAL EVENTS & PROJ REIMB FUND	0	3,000	0	0	0
PUBLIC WORKS PROJECTS	0	22,933	3,873	0	0
TOTAL REVENUE	<u>0</u>	<u>25,933</u>	<u>3,873</u>	<u>0</u>	<u>0</u>
FUND BALANCE APPROPRIATION	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>25,933</u>	<u>3,873</u>	<u>0</u>	<u>0</u>
EXPENDITURE ANALYSIS DETAIL					
SPECIAL EVENTS & PROJ REIMB FUND	0	0	0	0	0
PUBLIC WORKS PROJECTS	0	0	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
382000 CONTRIBUTIONS AND DONAT	\$0	\$3,000	\$0	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$1,820	\$0	\$0	\$0
51505100 SPECIAL EVENTS & PROJ REIMB FUND	\$0	\$3,000	\$0	\$0	\$0
343082 OTHER RECYCLING REVENUE	\$0	\$21,621	\$3,369	\$0	\$0
343090 OTHER PUB WORKS	\$0	\$1,312	\$504	\$0	\$0
51505101 PUBLIC WORKS PROJECTS	\$0	\$22,933	\$3,873	\$0	\$0
51 SPECIAL EVENTS & PROJECTS	\$0	\$25,933	\$3,873	\$0	\$0

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
*****	\$0	\$0	\$0	\$0	\$0
51505100 SPECIAL EVENTS & PROJ REIMB F	\$0	\$0	\$0	\$0	\$0
*****	\$0	\$0	\$0	\$0	\$0
51505101 PUBLIC WORKS PROJECTS	\$0	\$0	\$0	\$0	\$0
51 SPECIAL EVENTS & PROJECTS REIMB	\$0	\$0	\$0	\$0	\$0

FIRE PROTECTION FUND

The Fire Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Fire department and activities.

RESOURCE ALLOCATION 2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
FIRE SAFETY HOUSE	0	FIRE SAFETY HOUSE	0
SHARP TEAM	68,000	SHARP TEAM	70,000
URBAN SEARCH	0	URBAN SEARCH	5,000
SMOKE DETECT	0	SMOKE DETECT	3,000
FUND BALANCE APPROPRIATION	10,000		
TOTAL RESOURCES	<u>78,000</u>	TOTAL APPROPRIATION	<u>78,000</u>

FIRE PROTECTION FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
FIRE SAFETY HOUSE	0	10	0	0	0
SHARP TEAM	0	135,667	66,954	66,000	68,000
URBAN SEARCH	0	8,269	16,980	0	0
SMOKE DETECT	0	4,819	100	0	0
TOTAL REVENUE	<u>0</u>	<u>148,765</u>	<u>84,033</u>	<u>66,000</u>	<u>68,000</u>
FUND BALANCE APPROPRIATION	0	0	0	116,251	10,000
TOTAL RESOURCES	<u>0</u>	<u>148,765</u>	<u>84,033</u>	<u>182,251</u>	<u>78,000</u>

EXPENDITURE ANALYSIS DETAIL					
FIRE SAFETY HOUSE	0	0	0	0	0
SHARP TEAM	0	13,830	53,717	86,000	70,000
URBAN SEARCH	0	3,860	4,967	5,000	5,000
SMOKE DETECT	0	0	0	3,000	3,000
TOTAL EXPENDITURES	<u>0</u>	<u>17,690</u>	<u>58,685</u>	<u>94,000</u>	<u>78,000</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: FIRE PROTECTION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
398004 TRUST & AGENCY FUND	\$0	\$10	\$0	\$0	\$0
52505201 FIRE SAFETY HOUSE	\$0	\$10	\$0	\$0	\$0
342090 OTHER PUBLIC SAFETY	\$0	\$5,873	\$58,054	\$31,000	\$60,000
342092 FINE AND COSTS	\$0	\$10	\$0	\$0	\$0
355000 RENTAL INCOME	\$0	\$3,231	\$8,899	\$8,000	\$8,000
382000 CONTRIBUTIONS AND DONAT	\$0	\$57,151	\$0	\$27,000	\$0
398004 TRUST & AGENCY FUND	\$0	\$69,402	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$105,251	\$2,000
52505202 SHARP TEAM	\$0	\$135,667	\$66,954	\$171,251	\$70,000
342090 OTHER PUBLIC SAFETY	\$0	\$0	\$16,980	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$8,269	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$8,000	\$5,000
52505203 URBAN SEARCH	\$0	\$8,269	\$16,980	\$8,000	\$5,000
382000 CONTRIBUTIONS AND DONAT	\$0	\$0	\$100	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$4,819	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$3,000	\$3,000
52505204 SMOKE DETECT	\$0	\$4,819	\$100	\$3,000	\$3,000
52 FIRE PROTECTION FUND	\$0	\$148,765	\$84,033	\$182,251	\$78,000

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: FIRE PROTECTION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
429001 TUITION/TRAINING	\$0	\$12,270	\$50,965	\$70,000	\$70,000
439060 OPERATIONS EQUIPMENT	\$0	\$0	\$1,096	\$14,000	\$0
485002 FINES AND SETTLEMENTS	\$0	\$1,560	\$1,657	\$2,000	\$0
52505202 SHARP TEAM	\$0	\$13,830	\$53,717	\$86,000	\$70,000
429001 TUITION/TRAINING	\$0	\$3,860	\$0	\$0	\$0
439060 OPERATIONS EQUIPMENT	\$0	\$0	\$4,967	\$5,000	\$5,000
52505203 URBAN SEARCH AND RESCUE	\$0	\$3,860	\$4,967	\$5,000	\$5,000
430001 EDUCATIONAL	\$0	\$0	\$0	\$3,000	\$3,000
52505204 SMOKE DETECTOR	\$0	\$0	\$0	\$3,000	\$3,000
52 FIRE PROTECTION FUND	\$0	\$17,690	\$58,685	\$94,000	\$78,000

POLICE PROTECTION FUND

The Police Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Police department and activities.

RESOURCE ALLOCATION 2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
ILLEGAL GUN PROGRAM	0	ILLEGAL GUN PROGRAM	2,400
POLICE TRAINING	75,000	POLICE TRAINING	93,250
K-9 WODAN	0	K-9 WODAN	2,500
K-9 EQUESTRIAN	0	K-9 EQUESTRIAN	7,400
POLICE PROJECTS	0	POLICE PROJECTS	26,500
FED FORFEITURE	0	FED FORFEITURE	30,000
DARE PROGRAM	0	DARE PROGRAM	1,361
PROTECT HBG LEGAL DEFENSE	0	PROTECT HBG LEGAL DEFE	5,000
PA GAMING CONTRL BRD GRANT	115,842	PA GAMING CONTRL BRD Gf	115,842
FUND BALANCE APPROPRIATION	98,687		
TOTAL RESOURCES	<u>289,529</u>	TOTAL APPROPRIATION	<u>284,253</u>

POLICE PROTECTION FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
ILLEGAL GUN PROGRAM	0	2,400	0	0	0
POLICE TRAINING	0	17,894	113,283	112,346	75,000
K-9 WODAN	0	2,926	0	0	0
K-9 EQUESTRIAN	0	12,251	0	0	0
POLICE PROJECTS	0	98,665	1,900	1,500	0
FED FORFEITURE	0	61,243	0	0	0
DARE PROGRAM	0	1,361	0	0	0
PROTECT HBG LEGAL DEFENSE	0	5,035	0	1,300	0
PA GAMING CONTRL BRD GRANT	0	139,572	115,851	139,572	115,842
TOTAL REVENUE	<u>0</u>	<u>341,347</u>	<u>231,034</u>	<u>254,719</u>	<u>190,842</u>
FUND BALANCE APPROPRIATION	0	0	0	339,510	98,687
TOTAL RESOURCES	<u>0</u>	<u>341,347</u>	<u>231,034</u>	<u>594,229</u>	<u>289,529</u>

EXPENDITURE ANALYSIS DETAIL					
ILLEGAL GUN PROGRAM	0	0	0	2,400	2,400
POLICE TRAINING	0	0	6,695	52,000	93,250
K-9 WODAN	0	0	0	1,000	2,500
K-9 EQUESTRIAN	0	0	0	12,251	7,400
POLICE PROJECTS	0	106	10,517	94,500	26,500
FED FORFEITURE	0	0	0	30,000	30,000
DARE PROGRAM	0	0	0	1,361	1,361
PROTECT HBG LEGAL DEFENSE	0	0	0	6,300	5,000
PA GAMING CONTRL BRD GRANT	0	0	33,882	135,485	115,842
TOTAL EXPENDITURES	<u>0</u>	<u>106</u>	<u>51,095</u>	<u>335,296</u>	<u>284,253</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: POLICE PROTECTION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
398004 TRUST & AGENCY FUND	\$0	\$2,400	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$2,400	\$2,400
53505301 ILLEGAL GUN PROGRAM	\$0	\$2,400	\$0	\$2,400	\$2,400
342088 PA STATE POLICE REIMBURSE	\$0	\$0	\$112,346	\$112,346	\$75,000
382000 CONTRIBUTIONS AND DONAT	\$0	\$10,350	\$937	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$7,544	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$17,000	\$18,250
53505302 POLICE TRAINING	\$0	\$17,894	\$113,283	\$129,346	\$93,250
398004 TRUST & AGENCY FUND	\$0	\$2,926	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$2,926	\$2,926
53505303 K-9 WODAN	\$0	\$2,926	\$0	\$2,926	\$2,926
398004 TRUST & AGENCY FUND	\$0	\$12,251	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$12,251	\$12,251
53505304 K-9 EQUESTRIAN	\$0	\$12,251	\$0	\$12,251	\$12,251
382000 CONTRIBUTIONS AND DONAT	\$0	\$500	\$0	\$1,500	\$0
384000 MISCELLANEOUS CONT.	\$0	\$0	\$785	\$0	\$0
385090 MISCELLANEOUS	\$0	\$0	\$1,115	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$98,165	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$98,000	\$26,500
53505305 POLICE PROJECTS	\$0	\$98,665	\$1,900	\$99,500	\$26,500
346090 OTHER FINES & FORFEITS	\$0	\$6,116	\$0	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$55,127	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$61,000	\$30,000
53505306 FED FORFEITURE	\$0	\$61,243	\$0	\$61,000	\$30,000
398004 TRUST & AGENCY FUND	\$0	\$1,361	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$1,361	\$1,361
53505307 DARE PROGRAM	\$0	\$1,361	\$0	\$1,361	\$1,361
382000 CONTRIBUTIONS AND DONAT	\$0	\$5,035	\$0	\$1,300	\$0
398004 TRUST & AGENCY FUND	\$0	\$0	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$5,000	\$5,000
53505308 PROTECT HARRISBURG LEGAL DEFENSE	\$0	\$5,035	\$0	\$6,300	\$5,000
385018 MEDICAL-EMPLOYEE CONTR	\$0	\$0	\$8	\$0	\$0
396000 GRANT PROCEEDS	\$0	\$139,572	\$115,842	\$0	\$115,842
398004 TRUST & AGENCY FUND	\$0	\$0	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$139,572	\$0
53505309 PA GAMING GRANT	\$0	\$139,572	\$115,851	\$139,572	\$115,842
53 POLICE PROTECTION FUND	\$0	\$341,347	\$231,034	\$454,656	\$289,529

