

CITY OF HARRISBURG VENDOR RULES AND REGULATIONS

- 1.) You are not permitted to sell merchandise on any City owned park and recreational site or upon City-owned real estate without possessing a valid park permit issued by the Department of Parks & Recreation.
- 2.) You are not permitted to sell on State property.
- 3.) You are required to possess a valid Business Privilege and Mercantile License, Vendors License, and Pa Sales Tax License. These licenses must be prominently displayed at all times.
- 4.) Mobile food units that wish to vend from City streets must be motorized. You are not permitted to sell out of a vehicle or ancillary equipment that has not been approved and inspected by the Health Officer.
- 5.) No street vendor shall sell or offer for sale, merchandise or services within (15) feet of any entrance to any property, or within (15) feet of a fire hydrant, or within (500) feet of any entrance to any public or private school, or on any sidewalk having a width of less than (7) feet, or on any property obstructing a right-of-way area.
- 6.) All street vendors shall position themselves at least (50) feet from another street vendor and at least (100) feet from a restaurant or business with a valid health license issued by the City. No street vendor shall hereafter sell or offer for sale any products or services within (500) feet of the designated boundaries of any City organized, sponsored or sanctioned event or activity to which vendor access is restricted or regulated.
- 7.) Zoning approval for non-motorized vehicles must be obtained before any license will be issued.
- 8.) All sales by street vendors shall cease (to operate) no later than 2:30AM each day. Mobile food units must be removed from public property no later than 2:45AM each day.
- 9.) Mobile Food Vendors are responsible for properly disposing of such refuse trash and liter as would any business and shall not place it in any public trash container or in any private trash container without proper written permission.
- 10.) To qualify for a Health License, Mobile Food Vendors shall provide evidence that the Mobile Food Unit meets the standards contained in the latest edition of the "National Sanitation Foundation Listings for Food Service Equipment".
- 11.) Written permission from the owner of the property of where you wish to sell must be obtained on this form and returned to the Tax & Enforcement Office.

ANY violations of the above rules and regulations may result in the immediate revocation of your Vendor License, and you may be barred from obtaining future Vendor Licenses and your merchandise may be confiscated.

Please print the following information clearly.

Date: _____

I _____, of _____, give
Property owner Property address

_____ permission to sell merchandise on this property.
Vendor name

Phone number of property owner _____.

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COPY 1 - Tax & Enforcement Office
COPY 3 - Property Owner

COPY 2 - Zoning Officer/Health Officer
COPY 4 - Vendor

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