COMMUNITY AND ECONOMIC DEVELOPMENT

PA GAMING CONTRL BOARD GRANT - 5309

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.B.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	DOG LAW ENFORCEMENT OFFICER (35%)	10 3 2016	\$ 10,978.21	0.00	109.78	0.00	11,087.99	0.00	849.00	0.00	11,936.99
1.00	MANAGEMENT TOTALS		10,978.21	0.00	109.78	0.00	11,087.99	0.00	849.00	0.00	11,936.99
1.00	TOTAL		10,978.21	0.00	109.78	0.00	11,087.99	0.00	849.00	0.00	11,936.99
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							11,087.99	0.00	849.00	0.00	11,936.99

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 65% of the salary and FICA are reflected in the Police Department (0142)**

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: POLICE PROTECTION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$0	\$2,400	\$2,400
53505301 ILLEGAL GUN PROGRAM	\$0	\$0	\$0	\$2,400	\$2,400
429001 TUITION/TRAINING	\$0	\$0	\$6,695	\$52,000	\$93,250
53505302 POLICE TRAINING	\$0	\$0	\$6,695	\$52,000	\$93,250
430016 MEDICAL/LAB	\$0	\$0	\$0	\$0	\$2,500
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$0	\$1,000	\$0
53505303 K-9 WODAN	\$0	\$0	\$0	\$1,000	\$2,500
430001 EDUCATIONAL	\$0	\$0	\$0	\$12,251	\$7,400
53505304 K-9 EQUESTRIAN	\$0	\$0	\$0	\$12,251	\$7,400
425030 BUILDING MAINT	\$0	\$0	\$10,476	\$60,000	\$14,000
425090 MAINT SERV CONTRACT	\$0	\$0	\$0	\$6,000	\$0
430001 EDUCATIONAL	\$0	\$106	\$41	\$500	\$0
430052 VEHICLE PARTS & SUPPLIES	\$0	\$0	\$0	\$5,000	\$5,000
430054 AUTO BODY PART/SUPPLIES	\$0	\$0	\$0	\$5,000	\$5,000
439015 OFFICE EQUIPMENT	\$0	\$0	\$0	\$18,000	\$2,500
53505305 POLICE PROJECTS	\$0	\$106	\$10,517	\$94,500	\$26,500
430054 AUTO BODY PART/SUPPLIES	\$0	\$0	\$0	\$30,000	\$30,000
53505306 FED FORFEITURE	\$0	\$0	\$0	\$30,000	\$30,000
430001 EDUCATIONAL	\$0	\$0	\$0	\$1,361	\$1,361
53505307 DARE PROGRAM	\$0	\$0	\$0	\$1,361	\$1,361
421010 LEGAL	\$0	\$0	\$0	\$6,300	\$5,000
53505308 PROTECT HBG LEGAL DEFENSE	\$0	\$0	\$0	\$6,300	\$5,000
414000 SALARIES & WAGES	\$0	\$0	\$422	\$7,288	\$15,127
416000 OVERTIME	\$0	\$0	\$0	\$25,713	\$0
419001 SOCIAL SECURITY	\$0	\$0	\$32	\$1,091	\$1,157
421020 AUDIT	\$0	\$0	\$0	\$3,148	\$2,683
429001 TUITION/TRAINING	\$0.00	\$0.00	\$0.00	\$3,830.15	\$5,500.00
429090 MISC CONTRACTED SRVCS	\$0	\$0	\$2,005	\$5,000	\$25,100
430001 EDUCATIONAL	\$0	\$0	\$16,500	\$22,500	\$2,400
430011 CUSTODIAL	\$0	\$0	\$2,985	\$35,000	\$35,000
430014 WEARING APPAREL	\$0	\$0	\$1,535	\$3,410	\$0
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$4,251	\$5,904	\$0
439015 OFFICE EQUIPMENT	\$0	\$0	\$6,153	\$22,600	\$0
481001 GENERAL FUND TRANSFERS	\$0	\$0	\$0	\$0	\$28,875
53505309 PA GAMING CONTRL BRD GRNT	\$0	\$0	\$33,882	\$135,485	\$115,842
53 POLICE PROTECTION FUND	\$0	\$0	\$33,882	\$141,785	\$284,253

PARKS & RECREATION FUND

The Park & Recreation fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Parks & Recreation bureau, activities, and programming.

RESOURCE ALLOCATION 2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
CITY ISLAND	102,000	CITY ISLAND	136,000
RESERVOIR PARK	7,500	RESERVOIR PARK	32,000
EVENTS	0	EVENTS	34,637
HIGHMARK	50,000	HIGHMARK	115,000
GRANT PROCEEDS	0	GENERAL SALARIES	0
FUND BALANCE PROPRIATION	158,137		
TOTAL RESOURCES	<u>317,637</u>	TOTAL APPROPRIATION	<u>317,637</u>

PARKS & RECREATION FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
CITY ISLAND	0	254,459	103,733	100,000	102,000
RESERVOIR PARK	0	4,380	11,812	5,000	7,500
EVENTS	0	68,426	92,620	95,000	0
HIGHMARK	0	100,000	100,000	50,000	50,000
GRANT PROCEEDS	0	47,500	0	0	0
TOTAL REVENUE	<u>0</u>	<u>427,265</u>	<u>308,164</u>	<u>250,000</u>	<u>159,500</u>
FUND BALANCE APPROPRIATION	0	0	0	125,466	158,137
TOTAL RESOURCES	<u>0</u>	<u>427,265</u>	<u>308,164</u>	<u>375,466</u>	<u>317,637</u>

EXPENDITURE ANALYSIS DETAIL					
CITY ISLAND	0	69,986	93,840	127,466	136,000
RESERVOIR PARK	0	7,345	18,374	40,000	32,000
EVENTS	0	40,220	107,954	158,000	34,637
HIGHMARK	0	41,970	58,861	95,647	115,000
GENERAL SALARIES	0	49,374	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>208,895</u>	<u>279,028</u>	<u>421,113</u>	<u>317,637</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: PARKS & RECREATION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
345029 PARK PERMIT FEES-OTHER	\$0	\$78,038	\$68,304	\$70,000	\$70,000
355005 RENT INCOME P & R	\$0	\$58,152	\$33,928	\$30,000	\$30,000
382000 CONTRIBUTIONS AND DONATION	\$0	\$21,520	\$1,500	\$0	\$2,000
398004 TRUST & AGENCY FUND	\$0	\$96,749	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$27,466	\$34,000
54505401 CITY ISLAND	\$0	\$254,459	\$103,733	\$127,466	\$136,000
347090 OTHER LICENSES/PERMITS	\$0	\$4,380	\$11,812	\$5,000	\$7,500
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$35,000	\$24,500
54505402 RESERVOIR PARK	\$0	\$4,380	\$11,812	\$40,000	\$32,000
345029 PARK PERMIT FEES-OTHER	\$0	\$735	\$0	\$10,000	\$0
347090 OTHER LICENSES/PERMITS	\$0	\$0	\$44,370	\$40,000	\$0
382000 CONTRIBUTIONS AND DONATION	\$0	\$64,366	\$48,250	\$45,000	\$0
398004 TRUST & AGENCY FUND	\$0	\$3,325	\$0	\$0	\$0
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$63,000	\$34,637
54505403 EVENTS	\$0	\$68,426	\$92,620	\$158,000	\$34,637
382000 CONTRIBUTIONS AND DONATION	\$0	\$100,000	\$100,000	\$50,000	\$50,000
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$0	\$65,000
54505404 HIGHMARK	\$0	\$100,000	\$100,000	\$50,000	\$115,000
396000 GRANT PROCEEDS	\$0	\$47,500	\$0	\$0	\$0
398004 TRUST & AGENCY FUND	\$0	\$2,480	\$0	\$0	\$0
54505400 GENERAL SALARIES	\$0	\$47,500	\$0	\$0	\$0
54 PARKS & RECREATION FUND	\$0	\$474,765	\$308,164	\$375,466	\$317,637

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: PARKS & RECREATION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
420040 TELEPHONE	\$0	\$2,437	\$2,184	\$3,000	\$3,000
422020 ELECTRICITY	\$0	\$15,371	\$15,099	\$16,297	\$17,000
425090 MAINT SERV CONTRACT	\$0	\$2,850	\$3,443	\$4,000	\$4,000
429080 POLICE SERVICES	\$0	\$4,275	\$1,960	\$2,000	\$2,500
429090 MISC CONTRACTED SRVCS	\$0	\$27,186	\$8,254	\$14,558	\$29,500
430099 MISC SUPPLIES AND EXP	\$0	\$5,778	\$13,489	\$23,296	\$25,000
452000 BUILDINGS AND STRUCTURES	\$0	\$0	\$49,410	\$49,410	\$35,000
452008 BUILDING IMPROVEMENTS	\$0	\$0	\$0	\$14,905	\$0
454000 MOTOR EQUIPMENT	\$0	\$12,089	\$0	\$0	\$0
485403 EVENTS TRANSFERS	\$0	\$0	\$0	\$0	\$20,000
54505401 CITY ISLAND	\$0	\$69,986	\$93,840	\$127,466	\$136,000
420040 TELEPHONE	\$0	\$444	\$0	\$2,000	\$0
422020 ELECTRICITY	\$0	\$325	\$0	\$3,000	\$0
425090 MAINT SERV CONTRACT	\$0	\$1,200	\$3,667	\$4,000	\$3,000
425094 MANSION MAINTENANCE	\$0	\$1,093	\$1,652	\$10,000	\$8,000
429090 MISC CONTRACTED SRVCS	\$0	\$2,716	\$8,019	\$14,000	\$14,000
430099 MISC SUPPLIES AND EXP	\$0	\$653	\$3,384	\$4,500	\$5,000
439015 OFFICE EQUIPMENT	\$0	\$913	\$1,652	\$2,500	\$2,000
54505402 RESERVOIR PARK	\$0	\$7,345	\$18,374	\$40,000	\$32,000
429081 FIREWORK-JULY 4	\$0	\$19,000	\$15,750	\$19,000	\$0
429082 FIREWORK-KIPONA	\$0	\$0	\$15,000	\$19,000	\$0
429083 FIREWORK-MINOR EVENT	\$0	\$0	\$0	\$10,000	\$0
429084 MISC CONTR SRVCS-JULY 4	\$0	\$15,094	\$5,924	\$20,000	\$0
429085 MISC CONTR SRVCS-KIPONA	\$0	\$5,326	\$60,433	\$75,000	\$0
429086 MISC CONTR SRVCS-MIN EVT	\$0.00	\$800.00	\$10,045.90	\$14,200.00	\$0.00
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$800	\$800	\$0
485403 EVENTS TRANSFERS	\$0	\$0	\$0	\$0	\$34,637
54505403 EVENTS	\$0	\$40,220	\$107,954	\$158,000	\$34,637
414000 SALARIES & WAGES	\$0	\$24,692	\$36,595	\$67,000	\$65,000
419001 SOCIAL SECURITY	\$0	\$1,889	\$2,797	\$5,126	\$8,000
429015 TRAVEL	\$0	\$14,037	\$13,371	\$16,783	\$32,000
430099 MISC SUPPLIES AND EXP	\$0	\$1,351	\$6,098	\$6,738	\$10,000
54505404 HIGHMARK	\$0	\$41,970	\$58,861	\$95,647	\$115,000
414000 SALARIES & WAGES	\$0	\$45,865	\$0	\$0	\$0
419001 SOCIAL SECURITY	\$0	\$3,509	\$0	\$0	\$0
54505410 GENERAL REVENUE	\$0	\$49,374	\$0	\$0	\$0
54 PARKS & RECREATION FUND	\$0	\$208,895	\$279,028	\$421,113	\$317,637

WHBG FUND

The WHBG fund accounts for fee, contribution, advertising and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's government access cable television channel and station.

RESOURCE ALLOCATION 2017 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
WHBG BROADCASTING NTKW	10,000	WHBG FUND	9,500
FUND BALANCE PROPRIATION	0		
TOTAL RESOURCES	<u>10,000</u>	TOTAL APPROPRIATION	<u>9,500</u>

WHBG FUND
2017 APPROVED BUDGET

	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS DETAIL					
WHBG BROADCASTING NETWORK	0	11,275	9,500	10,000	10,000
TOTAL REVENUE	<u>0</u>	<u>11,275</u>	<u>9,500</u>	<u>10,000</u>	<u>10,000</u>
FUND BALANCE APPROPRIATION	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>11,275</u>	<u>9,500</u>	<u>10,000</u>	<u>10,000</u>

EXPENDITURE ANALYSIS DETAIL					
CONSULTING	0	0	0	1,000	1,000
OTHER PROFESSIONAL FEES	0	99	0	0	0
CONTRACTED PERSONNEL SERVICES	0	540	0	6,000	6,000
TUITION/TRAINING	0	0	0	1,000	1,000
SUPPLIES AND EXPENSES	0	0	0	1,500	1,500
TOTAL EXPENDITURES	<u>0</u>	<u>639</u>	<u>0</u>	<u>9,500</u>	<u>9,500</u>

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: WHBG FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
384007 HBG BROADCASTING NTKW	\$0	\$11,275	\$9,500	\$10,000	\$10,000
55505500 WHBG FUND	\$0	\$11,275	\$9,500	\$10,000	\$10,000

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: WHBG FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
421030 CONSULTING	\$0	\$0	\$0	\$1,000	\$1,000
421050 OTHER PROFESSIONAL FEES	\$0	\$99	\$0	\$0	\$0
429001 TUITION/TRAINING	\$0	\$0	\$0	\$1,000	\$1,000
429014 CONTRACTED PERSONNEL SVS.	\$0	\$540	\$0	\$6,000	\$6,000
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$0	\$1,500	\$1,500
55505510 WHBG FUND	\$0	\$639	\$0	\$9,500	\$9,500

EVENTS FUND

The Special Events Fund accounts for all revenue raised in support of the City's events, including the July 4th Celebration, Kipona, the Holiday Parade and New Year's Eve. This fund also accounts for related event expenses and is overseen by the Director of Business Development and the Events and Marketing Manager.

RESOURCE ALLOCATION 2017 APPROVED BUDGET			
RESOURCES		APPROPRIATIONS	
CONTRIBUTIONS & DONATIONS	55,000	PERSONNEL	3,230
PARK PERMIT FEES	5,000	SERVICES	140,000
OTHER LICENSE FEES	50,000	SUPPLIES	1,000
TRANSFERS	54,637	OTHER	0
FUND BALANCE APPROPRIATION	0	TOTAL APPROPRIATION	<u>144,230</u>
TOTAL RESOURCES	<u>164,637</u>		

EVENTS FUND
2017 APPROVED BUDGET

Account Name	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
REVENUE ANALYSIS SUMMARY					
Donations & Contributions	0	0	0	0	55,000
Park Permit Fee	0	0	0	0	5,000
Other License Fees	0	0	0	0	50,000
Transfers- Parks & Rec. City Island Fund	0	0	0	0	20,000
Transfers- Parks & Rec. Events Fund	0	0	0	0	34,637
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>164,637</u>
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>164,637</u>

REVENUE ANALYSIS DETAIL					
Donations & Contributions	0	0	0	0	55,000
Park Permit Fee	0	0	0	0	5,000
Other License Fees	0	0	0	0	50,000
Transfers- Events Fund	0	0	0	0	20,000
Transfers- Events Fund	0	0	0	0	34,637
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>164,637</u>
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>164,637</u>

EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	0	0	3,230
Services	0	0	0	0	140,000
Supplies	0	0	0	0	1,000
Other	0	0	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>144,230</u>

EVENTS FUND

EXPENDITURE ANALYSIS DETAIL 2017 APPROVED BUDGET

Special Revenue Fund

5601 Events Fund

Allocation Plan

Position Control

	2016 Adjusted	2017 Approved
PERSONNEL		
Salaries-Mgmt	0	3,000
Fringe Benefits	0	230
TOTAL	0	3,230
SERVICES		
Communications	0	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	0	140,000
TOTAL	0	140,000
SUPPLIES		
Supplies	0	1,000
Minor Capital Equipment	0	0
TOTAL	0	1,000
OTHER	0	0
TOTAL APPROPRIATION	0	144,230

JOB CLASSIFICATION	2016 Adjusted	2017 Approved	2016 Adjusted	2017 Approved
Director of Business & Resource Development (5%)	0.00	0.05	0	3,000
Total Management	0.00	0.05	0	3,000
FICA			0	230
Total Fringe Benefits			0	230
TOTAL	0.00	0.05	0	3,230

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: EVENTS FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
414000 SALARIES & WAGES	\$0	\$0	\$0	\$0	\$3,000
414100 SALARIES/WAGES	\$0	\$0	\$0	\$0	\$3,000
419001 SOCIAL SECURITY	\$0	\$0	\$0	\$0	\$230
419100 FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$230
419995 PERSONNEL	\$0	\$0	\$0	\$0	\$3,230
429081 FIREWORK-JULY 4	\$0	\$0	\$0	\$0	\$16,000
429082 FIREWORK-KIPONA	\$0	\$0	\$0	\$0	\$16,000
429083 FIREWORK-MINOR EVENT	\$0	\$0	\$0	\$0	\$8,000
429084 MISC CONTR SRVCS-JULY 4	\$0	\$0	\$0	\$0	\$10,000
429085 MISC CONTR SRVCS-KIPONA	\$0	\$0	\$0	\$0	\$80,000
429086 MISC CONTR SRVCS-MIN EVT	\$0	\$0	\$0	\$0	\$10,000
429100 CONTRACTED SRVC	\$0	\$0	\$0	\$0	\$140,000
429995 SERVICES	\$0	\$0	\$0	\$0	\$140,000
430099 MISC SUPPLIES AND EXP	\$0	\$0	\$0	\$0	\$1,000
430100 SUPPLIES & EXP	\$0	\$0	\$0	\$0	\$1,000
439995 SUPPLIES	\$0	\$0	\$0	\$0	\$1,000
56 EVENTS FUND	\$0	\$0	\$0	\$0	\$144,230

COMMUNITY AND ECONOMIC DEVELOPMENT

EVENTS - 5601

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>	<u>2016 END OF YR SALARY</u>	<u>2017 GRADE/STEP INCREASE</u>	<u>2017 ANNUAL INCREASE</u>	<u>2017 LONG.</u>	<u>2017 SALARY</u>	<u>2017 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	DIRECTOR OF BUSINESS & RESOURCE DEVELOPMENT (5%)	3 23 2015	\$ -	0.00	0.00	0.00	3,000.00	0.00	230.00	0.00	3,230.00
0.05	MANAGEMENT TOTALS		0.00	0.00	0.00	0.00	3,000.00	0.00	230.00	0.00	3,230.00
0.05	TOTAL		0.00	0.00	0.00	0.00	3,000.00	0.00	230.00	0.00	3,230.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							3,000.00	0.00	230.00	0.00	3,230.00

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

* 95% of the salary and FICA are reflected in the Bureau of Business and Resouce Development (0139)

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: EVENTS FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
345029 PARK PERMIT FEES-OTHER	\$0	\$0	\$0	\$0	\$5,000
347090 OTHER LICENSES/PERMITS	\$0	\$0	\$0	\$0	\$50,000
382000 CONTRIBUTIONS AND DONATION	\$0	\$0	\$0	\$0	\$55,000
39**** PARKS & REC. CITY ISLAND FUND	\$0	\$0	\$0	\$0	\$20,000
395403 PARKS & REC. EVENTS FUND	\$0	\$0	\$0	\$0	\$34,637
56015601 EVENTS	\$0	\$0	\$0	\$0	\$164,637

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 27272700 SANITATION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$819,756	\$1,008,499
27272700 SANITATION FUND	\$0	\$0	\$0	\$819,756	\$1,008,499

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 27272710 SANITATION FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
481025 NEIGHBORHOOD SVCS FUND	\$0	\$0	\$0	\$819,756	\$1,008,499
27272710 SANITATION FUND	\$0	\$0	\$0	\$819,756	\$1,008,499

2017 Approved Budget

Revenue Line Item

BUDGET UNIT: 28282800 DISPOSAL FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
399099 ESTIMATED CASH CARRYOVER	\$0	\$0	\$0	\$2,951,823	\$3,977,801
28282800 DISPOSAL FUND	\$0	\$0	\$0	\$2,951,823	\$3,977,801

2017 Approved Budget

Expenditure Line Item

BUDGET UNIT: 28282810 DISPOSAL FUND

Account	2014 Actual	2015 Actual	2016 Actual YTD (12/22)	2016 Adjusted Budget	2017 Approved Budget
481025 NEIGHBORHOOD SVCS FUND	\$0	\$0	\$2,334,275	\$2,951,823	\$3,977,801
28282810 DISPOSAL FUND	\$0	\$0	\$2,334,275	\$2,951,823	\$3,977,801

GLOSSARIES

A -

ACCRUAL BASIS - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time).

ACTIVITIES - Specific services performed to accomplish program objectives and goals.

AGENCY FUND - Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

ALLOCATION - The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

APPROPRIATION - An authorization made by City Council which permits the City to incur obligations and to make expenditures or resources.

APPROVED (ADOPTED) BUDGET - The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

ARBITRAGE - Excess investment profits earned on the investment of lower-cost, tax-exempt bond proceeds.

ASSESSED VALUATION - The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

ASSET - Property owned by the City which has monetary value.

AUDIT - Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly the City's financial position and results of operations in conformity with the generally accepted accounting principles.

B -

BALANCED BUDGET - Proposed revenues and other resources equal proposed appropriations.

BOND - A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

BUDGET - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

BUDGET CALENDAR - The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

BUDGET ORDINANCE - An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

BUDGET TRANSFER - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes that occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUREAU - The largest organizational component within a department which design is tied to service output or function.

C -

CAPITAL IMPROVEMENT PLAN (CIP) - A multi-year plan to provide for equipment acquisition, improvement to public facilities, and construction of new facilities.

CAPITAL OUTLAY - Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

CAPITAL PROJECTS FUND - A fund to account for the acquisition or construction of major capital facilities.

CASH BASIS - The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when actually paid.

CREDIT RATING - The credit worthiness of an entity, as evaluated by independent agencies such as Moody's Investors Service, Inc. and Standard and Poor's Corp.

D -

DEBT SERVICE - Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

DEBT SERVICE FUND - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

DEPARTMENT - The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DESIGNATED FUND BALANCE - A portion of unreserved fund balance assigned by City policy for a specific future use.

DIVISION - The largest organizational component within a bureau which design is tied to a specific service output or function.

E -

ENCUMBRANCE - A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds are reserved or encumbered once a contract obligation has been signed for an item, but prior to the cash payment actually being dispersed.

ENTERPRISE FUND - A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

EXPENDABLE TRUST FUND - Funds whose principal and income may be expended in the course of their designated operations. These funds may also be used to account for endowments whose principal may be expended in the course of their designated operations.

EXPENDITURE - Actual outlay of money for goods or services.

EXPENSE - Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

F -

FICA - City's portion of mandatory Social Security contribution (6.20%) and mandatory Medicare contribution (1.45%) for its employees payable to the federal government.

FISCAL YEAR (FY) - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Harrisburg is January 1 - December 31.

FIXED ASSET - Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of \$5,000.

FRINGE BENEFITS - Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

FUND - An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are - General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

FUND BALANCE - A cumulative excess of revenues over expenditures segregated by fund.

G -

GENERAL OBLIGATION BOND and NOTE - Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

GOVERNMENTAL FUNDS - Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

GRANT - A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose(s).

I -

INFRASTRUCTURE - The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

INTERFUND TRANSFER - A transfer of money from one fund of the City to another fund of the City.

L -

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

LINE-ITEM BUDGET - A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

LONG -TERM DEBT - Debt with a maturity of more than one year after date of issuance.

M -

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE - The total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL - The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

N -

NOTE - A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

O -

OBJECTIVE - A statement of purpose defined more specifically than a goal. (A goal may include several related objectives.) An objective normally indicates anticipated levels of achievement and is usually time limited and quantifiable.

OPERATING EXPENSES - Ongoing costs associated with sustaining City government operations such as: communications, professional fees, utilities, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

ORGANIZATIONAL CHART - A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

P -

PART I CRIME - Crimes that are classified as felonies, which are punishable by imprisonment. These crimes are more severe than a misdemeanor. These crimes consist of murder, rape, homicides, burglary, etc.

PART II CRIME - Crimes that are classified as misdemeanors, which are less offensive than felonies. These crimes consist of terroristic threats, trespassing, misconduct, theft, etc.

PART-TIME POSITION - A position regularly scheduled for no more than 25 hours per week.

PERFORMANCE-BASED BUDGETING - A method of allocating resources to achieve specific objectives based on program goals and measured results.

PERFORMANCE INDICATOR - A variable measuring the degree of goal and objective fulfillment achieved by programs.

PERSONNEL SERVICES - Expenditures relating to compensating employees of the City including wages, salaries, and special pay such as longevity, holiday, vacation, sick, personal, and bereavement; overtime and shift differential; fringe benefits such as FICA,

health, and life insurances; and miscellaneous expenditures such as pension plan contributions, workers' compensation, and unemployment compensation costs.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an agency undertakes or proposes to carry out its responsibilities.

PROPOSED BUDGET - The City's resource allocation plan for the fiscal year as prepared and recommended by the Mayor for consideration by City Council.

PROPRIETARY FUND - A fund that accounts for businesslike operations that intend to recover their full cost through charges to customers and users.

R -

RESOURCE ALLOCATION PLAN - The City's revenue and expenditure plan for the fiscal year.

REVENUE - Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

REVENUE BOND - Long-term borrowing that is backed by the revenues from a specific project such as a water or sewer system improvement.

RISK MANAGEMENT - The coordinated and continuous effort to minimize potential financial and human resource losses arising from workers' compensation, liability, and property exposures.

S -

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T -

TAX & REVENUE ANTICIPATION NOTE – Short-term note issued on the premise that future tax collections and other revenues will be sufficient to meet repayment obligations, generally by the end of the calendar year.

TAX BASE - The total value of taxable property in the City.

U -

UNIT - The smallest organizational component within a bureau which by design further delineates the distribution of workload to achieve a specific output or function.

Y -

YIELD - The rate of return earned on an investment based on the cost of the investment.

GLOSSARY OF ABBREVIATED TERMS

ADA - Americans with Disabilities Act
AFSCME - American Federation of State, County, and Municipal Employees
AID - Assistance for Impact Delegation Team
ARB - Architectural Review Board
AWTF - Advanced Wastewater Treatment Facility
BTU - British Thermal Unit
BU - Bargaining Unit
CAC - Community Action Commission
CAD - Computer Aided Dispatch
CAFR - Comprehensive Annual Financial Report
CAT - Capital Area Transit
CBD - Central Business District
CCU H.E.L.P. - Christian Churches United H.E.L.P.
C/D - Construction/Demolition Wastes
CDBG - Community Development Block Grant
CDC - Community Development Corporation
CED - Community & Economic Development
CFM - Cubic Feet Per Minute
CIP - Capital Improvement Plan
CLG - Certified Local Government
CREDC - Capital Region Economic Development Corporation
DARE - Drug Abuse Resistance and Education
DBHD - Department of Building and Housing Development
DEP - Department of Environmental Protection
DID - Downtown Improvement District
DJ - District Justice
DOA - Department of Administration
DPW - Department of Public Works
EIT - Earned Income Tax
EMS - Emergency and Municipal Services Tax
EOP - Emergency Operation Plan
EPA - Environmental Protection Agency
EZ COMP - Enterprise Zone Competitive Grant
FEMA - Federal Emergency Management Agency
FERC - Federal Energy Regulatory Commission
FICA - Federal Insurance Contributions Act
FMV - Fair Market Value
FOP - Fraternal Order of Police
FTE - Full-time Equivalent
FY - Fiscal Year
GAAP - Generally Accepted Accounting Principles
GFOA - Government Finance Officers Association of the United States and Canada
GIS - Geographic Information System
G.O. - General Obligation
HACC - Harrisburg Area Community College
HAND - Housing and Neighborhood Development
HARB - Harrisburg Architectural Review Board
HATS - Harrisburg Area Transportation Study Group
HBN - Harrisburg Broadcasting Network
HCEA - Harrisburg Community Economic Affairs
HDC - Harristown Development Corporation
HHA - Harrisburg Housing Authority
HoDAG - Housing Development Action Grant
HOP - Home Ownership Opportunity Program

GLOSSARY OF ABBREVIATED TERMS

HPA - Harrisburg Parking Authority
HPC - Harrisburg Planning Commission
HRA - Harrisburg Redevelopment Authority
HRRF - Harrisburg Resource Recovery Facility
HU - Harrisburg University
HUD - Housing and Urban Development
IAFF - International Association of Firefighters
LED - Light Emitting Diode
LTAP - Local Transportation Assistance Program
MBE/WBE - Minority Business Enterprise/Women's Business Enterprise
MCI - Managing Criminal Investigation
MCL - Maximum Contamination Level
MGMT - Management
MOED - Mayor's Office for Economic Development and Special Projects
MSA - Metropolitan Statistical Area
MSW - Municipal Solid Waste
NMAAH - National Museum of African American History
NPDES - National Pollution Discharge Elimination System
NTU - Nephelometric Turbidity Unit
OBID - Office of Business and Industrial Development
OMBE - Office of Minority Business Enterprise
OPT - Occupational Privilege Tax
PAL - Police Athletic League
PASSHE - Pennsylvania State System of Higher Education
PA-TF1 - Pennsylvania Task Force 1
PBB - Performance-Based Budgeting
PennDOT - Pennsylvania Department of Transportation
PIB - Pennsylvania Infrastructure Bank
PIDA - Pennsylvania Industrial Development Authority
pH - Percent Hydrogen
PHEAA - Pennsylvania Higher Education Assistance Agency
PPB - Performance Program Budget
PRPS - Pennsylvania Recreation and Park Society
PSB - Public Safety Building
PSECU - Pennsylvania State Employees Credit Union
PSU - Pennsylvania State University
REDDI - Regional Economic Development District Initiatives
RTS - Ready to Serve
SARAA - Susquehanna Area Regional Airport Authority
SBF - Small Business First
SHARP - Special Hazards Advanced Rescue Personnel
T & A - Trust and Agency
TAP - Traffic Accident Prevention
THA - The Harrisburg Authority
TRAN - Tax & Revenue Anticipation Note
TUH - Temple University Harrisburg
UCR - Uniform Crime Reporting
UDAG - Urban Development Action Grant
USAR - Urban Search and Rescue
USGS - United States Geological Service
VMC - Vehicle Management Center
WHBG - TV station run by Harrisburg Broadcasting Network
WPCACP - Water Pollution Control Association of Central Pennsylvania
ZHB - Zoning Hearing Board

GLOSSARY OF ABBREVIATED TERMS

ADA - Americans with Disabilities Act
AFSCME - American Federation of State, County, and Municipal Employees
AID - Assistance for Impact Delegation Team
ARB - Architectural Review Board
AWTF - Advanced Wastewater Treatment Facility
BTU - British Thermal Unit
BU - Bargaining Unit
CAC - Community Action Commission
CAD - Computer Aided Dispatch
CAFR - Comprehensive Annual Financial Report
CAT - Capital Area Transit
CBD - Central Business District
CCU H.E.L.P. - Christian Churches United H.E.L.P.
C/D - Construction/Demolition Wastes
CDBG - Community Development Block Grant
CDC - Community Development Corporation
CED - Community & Economic Development
CFM - Cubic Feet Per Minute
CIP - Capital Improvement Plan
CLG - Certified Local Government
CREDC - Capital Region Economic Development Corporation
DARE - Drug Abuse Resistance and Education
DBHD - Department of Building and Housing Development
DEP - Department of Environmental Protection
DID - Downtown Improvement District
DJ - District Justice
DOA - Department of Administration
DPW - Department of Public Works
EIT - Earned Income Tax
EMS - Emergency and Municipal Services Tax
EOP - Emergency Operation Plan
EPA - Environmental Protection Agency
EZ COMP - Enterprise Zone Competitive Grant
FEMA - Federal Emergency Management Agency
FERC - Federal Energy Regulatory Commission
FICA - Federal Insurance Contributions Act
FMV - Fair Market Value
FOP - Fraternal Order of Police
FTE - Full-time Equivalent
FY - Fiscal Year
GAAP - Generally Accepted Accounting Principles
GFOA - Government Finance Officers Association of the United States and Canada
GIS - Geographic Information System
G.O. - General Obligation
HACC - Harrisburg Area Community College
HAND - Housing and Neighborhood Development
HARB - Harrisburg Architectural Review Board
HATS - Harrisburg Area Transportation Study Group
HBN - Harrisburg Broadcasting Network
HCEA - Harrisburg Community Economic Affairs
HDC - Harristown Development Corporation
HHA - Harrisburg Housing Authority
HoDAG - Housing Development Action Grant
HOP - Home Ownership Opportunity Program

GLOSSARY OF ABBREVIATED TERMS

HPA - Harrisburg Parking Authority
HPC - Harrisburg Planning Commission
HRA - Harrisburg Redevelopment Authority
HRRF - Harrisburg Resource Recovery Facility
HU - Harrisburg University
HUD - Housing and Urban Development
IAFF - International Association of Firefighters
LED - Light Emitting Diode
LTAP - Local Transportation Assistance Program
MBE/WBE - Minority Business Enterprise/Women's Business Enterprise
MCI - Managing Criminal Investigation
MCL - Maximum Contamination Level
MGMT - Management
MOED - Mayor's Office for Economic Development and Special Projects
MSA - Metropolitan Statistical Area
MSW - Municipal Solid Waste
NMAAH - National Museum of African American History
NPDES - National Pollution Discharge Elimination System
NTU - Nephelometric Turbidity Unit
OBID - Office of Business and Industrial Development
OMBE - Office of Minority Business Enterprise
OPT - Occupational Privilege Tax
PAL - Police Athletic League
PASSHE - Pennsylvania State System of Higher Education
PA-TF1 - Pennsylvania Task Force 1
PBB - Performance-Based Budgeting
PennDOT - Pennsylvania Department of Transportation
PIB - Pennsylvania Infrastructure Bank
PIDA - Pennsylvania Industrial Development Authority
pH - Percent Hydrogen
PHEAA - Pennsylvania Higher Education Assistance Agency
PPB - Performance Program Budget
PRPS - Pennsylvania Recreation and Park Society
PSB - Public Safety Building
PSECU - Pennsylvania State Employees Credit Union
PSU - Pennsylvania State University
REDDI - Regional Economic Development District Initiatives
RTS - Ready to Serve
SARAA - Susquehanna Area Regional Airport Authority
SBF - Small Business First
SHARP - Special Hazards Advanced Rescue Personnel
T & A - Trust and Agency
TAP - Traffic Accident Prevention
THA - The Harrisburg Authority
TRAN - Tax & Revenue Anticipation Note
TUH - Temple University Harrisburg
UCR - Uniform Crime Reporting
UDAG - Urban Development Action Grant
USAR - Urban Search and Rescue
USGS - United States Geological Service
VMC - Vehicle Management Center
WHBG - TV station run by Harrisburg Broadcasting Network
WPCACP - Water Pollution Control Association of Central Pennsylvania
ZHB - Zoning Hearing Board

Moved by: Benjamin

An Ordinance establishing the budget for the Municipal Government of the City of Harrisburg for the year Two Thousand Seventeen (2017).

SECTION 1. GENERAL FUND~~\$65,661,338~~ **\$65,711,842**

Appropriations in the amount of **Sixty Five Million Six Hundred Sixty One Thousand Three Hundred Thirty Eight Dollars** are hereby made to the General Fund as specified in Exhibit "A" and summarized as follows:

FOR: GENERAL GOVERNMENT**\$1,944,674****To: City Council (0101):**

Personnel	\$	285,812	
Services	\$	100,880	
Supplies	\$	26,050	
Other	\$	3,000	
Total - City Council			\$ 415,742

To: Mayor's Office (0102):

Personnel	\$	220,683	
Services	\$	16,480	
Supplies	\$	3,200	
Other	\$	2,000	
Total - Mayor's Office			\$ 242,363

To: City Controller's Office (0103):

Personnel	\$	145,729	
Services	\$	9,537	
Supplies	\$	7,457	
Other	\$	-	
Total - City Controller's Office			\$ 162,723

To: City Treasurer's Office (0104):

Personnel	\$	344,519	
Services	\$	57,562	
Supplies	\$	14,000	
Other	\$	10,000	
Total - City Treasurer's Office			\$ 426,081

To: City Solicitor's Office (0105):

Personnel	\$	403,978	
Services	\$	250,942	
Supplies	\$	41,650	
Other	\$	1,195	
Total - City Solicitor's Office			\$ 697,765

FOR: DEPARTMENT OF ADMINISTRATION**\$3,529,179****To: Office of the Business Administrator (0110):**

Personnel	\$	220,683	
Services	\$	66,210	
Supplies	\$	2,700	
Other	\$	-	
Total - Business Administrator			\$ 289,593

To: Bureau of Financial Management (0112):		
Personnel	\$	425,819
Services	\$	255,881
Supplies	\$	12,100
Other	\$	-
Total - Financial Management	\$	693,800

To: Bureau of Communication (0114):		
Personnel	\$	231,448
Services	\$	16,600
Supplies	\$	21,000
Other	\$	-
Total - Communication	\$	269,048

To: Bureau of Risk Management (0115):		
Personnel	\$	104,421
Services	\$	15,400
Supplies	\$	2,775
Other	\$	1,200
Total - Risk Management	\$	123,796

To: Bureau of Information Technology (0116):		
Personnel	\$	470,581
Services	\$	423,383
Supplies	\$	116,751
Other	\$	309,451
Total - Information Technology	\$	1,320,166

To: Bureau of Human Resources (0117):		
Personnel	\$	248,134
Services	\$	46,725
Supplies	\$	2,000
Other	\$	1,196
Total - Human Resources	\$	298,055

To: Bureau of Licensing, Taxation & Central Support (0124):		
Personnel	\$	258,900
Services	\$	211,909
Supplies	\$	31,372
Other	\$	32,540
Total - Licensing, Taxation & Central Support	\$	534,721

FOR: DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

~~\$1,429,080~~ \$1,467,034

To: Office of the Director (0134):		
Personnel	\$	145,328
Services	\$	1,425
Supplies	\$	2,000
Other	\$	23,000
Total - Office of the Director	\$	171,753

To: Bureau of Planning (0135):		
Personnel	\$	93,871
Services	\$	97,650
Supplies	\$	3,000
Other	\$	-
Total - Planning	\$	194,521

To: Bureau of Business Development (0139):		
Personnel	\$	111,957
Services	\$	8,400
Supplies	\$	800
Other	\$	-
Total - Business Development	\$	121,157

To: Bureau of Parks & Recreation (0180):

Personnel	\$	462,549	\$500,503
Services	\$	214,100	
Supplies	\$	113,000	
Other	\$	152,000	

Total - Parks & Recreation \$ 941,649 \$979,603

FOR: DEPARTMENT OF PUBLIC SAFETY

~~\$27,339,593~~ \$27,347,143

To: Bureau of Codes Enforcement (0137):

Personnel	\$	882,692
Services	\$	40,948
Supplies	\$	24,200
Other	\$	1,095

Total - Codes Enforcement \$ 948,934

To: Bureau of Police (0142):

Personnel	\$	16,560,687	
Services	\$	761,900	\$769,450
Supplies	\$	256,160	
Other	\$	497,748	

Total - Bureau of Police \$ ~~18,076,495~~ \$18,084,045

To: Bureau of Fire (0151):

Personnel	\$	7,389,364
Services	\$	362,050
Supplies	\$	432,750
Other	\$	130,000

Total - Bureau of Fire \$ 8,314,164

FOR: DEPARTMENT OF PUBLIC WORKS

\$7,195,036

To: Office of the Director (0160):

Personnel	\$	834,183
Services	\$	1,712,500
Supplies	\$	343,050
Other	\$	2,126,870

Total - Office of the Director \$ 5,016,603

To: Bureau of Vehicle Management (0172):

Personnel	\$	598,167
Services	\$	301,908
Supplies	\$	1,144,358
Other	\$	134,000

Total - Vehicle Management \$ 2,178,433

FOR: GENERAL EXPENSES (0188):

~~\$15,184,551~~ \$15,189,551

Personnel	\$	12,274,052	\$12,279,052
Services	\$	1,270,898	
Supplies	\$	25,306	
Other	\$	1,614,296	

Total - \$ 15,184,551 \$15,189,551

FOR: TRANSFERS TO OTHER FUNDS (0189):

\$9,039,224

To: Capitol Projects Fund	\$	500,000
To: Debt Service Fund Trans	\$	7,949,834
To: State Grants Fund	\$	326,469
To: Senators Fund	\$	262,921

Total - Transfers \$ 9,039,224

191 **SECTION 2. STATE LIQUID FUELS TAX FUND**

\$1,797,500

192
193 Appropriations in the amount of **One Million Seven Hundred Ninety Seven Thousand Five Hundred Dollars**
194 are hereby made to the State Liquid Fuels Tax Fund as specified in Exhibit "A" and summarized as follows:
195

196 **To: State Liquid Fuels Tax Fund (2020)**

197	Personnel	\$	-	
198	Services	\$	636,500	
199	Supplies	\$	281,000	
200	Other	\$	880,000	
201	Total - State Liquid Fuels Tax Fund			\$ 1,797,500

202
203
204 **SECTION 3. HOST MUNICIPALITY FEES FUND**

~~\$444,436~~ \$465,690

206 Appropriations in the amount of **Four Hundred Forty Four Thousand Four Hundred Thirty Six Dollars**
207 are hereby made to the Host Municipality Fees Fund as specified in Exhibit "A" and summarized as follows:
208

209 **To: Host Municipality Fees Fund (2110):**

210	Personnel	\$	124,936 \$146,190	
211	Services	\$	125,000	
212	Supplies	\$	19,000	
213	Other	\$	175,500	
214	Total - Host Municipality Fees Fund:			\$ 444,436 \$465,690

215
216
217 **SECTION 4. DEBT SERVICE FUND**

\$7,984,578

219 Appropriations in the amount of **Seven Million Nine Hundred Eighty Four Thousand Five Hundred Seventy Eight Dollars**
220 are hereby made to the Debt Service Fund as specified in Exhibit "A" and summarized as follows:
221

222 **To: Debt Service Fund** \$ 7,984,578

223
224
225 **SECTION 5. NEIGHBORHOOD SERVICES FUND**

~~\$19,612,396~~ \$19,674,396

227 Appropriations in the amount of **Nineteen Million Six Hundred Twelve Thousand Three Hundred Ninety Six Dollars**
228 are hereby made to the Neighborhood Services Fund as specified in Exhibit "A" and summarized as follows:
229

230 **To: Bureau of Neighborhood Services (25):**

231	Personnel	\$	4,753,179 \$4,815,179	
232	Services	\$	7,987,433	
233	Supplies	\$	643,400	
234	Other	\$	6,228,384	
235	Total - Neighborhood Services			\$ 19,612,396 \$19,674,396

236
237
238 **SECTION 6. SENATORS FUND**

\$642,659

239
240 Appropriations in the amount of **Six Hundred Forty Two Thousand Six Hundred Fifty Nine Dollars**
241 are hereby made to the Senators Fund as specified in Exhibit "A" and summarized as follows:
242

243 **To: Senators Fund (26):**

244	Personnel	\$	-	
245	Services	\$	25,000	
246	Supplies	\$	-	
247	Other	\$	617,659	
248	Total - Senators Fund			\$ 642,659

SECTION 7. CAPITAL PROJECTS – PUBLIC WORKS

\$6,293,645

Appropriations in the amount of **Six Million Two Hundred Ninety Three Thousand Six Hundred Forty Five Dollars** are hereby made to the Capital Projects Fund as specified in Exhibit "A" and summarized as follows:

To: Capital Projects – Public Works (06):

Personnel	\$	-	
Services	\$	-	
Supplies	\$	-	
Other	\$	<u>6,293,645</u>	
Total – Capital Projects Fund			\$ 6,293,645

SECTION 8. NEIGHBORHOOD MITIGATION

~~\$98,000~~ **\$108,400**

Appropriations in the amount of **Ninety Eight Thousand Dollars** are hereby made to the Neighborhood Mitigation Fund as specified in Exhibit "A" and summarized as follows:

To: Neighborhood Mitigation Fund :

Salvage	\$	-	
Land Bank	\$	-	
Permit Penalty	\$	41,000	
Foreclosure Property Registry	\$	<u>57,000</u>	\$67,400
Total – Neighborhood Mitigation Fund			\$ 98,000 \$108,400

SECTION 9. SPECIAL EVENTS & PROJECTS REIMB FUND

\$0

Appropriations in the amount of **No Dollars** are hereby made to the Special Events & Projects Reimb Fund as specified in Exhibit "A" and summarized as follows:

To: Special Events & Projects Reimb Fund	\$	-
---	----	---

SECTION 10. FIRE PROTECTION FUND

\$78,000

Appropriations in the amount of **Seventy Eight Thousand Dollars** are hereby made to the Fire Protection Fund as specified in Exhibit "A" and summarized as follows:

To: Fire Protection Fund

Sharp Team	\$	70,000	
Urban Search And Rescue	\$	5,000	
Smoke Detector	\$	<u>3,000</u>	
Total – Fire Protection Fund			\$ 78,000

SECTION 11. POLICE PROTECTION FUND

\$284,253

Appropriations in the amount of **Two Hundred Eighty Four Thousand Two Hundred Fifty Three Dollars** are hereby made to the Police Protection Fund as specified in Exhibit "A" and summarized as follows:

To: Police Protection Fund

Illegal Gun Program	\$	2,400	
Police Training	\$	93,250	
K-9 Wodan	\$	2,500	
K-9 Equestrian	\$	7,400	
Police Projects	\$	26,500	
Fed Forfeiture	\$	30,000	
Dare Program	\$	1,361	
Protect Hbg Legal Defense	\$	5,000	
Pa Gaming Contrl Brd Grnt	\$	<u>115,842</u>	
Total – Police Protection Fund			\$ 284,253

315 SECTION 12. PARKS & RECREATION FUND \$317,637

316

317 Appropriations in the amount of **Three Hundred Seventeen Thousand Six Hundred Thirty Six Dollars**
318 are hereby made to the Parks & Recreation Fund as specified in Exhibit "A" and summarized as follows:

319

320 To: Parks & Recreation Fund :

321 City Island	\$	136,000	
322 Reservoir Park	\$	32,000	
323 Events	\$	34,637	
324 Highmark	\$	115,000	
325 General Revenue	\$	-	
326 Total - Parks & Recreation Fund	\$		317,637

327

328 SECTION 13. WHBG FUND \$9,500

329

330 Appropriations in the amount of **Nine Thousand Five Hundred Dollars**
331 are hereby made to the WHBG Fund as specified in Exhibit "A" and summarized as follows:

332

333 To: WHBG Fund \$ 9,500

334

335

336 SECTION 14. EVENTS FUND \$144,230

337

338 Appropriations in the amount of **One Hundred Forty Four Thousand Two Hundred Thirty Dollars**
339 are hereby made to the Events Fund as specified in Exhibit "A" and summarized as follows:

340

341 To: Events Fund \$ 144,230

342

343

344 SECTION 15. SANITATION AND DISPOSAL \$4,986,301

345

346 Appropriations in the amount of **Four Million Nine Hundred Eighty Six Thousand Three Hundred Dollars**
347 are hereby made to the Sanitation and Disposal as specified in Exhibit "A" and summarized as follows:

348

349 To: Sanitation (27)	\$	1,008,499
350 To: Disposal (28)	\$	3,977,801

351

352 SECTION 16. ESTIMATED RESOURCES

353

354 The estimated resources of the City of Harrisburg for the year 2017 are as follows:

355

356 GENERAL FUND

~~\$65,680,346~~ \$65,738,746

357

358 STATE LIQUID FUELS TAX FUND

\$1,965,972

359

360 HOST MUNICIPALITY FEES FUND

~~\$463,500~~ \$484,754

361

362 DEBT SERVICE FUND

\$7,984,578

363

364 NEIGHBORHOOD SERVICES FUND

~~\$20,410,046~~ \$20,472,046

365

366 SENATORS FUND

\$660,516

367

368 CAPITAL PROJECTS - PUBLIC WORKS

\$6,293,645

369

370 NEIGHBORHOOD MITIGATION

~~\$103,000~~ \$113,400

371

372 SPECIAL EVENTS & PROJECTS REIMB FUND

\$0

373

374 FIRE PROTECTION FUND

\$78,000

375

376 POLICE PROTECTION FUND

\$289,529

377

378 PARKS & RECREATION FUND

\$317,637

379

380 WHBG FUND

\$10,000

EVENTS FUND

\$164,637

SANITATION

\$1,008,499

DISPOSAL

\$3,977,801

TOTAL 2017 PROPOSED BUDGET

\$109,407,706 \$109,559,760

SECTION 17. DELEGATION

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this ordinance.

SECTION 18. SEVERABILITY

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section, or part not been included herein.

SECTION 19. REPEALER

All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 20. EFFECTIVE DATE

This ordinance shall take effect in accordance with the provisions of the law.

Seconded by:

City Council:

Signed by the Mayor:

Passed by City Council December 13, 2016

Wanda R.D. Williams

President of City Council

Attest

City Clerk

☒ Approved

☐ Returned to City Council with objections

Mayor

Date

YEAS		NAYS
	MR. ALLATT	
	MR. BALTIMORE	
	MS. DANIELS	
	MS. HODGES	
	MR. JOHNSON	
	MR. MAJORS	
	MS. WILLIAMS	
Yeas	6	
Nays	1	

BILL NO. 28 of 2016

Moved by: 

An Ordinance amending the Codified Ordinances of the City of Harrisburg, Title V, Licensing and Taxation, Part V, Real Estate Taxes, Chapter 5-501, Property Tax, by establishing for the year Two Thousand Seventeen (2017) a tax levy on land and improvements and providing for the distribution of taxes levied and assessed and providing for a tax rebate for the difference between the tax due and attributable to the year Two Thousand Seventeen (2017) tax levy over the tax due and attributable to the year Two Thousand Six (2006) tax levy for qualifying senior citizens.

WHEREAS, Ordinance 26 of 2006 established a base tax rate levied and assessed against all taxable land and improvements thereon; and

WHEREAS, The City of Harrisburg recognizes the severe economic plight of certain senior citizens who are property owners with fixed incomes who are faced with rising costs of living and constantly increasing tax and inflation burdens which threaten their homesteads and self-sufficiency; and

WHEREAS, The City of Harrisburg considers it to be a matter of sound public policy to make special provision for property tax rebates to that class of senior citizens who are real property taxpayers and whose household income is within the poverty guidelines as determined by the United States Department of Health and Human Services; and

WHEREAS, The City of Harrisburg wishes to provide property tax rebates to that class of senior citizens who qualify for same.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME, as follows:

Sections 5-501.1, 5-501.2, 5-501.3, and 5-501.6 of the Codified Ordinance are deleted in their entireties and replaced as follows:

SECTION 1. 5-501.1 TAX LEVY ON LAND

There is hereby levied and assessed against all land within the City of Harrisburg, which is taxable for City purposes, exclusive of buildings and site improvements located thereon, if any, and upon all persons owning said land, a tax at the rate of Thirty and Ninety-Seven Hundredths Mills (.03097) per dollar for the fiscal year 2017. For purposes of computing said tax, the valuation of said land as taken from other books and records of the Dauphin County

Assessor of Taxes shall be used. Said tax amounts to Three Dollars and Nine and Seven Tenths Cents (\$3.097) on each \$100.00 of assessed value.

SECTION 2. 5-501.2 TAX LEVY ON BUILDING AND IMPROVEMENTS

There is hereby levied and assessed against all buildings and site improvements, whether residential, commercial or otherwise, within the City of Harrisburg, which are taxable for the City purposes, exclusive of the land on which such buildings and site improvements are located and upon all persons owning such buildings and site improvements, a tax at the rate of Five and Sixteen Hundredths Mills (.005160) per dollar for fiscal year 2017. For purposes of computing said tax, the valuation of said buildings and site improvements as taken from the books and records of the Dauphin County Tax Assessment Office shall be used. Said tax amounts to Fifty-One and Six Tenths Cents (\$.516) on each \$100.00 of assessed value.

SECTION 3. 5-501.3 TAX DISTRIBUTION

The tax levied and assessed pursuant to Sections 5-501.1 and 5-501.2 is amended to read as follows:

(a) For General Revenue, Four and Six Hundred Nineteen Thousandths of one mill (.004619) or Forty Six and Nineteen Hundredths Cents (\$.4619) on each \$100.00 of assessed value.

(b) For payment of Debt Service, i.e., payment on bonded indebtedness, Five and Twenty One Thousandths of one mill (.005021) or Fifty and Twenty One Hundredths Cents (\$.5021) on each \$100.00 of assessed value.

(c) For a contribution to the Police and Fire Pension Plans, Six Hundred Eighty Three Thousandths of one mill (.000683) or Six and Eighty Three Hundredths Cents (\$.0683) on each \$100.00 of assessed value.

(d) For a contribution for recreation purposes, Five Hundred Seventy Seven Thousandths of one mill (.000577) or Five and Seventy Seven Hundredths Cents (\$.0577) on each \$100.00 of assessed value.

* * * * *

SECTION 4. 5-501.6 SENIOR CITIZEN PROPERTY TAX REBATE

(a) Definitions:

(1) Assessed Value: The taxable value of property as determined by the Dauphin County Board of Property Assessment, Appeals and Review.

93 (2) Eligible Taxpayer: An owner and occupant of a principal residence in the City
94 of Harrisburg who is:

95
96 a. A single person sixty-five (65) years of age or older during a calendar year
97 in which the City of Harrisburg real property taxes are due and assessed; or

98
99 b. Married persons in either of the following situations:

100
101 1. Both spouses are the deeded owners and either one or both are sixty-
102 five (65) years of age or older during a calendar year in which the City of Harrisburg real
103 property taxes are due and assessed; or

104
105 2. One spouse is the deeded owner and that spouse is sixty-five (65) or
106 older during a calendar year in which the City of Harrisburg real property taxes are due and
107 assessed.

108
109 (3) Household Income. All income received by an eligible taxpayer during a calendar
110 year.

111
112 (4) Income. All income from whatever source derived, including but not limited to,
113 salaries, wages, bonuses, commissions, income from self-employment, alimony, support money,
114 cash public assistance and relief, the gross amount of any pensions or annuities including
115 railroad retirement benefits, all benefits received under the Federal Social Security Act (except
116 Medicare benefits), all benefits received under state unemployment insurance laws and veterans'
117 disability payments, all interest received from the federal or any state government, or any
118 instrumentality or political subdivision thereof, realized capital gains, rentals, workers
119 compensation and the gross amount of loss of time insurance benefits, life insurance benefits
120 and proceeds (except the first five thousand dollars (\$5,000.00) of the total of death benefit
121 payment), and gifts of cash or property (other than transfers by gift between members of a
122 household) in excess of a total value of three hundred dollars (\$300.00), but shall not include
123 surplus food or other relief in kind supplied by a government agency or property tax or rent
124 rebate or inflation dividend.

125
126 (5) Person. A natural person.

127
128 (6) Poverty Guidelines. The gross amount of income based on size of household as
129 determined by the United States Department of Health and Human Services to determine the
130 amount of Americans living in poverty and to determine financial eligibility for certain
131 programs.

132
133 (7) Principal Residence. The dwelling house of the eligible taxpayer including the
134 principal house and lots used in connection therewith, which contribute to enjoyment, comfort
135 and convenience.

136
137 (8) Property Tax Rebate. The amount equal to the difference between the property tax
138 due and attributable to the year Two Thousand Seventeen (2017) tax levy as indicated in

Sections 5-501.1 and 5-501.2 of this Chapter and the Two Thousand Six (2006) tax levy indicated in Ordinance 26 of 2006.

(a) Participation in the Senior Citizen Property Tax Rebate Program

(1) Any eligible taxpayer paying property taxes in the City of Harrisburg whose total household income does not exceed the poverty guidelines may apply to the Office of the City Treasurer for a property tax rebate. For purposes of calculating total household income, the applicant shall use only fifty percent (50%) of applicable Social Security Benefits, SSI Benefits, and Railroad Retirement Benefits.

(2) In order to be eligible to participate in the Senior Citizen Property Tax Rebate Program, the applicant must meet the following conditions:

a. The applicant must be a single person sixty-five (65) years of age or older during the calendar year; or be married persons with both spouses being the deeded owners of the property and either or both spouses being sixty-five (65) years of age or older during the calendar year; or be married persons with one spouse being the deeded owner of the property and that spouse being sixty-five (65) years of age or older during the calendar year.

b. The property owned by the applicant must be the principal residence and domicile of the applicant.

c. The applicant's total household income must not exceed the poverty guidelines as determined by the United States Department of Health and Human Services for the tax year for which the rebate is sought.

d. The applicant must have remitted payment for the full amount of the year Two Thousand Seventeen (2017) tax levy prior to making application for the Senior Citizen Property Tax Rebate Program or the applicant must remit payment for the full amount of the year Two Thousand Seventeen (2017) tax levy at the time of making application for the Senior Citizen Property Tax Rebate Program. In either case, no rebate will be forthcoming until payment in full is received by the City and properly credited to the applicant's property tax account. Applicants paying the Two Thousand Seventeen (2017) property tax by installments as indicated in Section 5-501.4(b) of this Chapter shall not be eligible for the Senior Citizen Property Tax Rebate Program.

e. Any other criteria set by the City of Harrisburg or the Office of the City Treasurer reasonably necessary to effectuate this Ordinance.

(3). Applications for the Senior Citizen Property Tax Rebate Program must be completed in their entirety and received in the Office of the City Treasurer no later than 4:00 o'clock p.m. on Friday, May 26, 2017. Failure to submit completed applications before the indicated deadline shall forfeit participation in the Senior Citizen Property Tax Rebate Program even if the taxpayer would have otherwise qualified as an eligible taxpayer.

185 (c) City Treasurer Duties.

186
187 (1) The City Treasurer shall independently certify those applicants who are eligible
188 taxpayers and whose household income does not exceed the poverty guidelines for the tax year
189 for which a rebate is sought.

190
191 (2) The City Treasurer shall deny participation in the Senior Citizen Property Tax
192 Rebate Program to any applicant as to whom it is determined that a delinquency exists for any
193 City of Harrisburg tax, water charge, sewage charge, fees, or municipal claims.

194
195 (3) The City Treasurer shall have the authority to issue rules and regulations with
196 respect to the administration of the Senior Citizen Tax Rebate Program. Such rules and
197 regulations shall include, but not limited to, reasonable proof of household income, proof of
198 residence, proof of qualification for or receipt of a property rebate under the Property Tax and
199 Rent Rebate Program or the Taxpayer Relief Act or any other reasonable requirements and
200 conditions as may be necessary to operate the Senior Citizen Property Tax Rebate Program.

201
202
203 **SECTION 5. DELEGATION**

204
205 Appropriate City officials are authorized and directed to take such actions as are
206 necessary to effectuate this Ordinance.

207
208
209 **SECTION 6. SEVERABILITY**

210
211 If any provision, sentence, clause, section, or part of this ordinance or the application
212 thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or
213 invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall
214 not effect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this
215 Ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this
216 ordinance would have been adopted had such unconstitutional, illegal or invalid provision,
217 sentence, clause, section, or part not been included herein.

218
219
220 **SECTION 7. REPEALER**

221
222 All ordinances or parts of ordinances in conflict herewith be and the same are hereby
223 repealed.

224
225
226 **SECTION 8. EFFECTIVE DATE**

227
228 This ordinance shall take effect in accordance with the provisions of the law and shall
229 expire on December 31, 2017 unless extended by approval of City Council.

231
232 Seconded by: [Signature]
233
234
235 Passed by Council: December 13, 2016
236
237 Signed by the Mayor: _____

Passed by City Council December 13, 2016

Wanda R-Q. Williams

President of City Council
Attest [Signature]

City Clerk

☒ Approved
☐ Returned to City Council with objections

[Signature]

Mayor
12/14/16

Date

YEAS		NAYS
<input checked="" type="checkbox"/>	MR. ALLATT	
<input checked="" type="checkbox"/>	MR. BALTIMORE	
<input checked="" type="checkbox"/>	MS. DANIELS	
<input checked="" type="checkbox"/>	MS. HODGES	
<input checked="" type="checkbox"/>	MR. JOHNSON	
<input checked="" type="checkbox"/>	MR. MAJORS	
<input checked="" type="checkbox"/>	MS. WILLIAMS	
Yeas	<u>7</u>	
Nays	<u>0</u>	



Capital Projects 2017

GENERAL FUND

GENERAL GOVERNMENT

OFFICE OF CITY TREASURER

\$ 10,000.00 Office Remodeling

TOTAL - GENERAL GOVERNMENT

\$ 10,000.00

ADMINISTRATION

BUREAU OF INFORMATION TECHNOLOGY

\$ 140,000.00 Network Switches/SAN purchase and install
75,000.00 ESXI Server replacement (3)
44,451.00 Office 365 license
30,000.00 Office 365 install
20,000.00 Disaster Recovery install

\$ 309,451.00

BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT

\$ 27,500.00 New/used production copier w/ folder/insertor lease
5,040.00 High Production copier/paper folding machine lease
13,700.00 Departmental/bureau copier leases

\$ 46,240.00

TOTAL -ADMINISTRATION

\$ 355,691.00

COMMUNITY & ECONOMIC DEVELOPMENT

BUREAU OF PARKS & RECREATION

\$ 90,000.00 Reservoir Park Bandshell - Resurfacing, painting and general shelter repairs
25,000.00 Pavilion, 15th and Vernon
18,000.00 Fencing, Pleasant View Playground
10,000.00 Fence Gate, 4th and Emerald Playground, Hall Manor and Jackson Licks Pools
5,000.00 Hall Manor Pool roof

\$ 148,000.00

TOTAL - COMMUNITY & ECONOMIC DEVELOPMENT

\$ 148,000.00

PUBLIC SAFETY

BUREAU OF POLICE

\$ 215,000.00 4 Patrol Vehicles
79,920.00 Body cameras
54,000.00 COPLOGIC/INSYNCH IT
50,000.00 Traffic safety vehicle
47,834.00 TASER lease program (30)

36,000.00 Public Safety Building repairs (Ramp Door, Record Service & Police Dept Office Window)
10,000.00 POWERDMS (IA)
5,000.00 SCU Vehicle retrofit

\$ 497,754.00

BUREAU OF FIRE

\$ 130,000.00 Automotive Equip (Replacement of straight truck and Inspector Car/boat upgrades)

TOTAL - PUBLIC SAFETY

\$ 627,754.00

PUBLIC WORKS

OFFICE OF TRAFFIC AND ENGINEERING

\$ 500,000.00 3rd Street Project
500,000.00 Streetlight purchase PPL make ready work
450,000.00 Martin Luther King Building roof replacement
326,469.00 Greenlight Go match
219,500.00 Martin Luther King Building VAV (HVAC) boxes retrofit
200,000.00 Traffic Signal Intersection rebuilds (2) – locations TBD
167,000.00 Traffic Signal cabinet upgrades – 1/3 of existing stock
128,000.00 Maclay St ADA ramps
103,000.00 Traffic Controller upgrades - 1/3rd (20) of existing locations
100,000.00 Streetlight infrastructure (wiring, poles)
75,000.00 Repair of sidewalks and curbs
50,000.00 Market St ADA ramps
33,370.00 Gridsmart CPU cameras (2)
30,000.00 Traffic Signs Reflectivity/end of life replacement
20,000.00 Reservoir Park Basketball and Tennis Court lighting replacement
20,000.00 7th and Radnor Basketball/Tennis Court/Parking lighting replacement
20,000.00 Riverfront Park Event lighting
11,000.00 Traffic signal conflict monitor

\$ 2,953,339.00

BUREAU OF VEHICLE MANAGEMENT

\$ 122,000.00 Vehicle lease/purchase program (21 vehicles)
12,000.00 Truck scanner

\$ 134,000.00

TOTAL - PUBLIC WORKS

\$ 3,087,339.00

OTHER

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

\$ 23,000.00 Walk to Work program

GENERAL EXPENSES

\$ 5,000.00 Security

TOTAL - OTHER

\$ 28,000.00

TOTAL - GENERAL FUND

\$ 4,256,784.00



Capital Projects 2017

NEIGHBORHOOD SERVICES

NEIGHBORHOOD SERVICES

\$ 2,500,000.00	Purchase/Acquisition of new Public Works facility site
374,600.00	Lease purchase payments for new trash packers (7)
250,000.00	Single and tandem axle dump truck lease purchase w/ spreaders and hooks(4)
225,000.00	Trackless unit for parks and recs maintenance
180,805.00	ODB leaf vacs on hook (3)
180,000.00	Clam truck
120,000.00	Composting site
115,000.00	Tow truck /w roll back
118,625.00	25% of truck chassis/hook eligible for 902 funding
110,000.00	Phase I and II environmental study for Public Works facility site
100,000.00	Neighborhood Services truck temporary shelter
50,000.00	Utility truck for demolition
42,000.00	Tractor for parks maintenance w/ 3pt and backhoe
40,000.00	Used paver
36,000.00	Pick-up truck for traffic w/ plow
30,000.00	Zero-turn mowers (3)
20,000.00	Semi-tractor
20,000.00	Vehicle lifts, garage doors, air compressors
17,400.00	Snow loader backhoe lease purchase
14,600.00	Skid steer lease
8,200.00	Asphalt (what is this?) lease
8,000.00	Radios for public works
6,000.00	Forks for backhoe
5,000.00	Tree equipment -ropes, rigging, saws
2,000.00	Chemical spray tank
1,200.00	Printer leases

\$ 4,574,430.00

TOTAL - NEIGHBORHOOD SERVICES

\$ 4,574,430.00



Capital Projects 2017

STATE LIQUID FUELS TAX FUND

STATE LIQUID FUELS TAX FUND

\$ 450,000.00 Crack Sealing and In-place Repair Contract (Market St., 5th St., Reily St., Hanover and S. 13th)
250,000.00 Chestnut St. paving match
180,000.00 Contribution toward purchase of 5 Ton Dumps and 1 Ton Dumps w/plows & salt spreaders

\$ 880,000.00

TOTAL - STATE LIQUID FUELS TAX FUND \$ 880,000.00



State/Federal Grants

Funded Capital Projects 2017

2017 Projects

- S. 14th St Sinkhole Project
- 3rd Street Paving
- MulDer Square RACP
- Chestnut St Paving
- Riverwalk rebuild, Shipoke to McClay
- Firehouse #2 Roof
- Herr St ADA
- McClay St ADA
- Greenlight Go – Downtown Master traffic lights
- Greenlight Go - Forester St corridor traffic lights
- 5 Playground Project revamp – Norwood/Holly St, Cloverly Heights, N.4th/Dauphin, Penn/Sayford, Royal Terrace
- Auto Red Light Enforcement (ARLE) – Sycamore/13th, 6th/Verbeke, Derry/Berryhill, Chestnut/17th
- Broad Street Market HVAC
- Marketplace Townhome in-ground infrastructure



Capital Projects Needs 2018 (For planning purposes only) GENERAL FUND

ADMINISTRATION

BUREAU OF INFORMATION TECHNOLOGY

\$	500,000.00	VoIP Phones
	250,000.00	PC REFRESH (\$2k x 125 users)
	100,000.00	Public Safety SAN (Video storage)
	75,000.00	Misc and out-of-service server upgrades and replacements
	50,000.00	Geospatial and Surveillance Hardware
	50,000.00	Cabling upgrades
	50,000.00	Digital signage, Communications
	44,451.00	Office 365 license
	30,000.00	WIFI upgrades / Additions
	25,000.00	Network connectivity upgrades

\$ 1,174,451.00

BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT

\$	27,500.00	New/used production copier w/ folder/inserters lease
	13,700.00	Departmental/bureau copier leases
	5,040.00	High Production copier/paper folding machine lease

\$ 46,240.00

TOTAL - ADMINISTRATION

\$ 1,220,691.00

COMMUNITY & ECONOMIC DEVELOPMENT

BUREAU OF PARKS & RECREATION

\$	80,000.00	2 new Vehicles for Parks and Rec.
	70,000.00	Roofs Reservoir Park Buildings/Brownstone
	70,000.00	Wilson Park Replacing Equipment
	60,000.00	Playground Equipment Replace Shipoke Playground
	60,000.00	Bleachers Replaced 7* Radnor
	50,000.00	Morrison Park Bathrooms Renovations/roof
	45,000.00	7th & Radnor Ballfield (Basketball Courts repaired, restored and additional full court added)
	30,000.00	Pavilion Gorgas Playground
	30,000.00	Pavilion Cloverly Height Playground
	19,000.00	15th & Vernon Street Fencing
	15,000.00	Norwood & Holly Fence

\$ 529,000.00

TOTAL - COMMUNITY & ECONOMIC DEVELOPMENT

\$ 529,000.00

PUBLIC SAFETY

BUREAU OF POLICE

\$ 215,000.00 1 Traffic Safety Vehicle and 3 Uniformed Patrol Vehicle
120,000.00 Purchase and upfit of 2 Police Prisoner Transport Vans
79,920.00 GO-Pro body cams
69,000.00 Use of Force Simulator
65,000.00 Riot Gear for Police Officers
47,834.00 TASER lease program (30)
38,000.00 In-Synch and COPLOGIC M&S
20,000.00 New desktop computers
5,000.00 Public Safety Building Repairs
5,000.00 Minor retrofits and Decals for older vehicles

\$ 664,754.00

BUREAU OF FIRE

\$ 1,300,000.00 Replacement of Tower 1 (2008)
600,000.00 Roof replacement on Fire Station 1
450,000.00 Mandatory replacement of all breathing apparatus in 2018 (units are from 2003)
250,000.00 Engine bay floor replacement Fire Stations 1 & 2
15,000.00 Remodel of bathroom facilities at Fire Station 8

\$ 2,615,000.00

TOTAL - PUBLIC SAFETY

\$ 3,279,754.00

PUBLIC WORKS

OFFICE OF TRAFFIC AND ENGINEERING

\$ 1,000,000.00 Neighborhood St. Paving (locations determined by right-of-way asset management survey)
500,000.00 PPL Streetlight make ready work
500,000.00 Berryhill St. Project Year 1
200,000.00 2 Traffic Signal Intersection Rebuilds
167,000.00 20 Traffic Controller upgrades \$167,000
150,000.00 25 ADA Ramps (location TBD)
100,000.00 Streetlight infrastructure (wiring and poles)
35,000.00 2 Traffic Signal CPU Cameras
30,000.00 Traffic Sign Reflectivity (end of life replacement)

\$ 2,682,000.00

BUREAU OF VEHICLE MANAGEMENT

\$ 167,191.00 Vehicle lease/purchase program (31 vehicles)

TOTAL - PUBLIC WORKS

\$ 2,849,191.00

OTHER

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

\$ 23,000.00 Walk to Work program

TOTAL - OTHER

\$ 23,000.00

TOTAL - GENERAL FUND

\$ 7,901,636.00



Capital Projects Needs 2018

(For planning purposes only)

NEIGHBORHOOD SERVICES

NEIGHBORHOOD SERVICES

\$	374,600.00	Trash Packers
	300,000.00	Public Works facility land and site development plans
	250,000.00	Container Truck
	250,000.00	Dump trucks - 4 trucks (single axle and tandem axle) - salt spreader plows and hooks
	200,000.00	1-Ton Dump Trucks with Salt Spreader and Plows
	150,000.00	Bucket Truck for Tree Trimming
	75,000.00	Stake body for Traffic - F450/550 w/ liftgate & plow
	40,000.00	Mini Excavator - off lease
	30,500.00	Misc. Roll Off Containers
	17,400.00	Snow Loader Backhoe
	14,600.00	CAT Skid
	8,200.00	CAT Asphalt
	1,200.00	Balboa Capital Corporation \$99.55

\$ 1,711,500.00

TOTAL - NEIGHBORHOOD SERVICES

\$ 1,711,500.00



Capital Projects Needs 2019 (For planning purposes only) GENERAL FUND

ADMINISTRATION

BUREAU OF INFORMATION TECHNOLOGY

\$ 250,000.00 PC REFRESH (\$2k x 125 users)
100,000.00 Geospatial and Surveillance Hardware
75,000.00 Misc hardware upgrades
50,000.00 Public Safety Data Archival Storage
50,000.00 Cabling upgrades
44,451.00 Office 365 license
30,000.00 WIFI upgrades / Additions
25,000.00 Misc networking hardware

\$ 624,451.00

BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT

\$ 27,500.00 New/used production copier w/ folder/insertter lease
13,700.00 Departmental/bureau copier leases
5,040.00 High Production copier/paper folding machine lease

\$ 46,240.00

TOTAL - ADMINISTRATION

\$ 670,691.00

COMMUNITY & ECONOMIC DEVELOPMENT

BUREAU OF PARKS & RECREATION

\$ 75,000.00 Penn & Dauphin Playground Equipment
60,000.00 Morrison Playground Equipment
60,000.00 Vernon Street Playground Equipment
50,000.00 Italian Lake Bathrooms Pool (1 & 2 Renovation)
50,000.00 Wilson Pavilion Replaced
30,000.00 Pavilion 5th & Harris Playground
17,500.00 Braxton Fencing Replaced/restored
15,000.00 Penn & Dauphin Playground Fencing Water Fountains (City Wide)

\$ 357,500.00

TOTAL - COMMUNITY & ECONOMIC DEVELOPMENT

\$ 357,500.00

PUBLIC SAFETY

BUREAU OF POLICE

\$ 220,000.00 4 Uniformed Patrol Vehicle

110,000.00 2 Traffic Safety Vehicles
79,920.00 GO-Pro body cams
47,833.20 TASER lease program (30)
38,000.00 In-Synch and COPLOGIC M&S
20,000.00 New desktop computers
5,000.00 Public Safety Building Repairs
5,000.00 Minor retrofits and Decals for older vehicles

\$ 525,753.20

BUREAU OF FIRE

\$ 600,000.00 Replacement of Wagon 3 (2009)
170,000.00 Replacement of engine bay doors (20 doors @ \$8500 per door installed)
100,000.00 Remodel of bathroom facilities Fire Stations 1 & 2
65,000.00 Purchase of utility vehicle with snow plow
50,000.00 Smart Board and interactive information displays Stations 1, 2, and 8
50,000.00 Replacement of Battalion Chief car
25,000.00 Replacement of all Fire Bureau desk top computers and monitors (15 units)

\$ 1,060,000.00

TOTAL - PUBLIC SAFETY

\$ 1,585,753.20

PUBLIC WORKS

OFFICE OF TRAFFIC AND ENGINEERING

\$ 3,500,000.00 Second St. Two Way Year 1
1,000,000.00 Berryhill St. Project Year 2
1,000,000.00 11/2 Neighborhood St. Paving (locations determined by right-of-way asset management survey)
250,000.00 MLK Air Handler Replacement
200,000.00 2 Traffic Signal Intersection Rebuilds
167,000.00 20 Traffic Controller upgrades \$167,000
150,000.00 25 ADA Ramps (location TBD)
100,000.00 Streetlight infrastructure (wiring and poles)
35,000.00 2 Traffic Signal CPU Cameras
30,000.00 Traffic Sign Reflectivity (end of life replacement)

\$ 6,432,000.00

BUREAU OF VEHICLE MANAGEMENT

\$ 210,753.00 Vehicle lease/purchase program (41 vehicles)

TOTAL - PUBLIC WORKS

\$ 6,642,753.00

OTHER

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

\$ 23,000.00 Walk to Work program

TOTAL - OTHER

\$ 23,000.00

TOTAL - GENERAL FUND

\$ 9,279,697.20



Capital Projects Needs 2019

(For planning purposes only)

NEIGHBORHOOD SERVICES

NEIGHBORHOOD SERVICES

\$ 500,000.00 Public works facility initial construction expenses
374,600.00 Trash Packers
250,000.00 Dump trucks
17,400.00 Snow Loader Backhoe
14,600.00 CAT Skid
8,200.00 CAT Asphalt
1,200.00 Balboa Capital Corporation \$99.55

\$ 1,166,000.00

TOTAL - NEIGHBORHOOD SERVICES

\$ 1,166,000.00